

AGENDA
Rogue Valley Council of Governments
Board of Directors

Date: Wednesday, August 28, 2024

Time: 12:00 noon

Location: RVCOG Lewis Conference Room – 155 N 1st Street, Central Point, OR

Zoom <https://us06web.zoom.us/j/84017115221?pwd=QpowvMuEGf7tXgrWxETADQYQaZ5JZr.1>

Meeting ID: 840 1711 5221 / Passcode: 298449

(408) 638-0968 US (San Jose) / (253) 215-8782 US (Tacoma)

1. **Call to Order / Attendance**.....Chair
2. **Introductions and Comments from Members / Public**.....Chair
3. **Presentation**
 - A. SDS Program Update – OPI, OPI-M and Medicaid, Monique Clark, SDS Program Supervisor
4. **Action Items**.....Chair
 - A. Approve SAC Bylaws Update
5. **Consent Agenda**Chair
 - A. Approve Meeting Minutes from June 26, 2024
6. **Reports**..... Executive Director
 - A. Executive Director’s Report
7. **Regional Update / Open Air**..... All
8. **Other Business**.....Chair
9. **Agenda Build** All
 - A. September - Best practices – Online Public Meeting Training
 - B. October – An Overview of RAIN: The Rogue Aquatic Invasive Network – RVCOG, Natural Resources Department
10. **Next Meeting**.....Chair

The next meeting will be held on **Wednesday, September 25, 2024.**

Adjournment

Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.



Introduction of
Oregon Project
Independence-Medicaid
(OPI-M)
and Comparison to existing
programming

BYLAWS
RVCOG Board Approved August 28, 2024

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
AREA AGENCY ON AGING AND DISABILITIES
SENIOR ADVISORY COUNCIL**

1. **NAME**

The name of this body is the Senior Advisory Council (SAC), hereinafter referred to as the Council. The Council is an advisory committee to the Rogue Valley Council of Governments (RVCOG), which is the State-designated Area Agency on Aging and Disabilities (AAA) for Jackson and Josephine Counties.

2. **PURPOSE**

The purpose of the Council is to advise, provide guidance and support, and assist the RVCOG in administration of Area Agency on Aging and Disabilities Services. As described and mandated by the Older Americans Act [US Code of Federal Regulations Older Americas Act Regulations, Title 45, Vol 4, Sec 1321.57](#) and the Oregon Revised Statutes ORS 410.210 [ORS 410.210](#), the purpose of the council is to provide citizen involvement, whose members provide a link between older adults and the Area Agency on Aging (RVCOG) to help ensure that programs and service delivery meet the needs of local older adults and adults with disabilities. The Council is fully committed to diversity, equity, and inclusion in principle and practice as referenced in the Diversity, Equity, and Inclusion (DEI) Statement (see section 10).

3. **RESPONSIBILITIES**

3.1 The Council shall advise and assist the RVCOG on all matters relating to the development and administration of the Area Plan as it relates to local older adults (age 60 and over) and people with disabilities including:

3.1.1 Program planning.

3.1.2 Formation of basic program policies.

- 3.1.3. Program decisions which affect the functioning of AAA Services at RVCOG.
 - 3.1.4 Coordination of existing social services.
 - 3.1.5 Budgeting and distribution of monies.
 - 3.1.6 Pooling of untapped resources within Jackson and Josephine Counties.
 - 3.1.7 Implementation and evaluation of the Area Plan.
 - 3.1.8 Dissemination of information for the education of the public on AAA programs and activities.
 - 3.1.9 Development of good public relations at the local, state and national levels.
 - 3.1.10 Advocating on behalf of older adults and people with disabilities.
- 3.2 The Council is also responsible:
- 3.2.1 To provide a report of all Council meetings to the Executive Director of the RVCOG.
 - 3.2.2 For interviewing candidates and making recommendations to RVCOG on the selection of the members of the Council when a vacancy occurs.
 - 3.2.3 For assisting the Executive Director of RVCOG in the selection of AAA Program Directors when a vacancy occurs.
 - 3.2.4. For acting as a grant review committee as needed for the RVCOG when grant applications related to the field of aging and disabilities are processed.

4. **MEMBERSHIP**

- 4.1 Individuals shall attend a minimum of two Council meetings prior to submitting an application for membership. The Executive Committee of the Council shall interview all applicants and recommend to the Council at the next meeting whether the applicant should be submitted to the RVCOG Board for membership. The members shall be appointed by the RVCOG Board.

- 4.2 The Council shall consist of a maximum of twenty-one volunteer members. The ratio of Jackson County to Josephine County membership shall be based on each county's proportion of area total population. Individuals living in the Rogue River / Wimer area have the option of being appointed to represent either Jackson or Josephine County.

This decision will be based on which county each member feels the most affiliation. For example, the county in which they do all their shopping, banking and doctoring. Once a Rogue River / Wimer member is appointed to a particular county, that will be the county they represent for the duration of their membership on the Council.

- 4.3 One RVCOG Board member from Jackson County and one RVCOG Board member from Josephine County shall serve as ex-officio members of the Council. These members are in addition to the volunteer members of the Council.

