

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
STATE OF OREGON
2024 - 2025
APPROVED OPERATING BUDGET**



**PRESENTED TO THE BOARD OF DIRECTORS
May 22, 2024**

ROGUE VALLEY COUNCIL OF GOVERNMENTS

2024 - 2025

APPROVED OPERATING BUDGET

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ROGUE VALLEY COUNCIL OF GOVERNMENTS ORGANIZATION OVERVIEW

Councils of Governments (COGs) are voluntary associations of cities, counties, and special purpose districts within a distinct region, serving as planning, coordination, program development, and service delivery organizations. The first COG was established in 1947, and currently COGs serve 35,000 of the country's 39,000 general purpose governments. They exist to promote regional cooperation and provide services and resources that might not otherwise be affordable or available to local governments. While COGs differ in their mix of programs from one region to another, they always share a fundamental purpose – to work with the expressed consent and support of their members to facilitate outcomes that improve the local and regional quality of life.

In 1968, under the provisions of Chapter 190 of the Oregon Revised Statutes, the Rogue Valley Council of Governments (RVCOG) was established by local jurisdictions to operate in Jackson and Josephine Counties. Currently, RVCOG has 24 members: 15 local governments and 9 other entities (special districts and institutions of higher education). Elected and appointed representatives from each of the members serve on RVCOG's Board of Directors, which governs the organization at the policy level. In addition to the Board, RVCOG's moving parts comprise an Executive Committee, professional staff, and a variety of permanent and temporary advisory committees of stakeholders, members of the public, and technical experts. In terms of funding, the vast majority comes through grants and contracts with federal, state, and local governments, with additional funding from donations and membership dues.

Although the specifics of RVCOG's program offerings have evolved over the years in response to new needs of members and changing funding sources, the COG has always maintained its fundamental role as a regional resource for technical expertise and project management, as well as a collective voice for the region when working with the State or Federal government. As we have worked over the years to constantly improve the ways in which we have filled this important niche in southern Oregon, we have also developed an appreciation for the need to balance our dedication to providing highly professional and affordable services with the need to be responsible stewards of public funds and effective financial managers. We trust this budget will demonstrate that we are having success at meeting our members' expectations on both counts.



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**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL ALL FUNDS COMBINED BUDGET**

This summary budget is presented for all funds combined to provide a summary of the total operating costs of the Rogue Valley Council of Governments. It includes revenues from all funding sources, including some inter-fund revenues that are offset by inter-fund transfers and charges for services provided between operating funds.

The resources available to fund the budget are derived primarily from contracts and grants from other governmental jurisdictions, predominantly federal and state. The other significant source of revenue is derived from donations, principally derived from the Food & Friends Senior Meals Program fundraising efforts.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	88,242	88,242	89,605	90,128	90,128	-
Other Local Government	707,191	927,006	813,296	822,503	822,503	-
Federal & State Grants	6,166,768	5,824,353	8,027,427	8,318,107	8,318,107	-
Contributions & Donations	787,515	896,147	775,386	1,130,313	1,130,313	-
Charges For Services	12,117	42,473	38,750	37,503	37,503	-
Other Revenues	141,540	220,866	277,796	211,507	211,507	-
Indirect Charges	328,845	400,671	441,654	462,876	462,876	-
Departmental Administration	25,545	84,342	49,261	76,128	76,128	-
Interfund Revenues	1,156,676	1,406,853	1,593,695	1,701,067	1,701,067	-
Interfund Support Transfers	100,000	-	100,000	100,000	100,000	-
Beginning Fund Balance	-	-	48,433	94,933	94,933	-
Total Resources	9,514,439	9,890,953	12,255,303	13,045,065	13,045,065	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	2,046,196	2,391,359	2,672,801	2,840,248	2,840,248	-
Employee Benefits	979,422	1,101,590	1,344,560	1,413,450	1,413,450	-
Total Personnel	3,025,618	3,492,949	4,017,361	4,253,698	4,253,698	-
<u>Materials & Services</u>						
Supplies & Materials	2,580,784	1,881,345	1,224,372	1,115,948	1,115,948	-
Purchased Services	2,159,005	2,281,371	3,981,403	4,427,217	4,427,217	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	4,739,789	4,162,716	5,205,775	5,543,165	5,543,165	-

