

AGENDA
Rogue Valley Council of Governments
Board of Directors

Date: Wednesday, October 23, 2024

Time: 12:00 noon

Location: RVCOG Lewis Conference Room – 155 N 1st Street, Central Point, OR

Zoom <https://us06web.zoom.us/j/84017115221?pwd=QpowvMuEGf7tXgrWxETADQYQaZ5JZr.1>

Meeting ID: 840 1711 5221 / Passcode: 298449

(408) 638-0968 US (San Jose) / (253) 215-8782 US (Tacoma)

1. **Call to Order / Attendance**.....Chair
2. **Introductions and Comments from Members / Public**.....Chair
3. **Presentation**
 - A. An Overview of RAIN: The Rogue Aquatic Invasive Network – RVCOG, Natural Resources Department
4. **Action Items**.....Chair
5. **Consent Agenda**Chair
 - A. Approve Meeting Minutes from September 25, 2024
6. **Reports**..... Executive Director
 - A. Executive Director’s Report
7. **Regional Update / Open Air**..... All
8. **Other Business**.....Chair
9. **Agenda Build** All
 - A. Food & Friends Program Update – Jon Pfefferle, Nutrition Program Director
10. **Next Meeting**.....Chair
No meeting in November. The next meeting will be held on **Wednesday, December 4, 2024.**

Adjournment

Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.



Rogue Aquatic Invasives Network

Rogue Valley Council of Governments
Board of Directors Meeting
Lewis Conference Room/Zoom Webinar

Minutes from the meeting held September 25, 2024

VOTING MEMBERS

Present:

<i>President Jody Hathaway (EC SO)</i>	Mayor Ronald Palmer (Gold Hill)
<i>1st Vice President John Quinn (RVSS)</i>	Councilor Valerie Lovelace (Grants Pass)
<i>1st Vice President Carl Tappert (RVSS)</i>	Councilor Andrea Thompson (Jacksonville)
<i>2nd Vice President Colleen Padilla (SOREDI)</i>	Councilor Jessica Ayres (Medford)
<i>Board Member Bill Mansfield (RVTD)</i>	Mayor Terry Baker (Phoenix)
<i>Councilor Kelley Johnson (Central Point)</i>	Councilor Kathy Nuckles (Shady Cove)
<i>Mayor Pam VanArsdale (Rogue River)</i>	Mayor Darby Ayers-Flood (Talent)
Councilor Dylan Bloom (Ashland)	Board Member Marta Tarantsey (JCLD)
Mayor Kathy Sell (Eagle Point)	Board Member Trevor Morris (JSWCD)

Absent:

Butte Falls Representative	Fire Chief Mike Hussey (JCFD 3)
Mayor Meadow Martell (Cave Junction)	Board Member Jonah Liden (RCC)
Commissioner Rick Dyer (Jackson County)	Board Member Marc Overbeck (SOU)
Commissioner John West (Josephine County)	

Italics = Executive Committee

Non-Voting Members:

Guests:

RVCOG Staff:

Ann Marie Alfrey, Executive Director	Kerstin Sachse, Administrative Specialist
Sebastian Viteri, Finance Director	

1. Call to Order/Attendance

President Jody Hathaway called the meeting to order at 12:02pm.

2. Introductions and Comments from Members/Public

None.

3. Presentation

A. Best practices – Online Public Meeting Training

Followed by discussion.

4. Action Items

A. Approval of SAC Bylaws Update

MOTION: Councilor Valerie Lovelace moved to approve the action item. Member Colleen Padilla seconded the motion. The action item was approved unanimously.

5. Consent Agenda

A. Meeting Minutes from June 26, 2024

MOTION: Mayor Kathy Sell moved to approve the consent agenda. Mayor Terry Baker seconded the motion. The motion was approved unanimously.

B. Meeting Minutes from August 28, 2024

MOTION: Councilor Valerie Lovelace moved to approve the consent agenda. Kelley Johnson seconded the motion. The motion was approved unanimously.

6. Reports

A. Executive Director's Report

AlertWest

Grant is approved and RVCOG is working on implementation. City of Phoenix might be first with a camera on a water tower. Easiest properties will be prioritized. Rogue River and Roxy Ann are other possible sites. ODF has access to these cameras to help with monitoring fires. HazardsLab is planning on public announcements in October.

Financial Reports

Aged receivables are looking as usual. Most of the over 90 days open receivables have been taken care of. The preliminary reports for June 30, 2024 are available. Reviews and final entries are being made. Auditors are scheduled for fieldwork the week of October 21st.