- 4.4 Membership on the Council should strive to include:

4.4.1 Representatives from the various geographic areas of each county.

4.4.2 At least 50 percent older adults, including minority or underserved individuals who are participants or who are eligible to participate in AAA programs.

4.4.3 Representatives of older adults and people with disabilities.

4.4.4 Representatives of health care provider organizations, including providers of veterans' health care (if appropriate).

4.4.5 Representatives of supportive services providers' organizations.

4.4.6 Persons with leadership experience in the private and voluntary sectors.

4.4.7 Local elected officials.

4.4.8 The general public.

- 4.5 Any new members appointed to the Council will be appointed for a three-year term. If the new membership is filled between July 1 and December 31, July 1 of that fiscal year, regardless of duration, will count as the new member's first year.

- 4.6 A member is eligible for appointment to a maximum of two consecutive three-year terms. After two consecutive terms, a member shall be off a minimum of one year before being eligible to be appointed again to the Council.
- 4.7 Names of all persons recommended for appointment or reappointment shall be submitted to the RVCOG Board for each vacancy, along with a background statement on each person.
- 4.8 In its advisory capacity to RVCOG, a Special Government Body as defined in ORS 174.117, SAC members are subject to the regulations of ORS 244 – Government Ethics. Pursuant to ORS 244.120, the nature of all potential and actual conflicts of interest must be publicly disclosed prior to any discussion or action by the SAC. For all actual conflicts of interest, members must refrain from participating in any discussion or debate on the issue out of which the actual conflict arises or from voting on the issue, unless the vote is necessary to meet the minimum required number of votes to take official action. All questions regarding conflicts of interest should be referred to the RVCOG Executive Director. The RVCOG Board of Directors shall hold final responsibility for disposal instructions of any unresolved conflicts of interest.
- 4.9 Members who have three consecutive absences from the Council, three consecutive absences from committee meetings, have missed more than 1/3 of the meetings in the last fiscal year, or have missed two opportunities for orientation—either group or individual—shall be approached by a member of the Council Executive Committee to determine their desire to remain on the Council. The results of the discussion shall be reported to the Council. If it is determined that removal is the appropriate action, the Council shall report the decision to the RVCOG Board of Directors for consideration of removal.
- 4.10 There shall be no more than six alternate members, three from each county served. Alternate members shall be interviewed and recommended for appointment by the Council Development Committee or the Executive Committee if no Council Development Committee exists, recommended for appointment by the Council, and approved as alternates by the RVCOG Board. Alternate members will participate as Council members, but they may not vote except with Council authorization and only during a Council member's absence. As necessary, at individual meetings, alternate members shall be counted for purposes of establishing a quorum at which time they can vote. An alternate member may fill a vacant position from her/his county without

repeating the application process subject to their previous involvement in Council and subcommittee meetings. The Executive Committee will make the determination of which alternate member will come on next as a regular member in the event there is more than one alternate at the time a regular member vacancy comes open.

- 4.11 The Executive Committee may appoint a regular Council member with legitimate reasons (family or personal short-term illness) to step back to an alternate position for no longer than one year. During that time period the Executive Committee may appoint an alternate member to take that member's place. The 6-year limit will be suspended until the Council member returns as a regular member.

5. OFFICERS

- 5.1 The officers of the Council shall be elected at the June meeting and shall officially assume office in July. The term of office shall be from July 1 of the year in which they were elected through June 30 of the following year.
- 5.2 A member shall be limited to two consecutive one-year terms in any one office or sub-committee Chair position.
- 5.3 The officers of the Council shall be: a Chair and Vice Chair, elected by the Council.
- 5.4 The duties of the Chair are:
 - 5.4.1 To preside at Council and Executive Committee meetings.
 - 5.4.2 To appoint standing committee and special committee Chairs and/or Co-Chairs. Standing committee Chairs and/Co-Chairs will be regular members of the Council with the exception of the Advocacy Committee. The Council Chair may appoint an active member of the Disability Services Advisory Council (DSAC) to serve as Chair or Co-Chair of the Advocacy Committee.
 - 5.4.3 In collaboration with each committee's Chair and, if serving, Co-Chair, assign members to committees.
 - 5.4.4 To call special Council and Executive Committee meetings as needed.

- 5.4.6 To represent the Council before the Rogue Valley Council of Governments Board and other organizational bodies.
- 5.4.7 To work constructively for the purpose of the Council and mission of the agency.
- 5.4.8 To appoint a Council member or AAA staff as liaison to the DSAC.
- 5.4.9 To sign, after Council review and approval, contract and statutorily required RVCOG AAA Area Plans, Service Equity Plans and updates.
- 5.5 The duties of the Vice Chair are:
 - 5.5.1 In the absence of the Chair, the Vice Chair will perform the duties of the Chair.
 - 5.5.2 Monitor attendance and participation of Council members and report to the Executive Committee.
 - 5.5.3 Other duties as assigned by the Chair.
- 5.6 In the absence of both the Chair and Vice Chair at a regular meeting, the members present shall elect a temporary Chair to preside.
- 5.7 In urgent or emergency situations, the Chair or Vice Chair may act on behalf of the Council upon approval of the majority of the Executive Committee, and RVCOG Executive Director or RVCOG AAA Director.