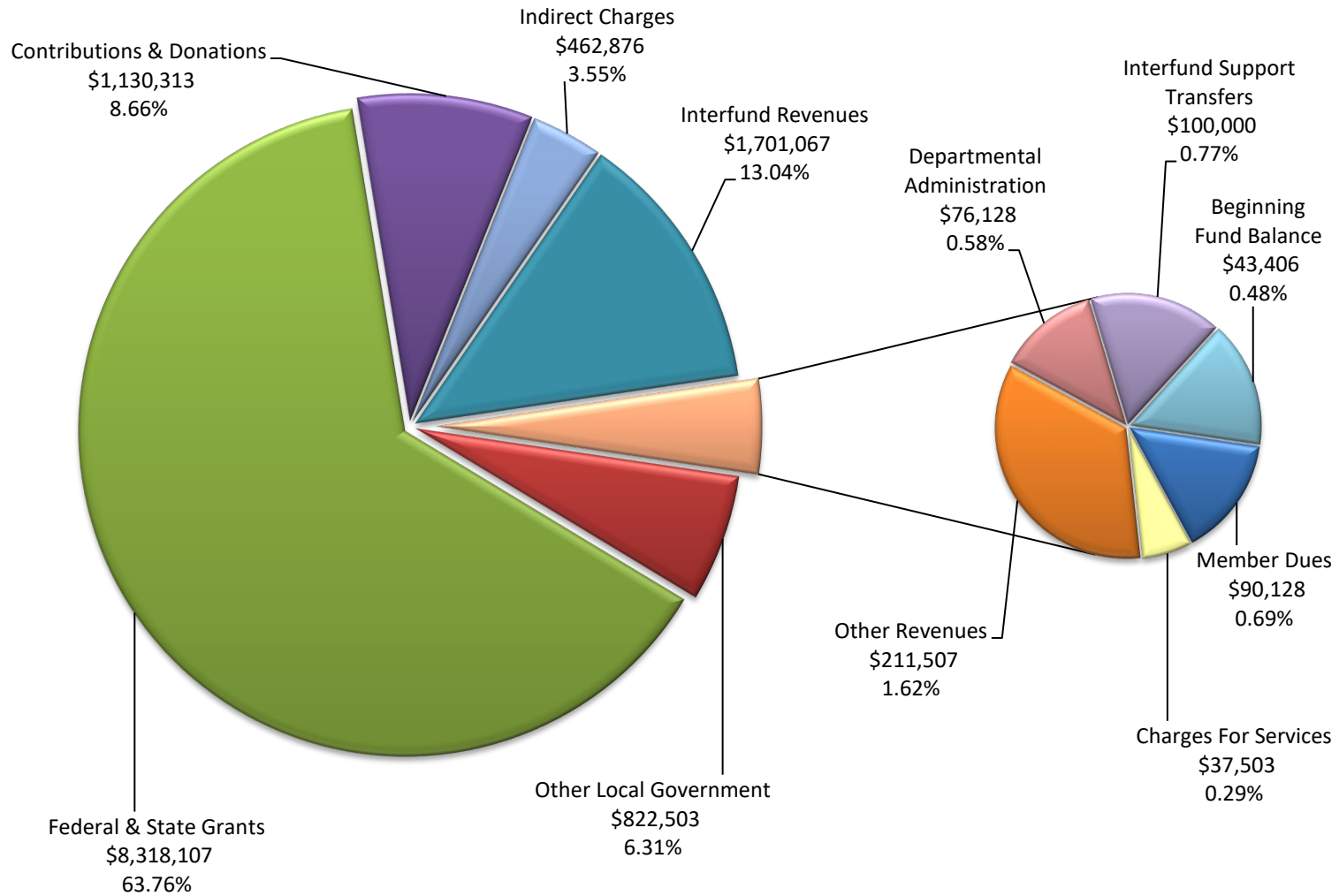
	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Capital Outlay</u>	-	-	100,000	100,000	100,000	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	641,444	671,528	671,528	-
<u>Internal Charges</u>						
Indirect Charges	328,845	400,670	441,654	462,876	462,876	-
Departmental Administration	25,545	84,343	49,261	76,128	76,128	-
Interfund Charges	1,155,294	1,406,783	1,593,695	1,701,067	1,701,067	-
Interfund Support Transfers	100,000	-	100,000	100,000	100,000	-
Total Internal Charges	1,609,684	1,891,796	2,184,610	2,340,071	2,340,071	-
Total Appropriated Expenditures	9,375,091	9,547,461	12,149,190	12,908,462	12,908,462	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	92,544	96,172	97,413	125,803	125,803	-
Ending Fund Balance	-	-	8,700	10,800	10,800	-
Total Unappropriated Expenditures	92,544	96,172	106,113	136,603	136,603	-
Total Expenditures	9,467,635	9,643,633	12,255,303	13,045,065	13,045,065	-
Total Resources Less Expenditures	46,804	247,320	-	-	-	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Summary of</u>						
<u>Appropriated Expenditures</u>						
General Fund	535,793	336,078	489,897	530,812	530,812	-
Special Revenue Fund						
Natural Resources Program	479,992	382,900	503,832	801,583	801,583	-
Community Development Program	82,992	156,653	167,139	169,638	169,638	-
Senior and Disability Services Program	2,232,631	2,925,755	4,416,572	4,091,260	4,091,260	-
Senior Nutrition Program	2,163,756	2,268,171	2,944,050	3,282,132	3,282,132	-
Transportation Planning Program	2,456,182	1,705,543	1,587,919	1,772,371	1,772,371	-
Land Use Planning Program	181,367	267,730	262,405	330,254	330,254	-
Technology Services Program	12,866	10,795	10,000	10,000	10,000	-
Internal Service Funds						
Support Services Fund	667,627	751,266	845,236	908,634	908,634	-
Computer Replacement Fund	18,538	28,439	25,057	34,546	34,546	-
Building Operation & Maintenance Fund	56,195	120,593	104,037	115,173	115,173	-
Leave Liability Fund	443,989	529,168	640,126	704,008	704,008	-
Vehicle Operation & Maintenance Fund	39,718	61,292	150,620	154,851	154,851	-
Food & Friends Endowment	3,445	3,078	2,300	3,200	3,200	-
Total Appropriated Expenditures	9,375,091	9,547,461	12,149,190	12,908,462	12,908,462	-