7. Regional Update / Open Air

City of Central Point – Councilor Kelley Johnson reported on the progress of the Little League Field and other local projects. They are also continuing to have climate friendly transportation meetings.

City of Rogue River – Mayor Pam VanArsdale spoke about the annual “Ride the Rogue” event taking place on Saturday in Palmerton Park.

City of Talent – Mayor Darby Ayres-Flood talked about the upcoming Harvest Festival on October 5th. With over 150 vendors and three stages it has shaped up to be the biggest one yet. It will benefit the Fire Recovery Fund to aid rebuilding Talent.

City of Ashland – Councilor Dylan Bloom had nothing to report.

City of Phoenix – Mayor Terry Baker spoke about the official ribbon cutting for the Phooderia on October 1st, 2024.

Jackson County Library District (JCLD) – Board Member Marta Tarantsey started her report with the information that October is Civic Engagement Month and JCLD is advocating for registering to vote and getting to know your candidates. She will attend a Library All Staff Day at SOU on October 1st.

City of Jacksonville – Councilor Andrea Thompson spoke about the Fall season in Jacksonville and Britt coming to an end. The City Council is rewriting code and is starting to create a new 10-year Vision Statement. The Police Department is successfully rebuilt. The Fire Department still has struggles to be retained. Possible collaborations with other Fire Districts were not received well by the Citizens which

want to remain in control of their own Fire Department. This year in lieu of the Haunted Trolley Tours, City Light Trolley Tours will be offered.

City of Shady Cove – Councilor Kathy Nuckles started her report on the water system failure, that left citizens without water in the beginning of September. A State of Emergency was declared to activate additional resources, and potable water was provided to affected families. The water system is still not running at full capacity. Emergency procedures have proven to work with this incident. The city purchased a plot of land to create additional parking and a public gathering space. The final use is still to be determined.

Rogue Valley Sewer Services – 1st Vice President Quinn reported that the system development charges were voted away for the little league field in Central Point. This will contribute around \$7500 to the project. The new camera truck was showcased. This truck enables crews to inspect sewer lines during regular business hours. This will prevent costly repairs in the event of an age-related fault. The goal is to prevent breakages and update lines before they fail. The Gold Hill annexation is progressing on schedule.

Rogue Valley Transportation District (RVTD) – Board Member Bill Mansfield started his report with the information that RVTD's ridership is still increasing. The new administrative building is completed, and the board will meet onsite later today.

City of Medford – Councilor Jessica Ayres shared the approval of \$570K of community initiative funds for different local projects. The new city manager has joined and will be sworn in in October. The Crater Medford Multicultural Fair is taking place on Saturday. An additional series of townhalls with council members are scheduled for Fall.

City of Eagle Point – Mayor Kathy Sell spoke about the replacement of the police fleet being now completed. EPHS was included in developing the graphics for the SRO. The Central Point Garden club has purchased and installed a plaque to honor Gold Star families at the VA Cemetery. \$800K from the coronavirus fund were approved to be used to replace faulty pumps that transport water to the water tower.

City of Gold Hill – Mayor Ron Palmer reported Gold Hill's main bridge on Hwy 99 will be widened by 12 feet. This is scheduled to start in 2026. The unused tennis courts at the Sports Park were transformed into pickle ball courts and it turns out, that it is so popular, that more courts will be needed.

SORED I – Executive Director Colleen Padilla started her report with the information that SOREDI is holding an open house at the new location tomorrow. The State of the Rogue Valley breakfast is scheduled for February 2025 at the Rogue Valley Country Club. SOREDI is the fiscal manager for the Rogue Valley Region of the Southern Oregon Innovation Hub. HB3395 includes funds for districts and Council of Governments for workforce housing and related infrastructure. The money will be a pass-through and will be, after a needs analysis, dedicated to different projects. A workforce housing consortium was established, which is employer-led.

City of Grants Pass – Councilor Valerie Lovelace reported that the \$50M grant for the Water Treatment Plant is still a possibility. The property is currently used as a temporary resting place for the homeless population. In May the property will be returned to be used for the water treatment plant. An additional location for the homeless population is available next to City Hall on 6th Street. A few other locations are available for the homeless population to use. MINT is supporting the process. Since the change, the parks are looking good. The injunction is expected to be fully lifted within 3 weeks. The Visit Grants Pass Executive Director is moving back to Salem, so this position is vacant. Our new Fire Chief is joining soon. Travis Boersma, the founder of Dutch Bros. Coffee donated a building to The Children's Museum. Art Along the Rogue, a chalk art festival with artists from across the country, is taking place October 4th – 6th.