6. **COMMITTEES**

- 6.1 **The Executive Committee** shall consist of the Council Chair, Vice Chair and the Chair and, if serving, the Co-Chair or designated alternate from each standing committee. The Executive Committee may invite the Chair and/or Co-Chair of a non-standing committee to become a non-voting participant in Executive Committee activities. The duties of the Executive Committee are:
 - 6.1.1 To advise and assist AAA staff in the interim between Council meetings and to report any action taken at the next Council meeting.
 - 6.1.2 To advise and assist AAA staff in the preparation and revision of the long-range plans.

- 6.1.3 To recommend allocation of funds for administration and between program areas.
 - 6.1.4 To advise and assist the staff in the preparation and implementation of the AAA administrative budget.
 - 6.1.5 To review Council Bylaws biennially and as needed, recommend changes to the Council for review and to submit to the RVCOG Board for approval.
 - 6.1.6 To report to the Council.
 - 6.1.7 To collaborate with the SDS Program Director, Nutrition Program Director, and AAA staff to develop Advisory Council agendas.
- 6.2 **Standing Committees:** All members, with the exception of the Chair and Vice Chair, shall serve on at least one committee. The Chair and Vice Chair are ex-officio members of all committees.
- 6.2.1 Each standing committee shall be responsible for the following activities within its area:
 - 6.2.1.1 To be knowledgeable about the services and issues within their program area.
 - 6.2.1.2 To report to the Executive Committee and Council.
 - 6.2.2 Standing committee members serve for the agency fiscal year.
 - 6.2.3 The Standing Committee Chair and, if serving, Co-Chair will appoint a substitute to perform the duties of the Chair in the absence of the Chair and, if any, Co-Chair.
 - 6.2.4 The standing committees may include:
 - 6.2.4.1 **Advocacy Committee** This committee is a joint committee of the Council and DSAC which will focus on engaging Council and DSAC members and the community in legislative advocacy in support of older adults and people with disabilities issues at the local, state and national level. The committee will be most active during the Oregon Legislative sessions. At any

time, however, that funding or program issues emerge that need public education or advocacy measures, this committee will develop and help to execute the advocacy plan.

6.2.4.2 **Communications & Outreach Committee** This committee will focus on making RVCOG's AAA programs and services visible in the two-county area. Further, it will seek input about gaps in those services, while soliciting ideas for additional services, possible partnerships, and/or funding sources to meet the needs of seniors and adult people with disabilities in our communities. This committee will participate in public education activities.

6.2.4.3 **Council Development Committee** This committee's duties include: overseeing the nominations, interview and selection process, as well as recruitment, orientation, support and recognition activities of and for Council members. All members of the Council Development Committee shall be members of the Executive Committee. This committee may be held in conjunction with the Executive Committee or the Communication and Outreach Committee, as needed.

6.2.4.4 **Home and Community Based Care Committee** This committee, in partnership with Aging and People with Disabilities (APD), will identify issues related to home and community-based care and make recommendations to the Council for advocacy and action.

6.2.4.5 **Support Services Committee** This committee will assist staff to develop and evaluate processes and outcomes of RVCOG programs and services that are funded by the Older Americans Act (OAA), Oregon Project Independence (OPI) and any new programs or services. The Support Services Committee serves in the capacity of the ADRC Advisory Committee and Nutrition Advisory Committee and may be held in conjunction with the Communication and Outreach Committee, as needed.

6.2.4.5.1 **ADRC Advisory Committee** The intent of this Committee is to provide direction to the ADRC

on the needs of older adults and people with disabilities within the ADRC region; as well as actively participate in the program planning, goal setting, financial expenditure planning, program evaluation, and operation of the ADRC. This Committee will meet quarterly.

6.2.4.5.2 **Nutrition Advisory Committee** As mandated by the Older Americans Act, the Nutrition Advisory Committee will convene once each quarter for 4 meetings annually. This committee will review and advise on all aspects of the Food & Friends Program, including evaluation of outcomes for the program and surveys of volunteers and meal recipients.

6.3 Ad hoc committees will be formed by either Council vote or Chair decision, with committee members being appointed by the Chair in order to address specific issues.

6.4 Committee and Subcommittee membership will be approved by the Council Chair or Committee Chair and, if serving Co-Chair, to whom they answer. AAA staff members may serve as technical advisory, non-voting members. The Chair and, if serving Co-Chair, of the committee or subcommittee will be appointed by the Council Chair.

7. **DELEGATE TO THE OREGON ASSOCIATION OF AREA AGENCY ON AGING AND DISABILITY SERVICES (O4AD) SENIOR ADVISORY COUNCIL CHAIRS MEETING**

7.1 The Chair and/or Vice Chair and/or Chair of the Advocacy Committee and/or Designee of the Chair of the Council will serve as the Delegate to the Oregon Association of Area Agencies on Aging and Disabilities (O4AD) Senior Services Advisory Council Chairs meeting. This meeting is held in conjunction with the quarterly O4AD meeting.

8. **NON-MEMBER ADJUNCT PARTICIPATION**

8.1 Non-members may be invited to participate as adjunct members to a standing or ad hoc committee, including be appointed as the Chair of an ad hoc committee, upon approval of the Executive Committee. Adjunct membership may be renewed or removed through approval of the Executive Committee. Such persons are voting members of the committees, but not the Council. If the new adjunct membership is

filled during the middle of the year, July 1 of that fiscal year, regardless of duration, will count as the new member's first year.

