



City of Talent

Public Works Maintenance Specialist II

Job Announcement

Great opportunity to use your public service skills and join the City of Talent!

THE POSITION

This position performs semi-skilled and skilled tasks in the maintenance and operation of city parks, buildings and grounds, city streets, water distribution facilities, and storm water collection facilities, under the supervision of the Public Works Director or their designee. They will operate heavy equipment, including the backhoe and dump truck and functions as the crew leader in organizing and completing tasks. This employee is responsible for varied construction and maintenance tasks associated with the City's infrastructure and generally works with the crew as the lead on street, water, park and storm water projects but may also work independently on selected jobs.

TYPICAL DUTIES

The following list is not meant to be all-inclusive.

ESSENTIAL JOB FUNCTIONS:

1. Functions as crew lead with supervision exercised at the discretion of the Public Works Director or their designee.
2. Performs routine maintenance and landscape maintenance of all facilities and parks.
3. Performs maintenance and repair on all street and storm water infrastructure.
4. Performs maintenance and repair on water distribution system infrastructure while maintaining Oregon Water Distribution II certification.
5. Functions as the City's Cross Connection Specialist and maintains this certification.

See Job Description for more information!

MINIMUM QUALIFICATIONS

- ✓ High school diploma or equivalent;
- ✓ A minimum of two years of experience in buildings/grounds maintenance and construction required; Four or more years of experience desirable.
- ✓ OR- Any satisfactory equivalent combination of education and experience which demonstrates the knowledge, skills and ability to perform the above-described duties will be considered.

NECESSARY SPECIAL REQUIREMENTS:

- ✓ Possession of Oregon state class C driver license.
- ✓ Possession of Oregon state class B commercial driver license or ability to obtain within six months.
- ✓ Oregon Water Distribution level II certification or ability to obtain within six months.
- ✓ Oregon Cross Connection Specialist certification or ability to obtain within one year.

PRE-EMPLOYMENT REQUIREMENTS:

- ✓ Satisfactory completion of a drug screening test.
- ✓ Satisfactory completion of a background check.
- ✓ Education and experience verification.
- ✓ Demonstrated ability to perform essential functions.

MINIMUM ABILITIES NECESSARY FOR THE POSITION:

- ✓ Work independently with a minimum of supervision.
- ✓ Perform the physical requirements of the classification, at times in adverse weather conditions.
- ✓ Maintain effective working relationships with other employees, supervisors, and the public.
- ✓ Understand and carry out oral and written instructions.
- ✓ Direct others in the performance of routine and emergency maintenance of parks, street, water, and storm water infrastructure.
- ✓ Proficient operation of heavy equipment, vehicles, machinery, tools, and other equipment applicable to the position.

SALARY

The successful candidate will be placed in the salary range based on experience and qualifications.

Hiring Salary Range: \$4,777.43-\$5,267.39 (Full salary range is \$4,777.43-\$6,096.98)

Terms: Full time, 40 hrs/wk, Non-Exempt

APPLICATION PROCESS

To apply, please email a **cover letter** describing how your experience prepares you to succeed in this role, a **current resume**, and a **completed Employment Application** to HumanResources@RVCOG.org

This position will remain open until filled. Interested applicants are encouraged to apply as soon as possible as the position will be filled when a suitable candidate is identified. **Initial review of applications will take place on September 19, 2025.**

WORKPLACE ACCOMMODATIONS NOTICE

The City of Talent is an equal opportunity employer and does not discriminate on the basis of race, religion, color, gender, age, national origin, disability, veteran status, sexual orientation, gender expression, or any other classification protected by law.