ECSSO – President Jody Hathaway started her report with the information that the radio equipment is being delivered and stored in an offsite location on Mosquito Lane. Some equipment is starting to be placed and installed at the sites. They are targeted to go live in July next year and the equipment will be run simultaneously for a while before the old equipment is turned off.

8. Other Business

There was no other business noted.

9. Agenda Build

A. October – An Overview of RAIN: The Rogue Aquatic Invasive Network – RVCOG, Natural Resources Department

10. Next Meeting

The next regular meeting is scheduled at noon on Wednesday, October 23, 2024.

Adjournment:

President Hathaway adjourned the meeting at 1:01 p.m.

Rogue Valley Council of Governments

Aged Receivables by Due Date

Aging Date - 10/23/2024

From 7/1/2023 Through 10/31/2024

Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Aging and People with Disabilities (APD)	24-4178	3/1/2024	0.00	0.00	0.00	0.00	869.75	869.75	OMAP Title XIX Home Delivered Meals
	24-4260	5/30/2024	0.00	0.00	0.00	0.00	(61.25)	(61.25)	OMAP Title XIX Home Delivered Meals
	24-4294	6/30/2024	0.00	0.00	0.00	0.00	759.50	759.50	OMAP Title XIX Home Delivered Mea
	24-4329	7/30/2024	0.00	0.00	0.00	(514.50)	0.00	(514.50)	OMAP Title XIX Home Delivered Meals
	24-4493	9/30/2024	0.00	7,264.25	0.00	0.00	0.00	7,264.25	OMAP Title XIX Home Delivered Meals
	25-4472	8/30/2024	0.00	0.00	(7,656.25)	0.00	0.00	(7,656.25)	OMAP Title XIX Home Delivered Meals - July 2024
Total Aging and People with Disabilities (APD)			0.00	7,264.25	(7,656.25)	(514.50)	1,568.00	661.50	
AllCare Health - CLAIMS	23-3915	8/17/2023	0.00	0.00	0.00	0.00	(0.50)	(0.50)	Medicare Advantage - Flexible Services & Flexible Approaches for Care Coordination PI
Total AllCare Health - CLAIMS			0.00	0.00	0.00	0.00	(0.50)	(0.50)	
Bureau of Land Management - L20AC00334	24-4361	7/30/2024	0.00	0.00	0.00	38,429.51	0.00	38,429.51	Rogue Valley Invasive Plant Manag JULY 2023 - JUNE 2024 CWMA Project MAY & JUNE 2024

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Total Bureau of Land Management - L20AC00334			0.00	0.00	0.00	38,429.51	0.00	38,429.51	
City of Central Point	24-4359	7/30/2024	0.00	0.00	0.00	925.82	0.00	925.82	Riparian Restoration Expo Center Peninger Fire
Total City of Central Point			0.00	0.00	0.00	925.82	0.00	925.82	
City of Eagle Point	25-4465	8/30/2024	0.00	0.00	1,593.00	0.00	0.00	1,593.00	RVMPD Dues 2024/2025
Total City of Eagle Point			0.00	0.00	1,593.00	0.00	0.00	1,593.00	
City of Gold Hill	25-4473	9/27/2024	0.00	214.00	0.00	0.00	0.00	214.00	MRMPO Dues 2024/2025
Total City of Gold Hill			0.00	214.00	0.00	0.00	0.00	214.00	
City of Medford	25-4459	8/30/2024	0.00	0.00	21,799.76	0.00	0.00	21,799.76	TMDL Dues 2024-2025
Total City of Medford			0.00	0.00	21,799.76	0.00	0.00	21,799.76	
City of Phoenix	24-4340	8/28/2024	0.00	0.00	70.48	0.00	0.00	70.48	TAP Utility and Financial Services Charges - June 2024
Total City of Phoenix			0.00	0.00	70.48	0.00	0.00	70.48	