9. **MEETINGS**

- 9.1 The Council shall meet at least six (6) times per year.
- 9.2 Meeting times and places shall be at the discretion of the Council.
- 9.3 Annual elections shall be held at the last regular meeting of the fiscal year in June.
- 9.4 A quorum shall consist of a simple majority of Members.
- 9.5 The meetings of the Council shall be conducted under Roberts Rules of Order (Newly Revised) except where they conflict with or contradict these Bylaws.
- 9.6 As needed, votes may be collected in person, verbally, in writing, or in a virtual setting.
- 9.7. Meetings must abide by State statute.

10. **DIVERSITY, EQUITY AND INCLUSION (DEI) STATEMENT**

Rogue Valley Council of Governments is fully committed to diversity, equity, and inclusion in principle and in practice. Diversity, equity, and inclusion are central to the organization's current and future success in engaging all staff, clients, caregivers, advisory council members, and policy makers in promoting equitable and inclusive programs and resources for older adults and adults with disabilities in Jackson and Josephine counties.

There shall be no barriers to full participation in our programs on the basis of gender, gender identity, gender expression, ethnicity, race, native or indigenous origin, age, generation, sexual orientation, culture, religion, belief system, marital status, parental status, socioeconomic status, language, accent, ability status, mental health, educational level or background, geography, nationality, work style, work experience, job role function, thinking style, personality type, physical appearance, political perspective or affiliation and/or any other characteristic that can be identified as recognizing or illustrating diversity.

Vision

To promote diverse, equitable and inclusive programs and resources for older adults and adults with disabilities in Jackson and Josephine counties.

Mission

We welcome people of all experiences, backgrounds and identities with dignity, integrity, respect and compassion. We will foster education, connect with marginalized and underrepresented groups, and create equitable outreach and services for our evolving community.

We agree with the State of Oregon's Definition of Diversity, Equity and Inclusion:

Diversity is the appreciation and prioritization of different backgrounds, identities, and experiences collectively and as individuals. It emphasizes the need for representation of communities that are systematically underrepresented and under-resourced. These differences are strengths that maximize the organization's competitive advantage through innovation, effectiveness and adaptability.

Equity acknowledges that not all people, or all communities, are starting from the same place due to historic and current systems of oppression. Equity is the effort to provide different levels of support based on an individual's or group's needs in order to achieve fairness in outcomes. Equity actionably empowers communities most impacted by systemic oppression and requires the redistribution of resources, power, and opportunity to those communities.

Inclusion is a state of belonging when persons of different backgrounds, experiences, and identities are valued, integrated, and welcomed equitably as decision makers, collaborators, and colleagues. Ultimately, inclusion is the environment that organizations create to allow these differences to thrive.

Objectives:

- Develop and begin standardized DEI training for RVCOG staff, RVCOG Board and RVCOG AAA Council members to increase DEI awareness.
- Service Equity Plan for AAA consumers developed and submitted March 2022 and updated as needed and mandated by the state.
- Educate staff and Council members on Implicit Bias and Cultural Sensitivity to raise awareness and increase equity.
- Require AAA staff to attend SAGECare training to maintain Platinum Certification.
- Develop performance metrics and monitor for compliance.

RVCOG Core Values:

Service - We will provide an essential service in southern Oregon by responding promptly, efficiently, and effectively to the needs of the individuals, jurisdictions, and public agencies we serve.

Collaboration - We will dedicate ourselves to building and maintaining an atmosphere of camaraderie, cooperation, and collaboration, both inside and outside RVCOG.

Professionalism - We will consistently provide the highest quality of work possible, while also exercising strict neutrality in all that we do. As ambassadors of our organization, we will always be aware of the impact of our individual actions on RVCOG as a whole.

Stewardship - We will take full responsibility for our actions and decisions in making RVCOG and its programs as cost effective, efficient, and sustainable as possible.

Integrity - We will exhibit the highest level of integrity in all that we do. Our actions will be honest, ethical, unbiased, and fair.

11. **AMENDMENTS**

11.1. These Bylaws may be amended by the RVCOG Board of Directors thirty (30) days after notification of the proposed changes have been received by the Council Executive Committee. Recommended changes may be submitted by the Council at any time.

Revised:

08/30/1983	03/28/2001	01/27/2021
12/11/1984	08/28/2002	12/01/2021
05/14/1985	02/26/2003	10/26/2022
03/25/1987	08/27/2003	08/28/2024
04/27/1988	12/07/2005	
07/02/1990	10/27/2010	
01/27/1993	01/25/2012	
08/25/1999	05/28/2014	
02/23/2000	12/03/2014	
09/27/2000	03/28/2018	

Rogue Valley Council of Governments
Board of Directors Meeting
Lewis Conference Room/Zoom Webinar

Minutes from the meeting held June 26, 2024

VOTING MEMBERS

Present:

<i>President Jody Hathaway (ECSSO)</i>	Councilor Valerie Lovelace (Grants Pass)
<i>1st Vice President John Quinn (RVSS)</i>	Commissioner Rick Dyer (Jackson County)
<i>1st Vice President Carl Tappert (RVSS)</i>	Councilor Andrea Thompson (Jacksonville)
<i>2nd Vice President Colleen Padilla (SOREDI)</i>	Councilor Kathy Nuckles (Shady Cove)
<i>Board Member Bill Mansfield (RVTD)</i>	Fire Chief Mike Hussey (JCFD 3)
<i>Councilor Kelley Johnson (Central Point)</i>	Board Member Viki Brown (JCLD)
<i>Mayor Pam VanArsdale (Rogue River)</i>	Board Member Jonah Liden (RCC)
Mayor Kathy Sell (Eagle Point)	Board Member Marc Overbeck (SOU)
Councilor Bill Rigney (Gold Hill)	

Absent:

Councilor Dylan Bloom (Ashland)	Mayor Terry Baker (Phoenix)
Butte Falls Representative	Mayor Darby Ayers-Flood (Talent)
Mayor Meadow Martell (Cave Junction)	Board Member Jill Smedstad (JSWCD)
Commissioner John West (Josephine County)	
Councilor Eric Stark (Medford)	

Italics = Executive Committee

Non-Voting Members:

Guests:

Sherill Boots, Executive Director, Rogue River Community Center

RVCOG Staff:

Ann Marie Alfrey, Executive Director	Adrian Modjeski, HR & Admin Services Director
Sebastian Viteri, Finance Director	Kerstin Sachse, Administrative Specialist

1. Call to Order/Attendance

President Jody Hathaway called the meeting to order at 12:01 p.m.

2. Introductions and Comments from Members/Public

Sherill Boots was introduced.

3. Presentation

A. Rogue River Community Center

Sherill Boots, Executive Director presented an overview over the services offered at the Rogue River Community Center.

4. Action Items

A. New Senior Advisory Council (SAC) Member Recommendation – Sherill Boots

MOTION: Councilor Valerie Lovelace moved to approve the action item. Mayor Pam VanArsdale seconded the motion. The action item was approved unanimously.

B. Executive Director Employment Agreement

MOTION: Member Bill Mansfield moved to approve the action item. Councilor Valerie Lovelace seconded the motion. A roll call vote was held, and the action item was approved unanimously.

5. Consent Agenda

A. Meeting Minutes from May 22, 2024

MOTION: Mayor Pam VanArsdale moved to approve the consent agenda. Councilor Valerie Lovelace seconded the motion. The motion was approved unanimously.

6. Reports

A. Executive Director's Report

Staffing Update

Training for our Finance Director, Sebastian Viteri, is going well. Monique Clark, our SDS Program Supervisor, is a tremendous help with additional work in the SDS Department. The internal launch of OPI-M, the update to the 4-year area plan and the fiscal year end procedures are the focus.

AlertWest

FEMA-HMGP application was approved for 13 additional cameras. More information is to come as the project develops and moves forward.

Financial Reports

Aged receivables are in good shape at this point. Most of the over 90 days open receivables have been taken care of. The preliminary reports for April 30, 2024, are almost completed. Not all invoicing or journal entries for internal charges have been completed. Auditors are scheduled for fieldwork the week of October 21st.

7. Regional Update / Open Air

Jackson County Library District (JCLD) – Board Member Viki Brown started her report with the information that they are working on year-end closeout procedures and that the budget is approved. The library director's evaluation has also been completed. During the next Board Meeting the final report on the Facilities Master Plan is expected. On July 20, JCLD is celebrating its 10th anniversary. Formal invitations are planned to go out soon. Also, several branches will have individual 20-year celebrations.

City of Jacksonville – Councilor Andrea Thompson's report included that their budget has been approved and that they are working on fiscal year end procedures. A final bill pay meeting was held. The Applegate fire did impact Jacksonville traffic and commuters. At this point there are 39 certified Firewise Communities in Jacksonville. Jacksonville is continuing to seek fuel reduction grants and just expanded the blackberry eradication grant from around streams to other areas. Some more staff were hired to continue to build the Jacksonville Police Department. The Jacksonville History Center is progressing, and the Britt Festival is bringing lots of visitors to Jacksonville.

Jackson County – Commissioner Rick Dyer started his report with the information that the budget was approved. Jackson County is currently conducting a phone survey for the jail to help with the decision if it would be presented to voters. Results should be available soon. The planning commission is discussing additional dwelling units and land development ordinances are being drafted. BLM held a presentation about the beetle infestation in Douglas Fir trees. This is an exponentially growing problem, and the affected area is currently approximately 10,000 acres. Parcels of 250 acres will be addressed with various means to mitigate.

Southern Oregon University – Member Marc Overbeck reported on the commencement ceremonies that awarded over 1300 degrees. It included a doctor and an honorary doctor, which was presented to Sid DeBoer. The legislature awarded \$18.7M for regional universities. SOU will receive \$2.3M, which will be used to update the IT system. SOU is dealing with the FAFSA roll out delays and a decrease in applicants. They will also host Representative Hudson in July. SOU continues to work with large behavioral health employers to expand course offerings in response to community needs.

City of Shady Cove – Councilor Nuckles reported that the newly hired City Administrator is being well received. The first Annual Summer Bash is planned for July 27th and will include several rock bands and beer and wine gardens.