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Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
City of Talent	24-4268	7/6/2024	0.00	0.00	0.00	0.00	3,407.03	3,407.03	Current & Short Range Planning Projects APRIL 2024
	24-4326	7/30/2024	0.00	0.00	0.00	190.65	0.00	190.65	MAY 2024 HR Consulting FMLA
	24-4335	7/30/2024	0.00	0.00	0.00	4,236.87	0.00	4,236.87	Current Planning NOVEMBER 2023, MAY & JUNE 2024
	24-4364	10/20/2024	0.00	53,249.27	0.00	0.00	0.00	53,249.27	Talent FEMA HMGP Grant Admin & Project Management JUNE 2024
	25-4460	8/30/2024	0.00	0.00	8,896.94	0.00	0.00	8,896.94	TMDL Dues 2024-2025
	25-4469	8/30/2024	0.00	0.00	836.00	0.00	0.00	836.00	RVMPD Dues 2024/2025
Total City of Talent			0.00	53,249.27	9,732.94	4,427.52	3,407.03	70,816.76	
Department of Land Conservation and Development (DLCD)	24-4365	7/30/2024	0.00	0.00	0.00	3,985.40	0.00	3,985.40	DLCD - IGA #23043 CFA Multi-Model Transportation Gap Summaries JUNE 2024
Total Department of Land Conservation and Development (DLCD)			0.00	0.00	0.00	3,985.40	0.00	3,985.40	

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Jackson County Parks	24-4362	6/30/2024	0.00	0.00	0.00	0.00	4,308.45	4,308.45	Bear Creek Invasive Species Control JULY, AUGUST, SEPTEMBER 2023
Total Jackson County Parks			0.00	0.00	0.00	0.00	4,308.45	4,308.45	
Jackson Soil and Water Conservation District (JSWCD)	24-4354	7/30/2024	0.00	0.00	0.00	1,245.00	0.00	1,245.00	IT - Information System PC for JSWCD CTL Meridian
Total Jackson Soil and Water Conservation District (JSWCD)			0.00	0.00	0.00	1,245.00	0.00	1,245.00	
Northridge Senior Living, LLC	24-4306	7/30/2024	0.00	0.00	0.00	1,350.00	0.00	1,350.00	F&F Rent JUNE 2024
	24-4368	9/30/2024	0.00	5.87	0.00	0.00	0.00	5.87	JUNE 2024 Meals
	24-4495	11/7/2024	1,204.00	0.00	0.00	0.00	0.00	1,204.00	JULY, AUGUST, SEPTEMBER 2024 Meals
Total Northridge Senior Living, LLC			1,204.00	5.87	0.00	1,350.00	0.00	2,559.87	
ODOT - MPO	24-4343	7/30/2024	0.00	0.00	0.00	14,117.90	0.00	14,117.90	MRMPO 133-PL FUNDS JUNE 2024
Total ODOT - MPO			0.00	0.00	0.00	14,117.90	0.00	14,117.90	

Rogue Valley Council of Governments

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From 7/1/2023 Through 10/31/2024

Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Oregon Dept of Agriculture	23-3508	8/31/2022	0.00	0.00	0.00	0.00	1,000.00	1,000.00	TMDL Dues FY 2022 - 2023
	24-4062	12/8/2023	0.00	0.00	0.00	0.00	1,000.00	1,000.00	FY 23-24 TMDL Dues
Total Oregon Dept of Agriculture			0.00	0.00	0.00	0.00	2,000.00	2,000.00	
Oregon Watershed Enhancement Board (OWEB)	24-4358	7/30/2024	0.00	0.00	0.00	28,947.18	0.00	28,947.18	Grant #221-2054-19602 Alameda Post Fire Monitoring Grant JULY 2023 - JUNE 2024
	25-4463	8/30/2024	0.00	0.00	2,394.49	0.00	0.00	2,394.49	Grant 221-2054-19602 Alameda Fire JULY 2024
Total Oregon Watershed Enhancement Board (OWEB)			0.00	0.00	2,394.49	28,947.18	0.00	31,341.67	
Rogue River Watershed Council	24-4356	7/30/2024	0.00	0.00	0.00	1,056.88	0.00	1,056.88	Bear Creek Restoration Initiative Contract #137
Total Rogue River Watershed Council			0.00	0.00	0.00	1,056.88	0.00	1,056.88	
Rogue Valley Sewer Services	24-4352	7/30/2024	0.00	0.00	0.00	2,334.00	0.00	2,334.00	Storm Water Assessment 2024