City of Gold Hill – Councilor Bill Rigney reported that the budget got approved and City Manager Lily Morgan is away on leadership training with the LOC. RVSS has started work in town. Can-Do will hold 4th of July Celebrations.

Rogue Valley Transportation District (RVTD) – Board Member Bill Mansfield had nothing new to report. RVTD continues to improve their services.

Rogue Valley Sewer Services – 1st Vice President Quinn reported that the budget was approved and that RVSS is tied for the cheapest rate in Oregon. The project to remove Chlorine from the process to help the environment is moving forward. A new stormwater facility is planned in Talent and will be financed by a grant. This is a larger regional stormwater facility to remove harmful substances before they can reach the river. RVSS is currently fully staffed.

City of Eagle Point – Mayor Kathy Sell spoke about their exchange student program with their sister city in Japan. Currently twelve exchange students are in Japan with host families. The Consul General of Japan visited Eagle Point to learn more about the exchange program. There are 25 communities in Oregon with sister cities in Japan. Eagle Point also passed their budget and the 4th of July celebrations are in preparation.

City of Rogue River – Mayor Pam VanArsdale spoke about the upcoming Rooster Crow celebrations and that “Dunk Your Mayor” was added to the festivities on Saturday.

City of Grants Pass – Councilor Valerie Lovelace reported that on the water bill they added a public safety fee, and the future water treatment building fee has raised a lot of questions with the citizens. Bids are currently requested for the water treatment plant, which after nine years is significantly higher. So far, several grants have been received from the state, and Grants Pass is in line for a \$50M grant. A decision is expected to be made in September. Still awaiting Supreme Court decision regarding the injunction. Nonprofits are using ARPA funds to develop infrastructure that will aid new homeownership programs and low-income/affordable housing units. The Mid-Rogue Foundation is currently working on 30 units for veterans. The 4th of July festivities will be at Reinhart Park.

Rogue Community College – Member Jonah Liden spoke about the commencement ceremony being held for the first time at the Rogue Bowl since the renovations. A new Spanish program in cooperation with Eagle Point HS has started. The early registration with high schools has 400 new students already registered. Several scholarship funds and foundations awarded \$1.6M in tuition help for the upcoming year.

SOREDI – Executive Director Colleen Padilla started her report with the information on workforce housing from HB 3395. The Economic development district received \$400K to help with this project. SOREDI is working on a small grant and possibly a loan program to help with projects to be completed. They will be moving offices in August. Harry & David is planning an event in Fall to highlight the importance of water and agriculture in our region.

ECSSO – President Jody Hathaway started her report with information that their budget was approved, and three more people are in line to be hired in August. There are still four openings, but currently not enough training officers available for any new hires. The radio projects are under construction and are moving forward. Four sites are almost completed and three or four are scheduled to start in August. Some high elevation sites have a very short window for completion due to their location and weather.

8. Other Business

There was no other business noted.

9. Agenda Build

None noted.

10. Next Meeting

No meeting in July. The next regular meeting is scheduled at noon on Wednesday, August 28, 2024.

Adjournment:

President Hathaway adjourned the meeting at 1:00 p.m.



Board Meeting Agenda – Executive Director’s Report

Meeting Date: August 28, 2024 **Staff Contact:** Ann Marie Alfrey
Department: Administration

AlertWest

OHAZ has received the grant award, and we are finally moving forward on the project to install 12 AlertWest cameras in southern Oregon. The project is a three-year phased install and will begin with the sites that are install-ready – landowner permission in hand and power and internet already available at the site. OHAZ is working on an FAQ sheet for municipal partners and landowners. The grant award includes some administrative funding for RVCOG staff to assist with implementation.

Rogue Valley Broadband Action Team (RVBAT)

The group continues to meet monthly despite losing our ACC Fellow who was working on this initiative. Main focuses are broadband expansion into rural, underserved, and underrepresented communities and availability of digital literacy resources. Development of a page on RVCOG’s website is underway, which will include minutes, agendas, a list of members, and broadband and digital literacy resources.

Financial Reports

- Aged Receivables – Total \$331,185
 - 36% Current
 - 61% 1 to 30 Days Past Due
 - 1% 31 to 60 Days Past Due
 - 0% 61 to 90 Days Past
 - 2% Over 90 Days Past Due
- June 30, 2024 – Preliminary Balance Sheet and Revenue and Expenditure reports for the prior fiscal year. Auditors scheduled for fieldwork the week of October 21st.

Rogue Valley Council of Governments

Aged Receivables by Due Date

Aging Date - 8/28/2024

From 7/1/2023 Through 8/31/2024

Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Aging and People with Disabilities (APD)	24-4178	3/1/2024	0.00	0.00	0.00	0.00	869.75	869.75	OMAP Title XIX Home Delivered Meals
	24-4260	5/30/2024	0.00	0.00	0.00	(61.25)	0.00	(61.25)	OMAP Title XIX Home Delivered Meals
	24-4294	6/30/2024	0.00	0.00	759.50	0.00	0.00	759.50	OMAP Title XIX Home Delivered Mea
	24-4329	7/30/2024	0.00	1,984.50	0.00	0.00	0.00	1,984.50	OMAP Title XIX Home Delivered Meals
Total Aging and People with Disabilities (APD)			0.00	1,984.50	759.50	(61.25)	869.75	3,552.50	
AllCare Health - CLAIMS	23-3915	8/17/2023	0.00	0.00	0.00	0.00	(0.50)	(0.50)	Medicare Advantage - Flexible Services & Flexible Approaches for Care Coordination PI
Total AllCare Health - CLAIMS			0.00	0.00	0.00	0.00	(0.50)	(0.50)	
City of Ashland	24-4349	7/30/2024	0.00	876.93	0.00	0.00	0.00	876.93	Storm Water Assessment 2024
	24-4452	9/18/2024	488.44	0.00	0.00	0.00	0.00	488.44	TAP Billing for July 2024
Total City of Ashland			488.44	876.93	0.00	0.00	0.00	1,365.37	
City of Jacksonville	24-4334	7/30/2024	0.00	4,886.01	0.00	0.00	0.00	4,886.01	Current Planning MAY & JUNE 2024
Total City of Jacksonville			0.00	4,886.01	0.00	0.00	0.00	4,886.01	

Rogue Valley Council of Governments

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City of Medford	24-4350	7/30/2024	0.00	10,818.34	0.00	0.00	0.00	10,818.34	Storm Water Assessment 2024
Total City of Medford			0.00	10,818.34	0.00	0.00	0.00	10,818.34	
City of Phoenix	24-4340	8/28/2024	19,347.97	0.00	0.00	0.00	0.00	19,347.97	TAP Utility and Financial Services Charges - June 2024
	24-4454	9/18/2024	14,091.51	0.00	0.00	0.00	0.00	14,091.51	TAP Billing for July 2024
Total City of Phoenix			33,439.48	0.00	0.00	0.00	0.00	33,439.48	
City of Rogue River	24-4181	4/6/2024	0.00	0.00	0.00	0.00	5,148.11	5,148.11	Current Planning Charges OCTOBER 2023 - JANUARY 2024
	24-4234	5/26/2024	0.00	0.00	0.00	0.00	391.00	391.00	MRMPO Fiscal Year 2023-2024 Dues
	24-4310	7/30/2024	0.00	3,800.62	0.00	0.00	0.00	3,800.62	MAY 2024 Invoice Financial Services
Total City of Rogue River			0.00	3,800.62	0.00	0.00	5,539.11	9,339.73	
City of Talent	24-4268	7/6/2024	0.00	0.00	3,407.03	0.00	0.00	3,407.03	Current & Short Range Planning Projects APRIL 2024
	24-4326	7/30/2024	0.00	190.65	0.00	0.00	0.00	190.65	MAY 2024 HR Consulting FMLA
	24-4335	7/30/2024	0.00	4,236.87	0.00	0.00	0.00	4,236.87	Current Planning NOVEMBER 2023, MAY & JUNE 2024
	24-4453	9/18/2024	63,688.09	0.00	0.00	0.00	0.00	63,688.09	TAP Billing for July 2024

Rogue Valley Council of Governments

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Total City of Talent			63,688.09	4,427.52	3,407.03	0.00	0.00	71,522.64	
Jackson Soil and Water Conservation District (JSWCD)	24-4354	7/30/2024	0.00	1,245.00	0.00	0.00	0.00	1,245.00	IT - Information System PC for JSWCD CTL Meridian
Total Jackson Soil and Water Conservation District (JSWCD)			0.00	1,245.00	0.00	0.00	0.00	1,245.00	
Multnomah Co Aging, Disab, & Veteran	25-4451	8/30/2024	20,541.64	0.00	0.00	0.00	0.00	20,541.64	Multnomah VET JULY 2024
Total Multnomah Co Aging, Disab, & Veteran			20,541.64	0.00	0.00	0.00	0.00	20,541.64	
Northridge Senior Living, LLC	24-4306	7/30/2024	0.00	1,350.00	0.00	0.00	0.00	1,350.00	F&F Rent JUNE 2024
Total Northridge Senior Living, LLC			0.00	1,350.00	0.00	0.00	0.00	1,350.00	
ODOT - MPO	24-4300	8/2/2024	0.00	34,754.49	0.00	0.00	0.00	34,754.49	RVMPO 130-PL FUNDS MAY 2024
	24-4301	8/2/2024	0.00	14,282.59	0.00	0.00	0.00	14,282.59	RVMPO 235-FTA FUNDS MAY 2024
	24-4302	8/2/2024	0.00	17,795.08	0.00	0.00	0.00	17,795.08	MRMPO 133-PL FUNDS MAY 2024
	24-4303	8/2/2024	0.00	4,609.10	0.00	0.00	0.00	4,609.10	MRMPO 233-FTA FUNDS MAY 2024