Rogue Valley Council of Governments

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Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Total Rogue Valley Sewer Services			0.00	0.00	0.00	2,334.00	0.00	2,334.00	
SO Center For Community Partnerships	24-4367	7/30/2024	0.00	0.00	0.00	45,333.00	0.00	45,333.00	D.R> Grant Disbursement FY-2024-25
Total SO Center For Community Partnerships			0.00	0.00	0.00	45,333.00	0.00	45,333.00	
U. S. Environmental Protection Agency	24-4357	7/30/2024	0.00	0.00	0.00	19,319.78	0.00	19,319.78	Brownfields Community Wide Assessment Grant #4B02J16801
Total U. S. Environmental Protection Agency			0.00	0.00	0.00	19,319.78	0.00	19,319.78	
University of Washington	24-4496	11/7/2024	750.00	0.00	0.00	0.00	0.00	750.00	Evidence-Based Practices PEARLS 9/26/2024 Susan Jay Rounds
Total University of Washington			750.00	0.00	0.00	0.00	0.00	750.00	
Report Total			1,954.00	60,733.39	27,934.42	160,957.49	11,282.98	262,862.28	

Rogue Valley Council of Governments
Balance Sheet
As of 7/31/2024

	Current Year To Date
Assets and Other Debits	
Current Assets	
Cash and Cash Equivalents	1,792,502.96
Investments	463,703.21
Accounts Receivable	1,656,281.29
Due From Other Funds	447,290.21
Prepaid Expenses	5,931.76
Total Current Assets	4,365,709.43
Other Debits	
Fixed Assets	2,615,587.45
Total Other Debits	2,615,587.45
Total Assets and Other Debits	6,981,296.88
Liabilities, Fund Equity and Other Credits	
Current Liabilities	
Accounts Payable	757,016.05
Payroll Payable	176,955.59
Due To Other Funds	578,949.63
Total Current Liabilities	1,512,921.27
Non-Current Liabilities	
Deferred Revenues	187,996.16
Deposits Held for Others	443,768.56
Compensated Absences Payable	359,978.11
Total Non-Current Liabilities	991,742.83
Fund Equities and Other Credits:	
Contributed Capital	162,735.24
Beginning Fund Balance	3,822,268.78
Net Increase (Decrease) In Fund Balance	491,628.76
Total Fund Equities and Other Credits:	4,476,632.78
Total Liabilities, Fund Equity and Other Credits	6,981,296.88

Rogue Valley Council of Governments
Statement of Revenues and Expenditures
From 7/1/2023 Through 7/31/2024

	<u>Year To Date Actual</u>	<u>Annual Budget</u>	<u>Budget Variance</u>
Revenues Less Expenditures			
Revenues			
Member Dues	131,492.00	89,605.00	41,887.00
Other Local Government	730,324.29	813,296.46	(82,972.17)
Federal and State Grants and Contracts	5,736,243.81	8,027,427.26	(2,291,183.45)
Donations	320,284.56	85,459.00	234,825.56
Charges for Services	1,121,998.74	728,677.00	393,321.74
Other Revenues	970,690.68	933,082.04	37,608.64
Indirect Charges	453,561.67	441,653.50	11,908.17
Departmental Administration Allocation	77,915.16	49,260.92	28,654.24
Interfund Revenues	876,651.42	938,408.08	(61,756.66)
Interfund Support Transfers	0.00	100,000.00	(100,000.00)
Beginning Fund Balance	0.00	48,433.00	(48,433.00)
Total Revenues	<u>10,419,162.33</u>	<u>12,255,302.26</u>	<u>(1,836,139.93)</u>
Expenditures			
Salaries and Wages	(2,700,168.37)	(2,672,801.10)	(27,367.27)
Employee Benefits	(1,921,782.74)	(1,985,103.33)	63,320.59
Materials and Supplies	(209,888.40)	(240,160.23)	30,271.83
Purchased Services	(3,290,084.76)	(4,490,547.38)	1,200,462.62
Other Expenses	(87,913.03)	(489,810.40)	401,897.37
Capital Outlay	(102,308.98)	(100,000.00)	(2,308.98)
Operating Contingency	0.00	(641,444.22)	641,444.22
Indirect Charges	(453,561.67)	(441,653.51)	(11,908.16)
Departmental Administration Allocation	(86,283.93)	(49,260.89)	(37,023.04)
Interfund Charges	(951,936.88)	(938,408.15)	(13,528.73)
Interfund Support Transfers	0.00	(100,000.00)	100,000.00
Depreciation	(123,604.81)	(97,413.00)	(26,191.81)
Ending Fund Balance	0.00	(8,700.00)	8,700.00
Total Expenditures	<u>(9,927,533.57)</u>	<u>(12,255,302.21)</u>	<u>2,327,768.64</u>
Total Revenues Less Expenditures	<u>491,628.76</u>	<u>0.05</u>	<u>491,628.71</u>