Rogue Valley Council of Governments

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	24-4341	7/30/2024	0.00	32,232.97	0.00	0.00	0.00	32,232.97	RVMPO 130-PL FUNDS JUNE 2024
	24-4342	7/30/2024	0.00	12,462.48	0.00	0.00	0.00	12,462.48	RVMPO 235-FTA FUNDS JUNE 2024
	24-4343	7/30/2024	0.00	14,117.90	0.00	0.00	0.00	14,117.90	MRMPO 133-PL FUNDS JUNE 2024
	24-4344	7/30/2024	0.00	3,043.63	0.00	0.00	0.00	3,043.63	MRMPO 233-FTA FUNDS JUNE 2024
Total ODOT - MPO			0.00	133,298.24	0.00	0.00	0.00	133,298.24	
Oregon Department of Human Services	24-4345	7/30/2024	0.00	10,322.56	0.00	0.00	0.00	10,322.56	ADRC - NWD Quarterly Invoice District 8 Contract #181295 Q4 2024
	24-4348	7/30/2024	0.00	25,170.25	0.00	0.00	0.00	25,170.25	ODHS Agreement Number 176919 - Mental Health Support Services / Q4 2023-2024
Total Oregon Department of Human Services			0.00	35,492.81	0.00	0.00	0.00	35,492.81	
Oregon Dept of Agriculture	23-3508	8/31/2022	0.00	0.00	0.00	0.00	1,000.00	1,000.00	TMDL Dues FY 2022 - 2023
	24-4062	12/8/2023	0.00	0.00	0.00	0.00	1,000.00	1,000.00	FY 23-24 TMDL Dues
Total Oregon Dept of Agriculture			0.00	0.00	0.00	0.00	2,000.00	2,000.00	
Rogue Valley Sewer Services	24-4352	7/30/2024	0.00	2,334.00	0.00	0.00	0.00	2,334.00	Storm Water Assessment 2024

Rogue Valley Council of Governments

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Total Rogue Valley Sewer Services			0.00	2,334.00	0.00	0.00	0.00	2,334.00	
Report Total			118,157.65	200,513.97	4,166.53	(61.25)	8,408.36	331,185.26	

Rogue Valley Council of Governments
Balance Sheet
As of 6/30/2024

	Current Year To Date
Assets and Other Debits	
Current Assets	
Cash and Cash Equivalents	1,711,330.01
Investments	429,875.16
Accounts Receivable	1,433,392.22
Prepaid Expenses	87,491.95
Total Current Assets	3,662,089.34
Other Debits	
Fixed Assets	2,623,724.93
Total Other Debits	2,623,724.93
Total Assets and Other Debits	6,285,814.27
Liabilities, Fund Equity and Other Credits	
Current Liabilities	
Accounts Payable	565,789.72
Payroll Payable	176,630.23
Total Current Liabilities	742,419.95
Non-Current Liabilities	
Deposits Held for Others	707,975.67
Compensated Absences Payable	360,574.87
Total Non-Current Liabilities	1,068,550.54
Fund Equities and Other Credits:	
Contributed Capital	162,735.24
Beginning Fund Balance	3,822,268.78
Net Increase (Decrease) In Fund Balance	489,839.76
Total Fund Equities and Other Credits:	4,474,843.78
Total Liabilities, Fund Equity and Other Credits	6,285,814.27

Rogue Valley Council of Governments
Statement of Revenues and Expenditures
From 7/1/2023 Through 6/30/2024

	<u>Year To Date Actual</u>	<u>Annual Budget</u>	<u>Budget Variance</u>
Revenues Less Expenditures			
Revenues			
Member Dues	89,606.00	89,605.00	1.00
Other Local Government	633,569.79	813,296.46	(179,726.67)
Federal and State Grants and Contracts	5,281,536.52	8,027,427.26	(2,745,890.74)
Donations	314,937.56	85,459.00	229,478.56
Charges for Services	1,021,512.32	728,677.00	292,835.32
Other Revenues	810,712.73	933,082.04	(122,369.31)
Indirect Charges	420,002.88	441,653.50	(21,650.62)
Departmental Administration Allocation	77,915.16	49,260.92	28,654.24
Interfund Revenues	867,479.17	938,408.08	(70,928.91)
Interfund Support Transfers	0.00	100,000.00	(100,000.00)
Beginning Fund Balance	0.00	48,433.00	(48,433.00)
Total Revenues	<u>9,517,272.13</u>	<u>12,255,302.26</u>	<u>(2,738,030.13)</u>
Expenditures			
Salaries and Wages	(2,487,345.77)	(2,672,801.10)	185,455.33
Employee Benefits	(1,775,750.35)	(1,985,103.33)	209,352.98
Materials and Supplies	(161,939.56)	(240,160.23)	78,220.67
Purchased Services	(2,941,987.50)	(4,490,547.38)	1,548,559.88
Other Expenses	(77,237.67)	(489,810.40)	412,572.73
Capital Outlay	(102,308.98)	(100,000.00)	(2,308.98)
Operating Contingency	0.00	(641,444.22)	641,444.22
Indirect Charges	(420,002.88)	(441,653.51)	21,650.63
Departmental Administration Allocation	(77,915.16)	(49,260.89)	(28,654.27)
Interfund Charges	(867,477.17)	(938,408.15)	70,930.98
Interfund Support Transfers	0.00	(100,000.00)	100,000.00
Depreciation	(115,467.33)	(97,413.00)	(18,054.33)
Ending Fund Balance	0.00	(8,700.00)	8,700.00
Total Expenditures	<u>(9,027,432.37)</u>	<u>(12,255,302.21)</u>	<u>3,227,869.84</u>
Total Revenues Less Expenditures	<u>489,839.76</u>	<u>0.05</u>	<u>489,839.71</u>