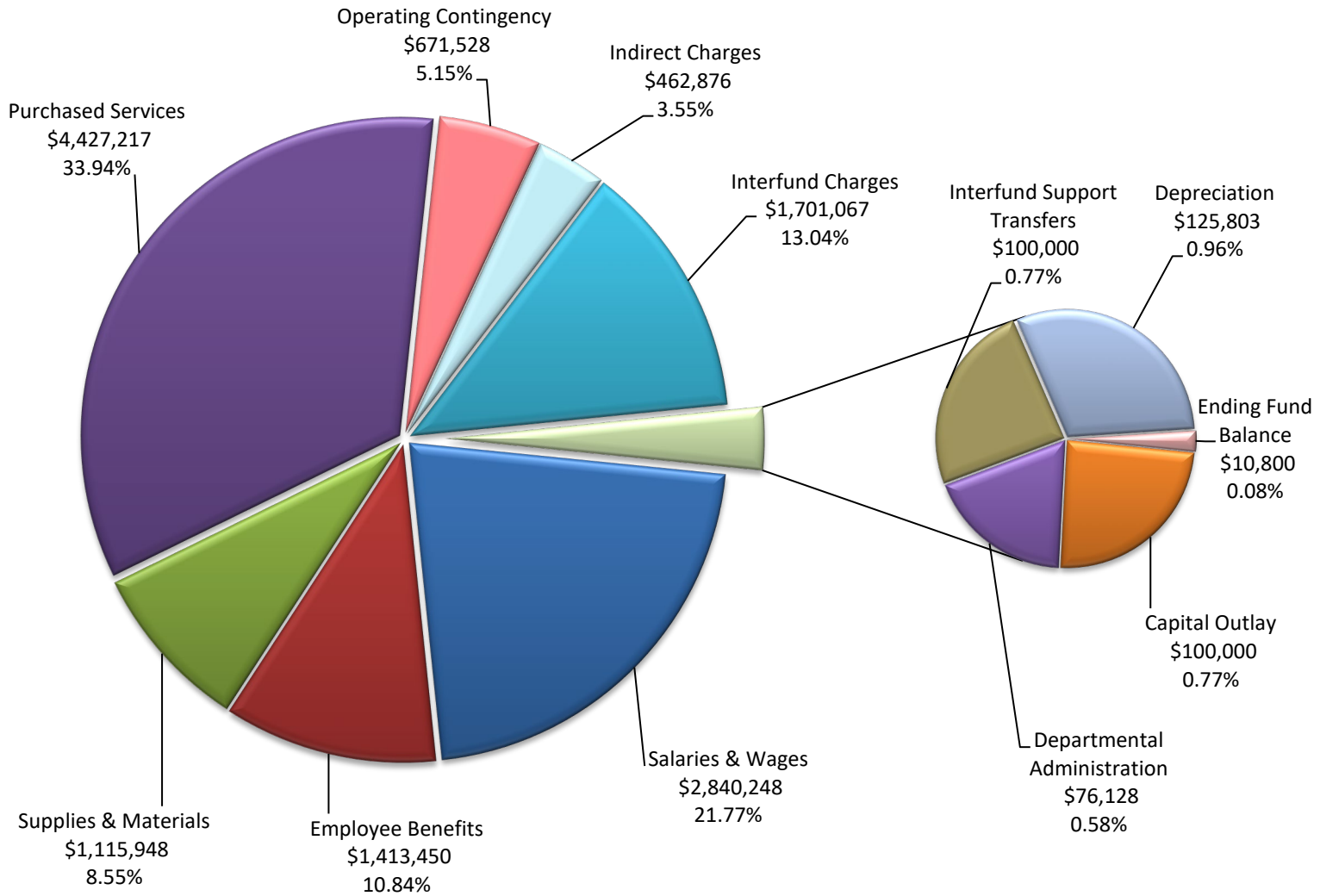
**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL RVCOG ALL FUNDS COMBINED BUDGET**

All Resources



ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL RVCOG ALL FUNDS COMBINED BUDGET

All Expenditures



**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL APPROVED 2024-2025 ALL FUNDS BUDGET**

		Special Revenue Fund							
	General Fund	Natural Resources Program	Community Development Program	Senior and Disability Services	Senior Nutrition Program	Transportation Planning Program	Land Use Planning Program	Technology Services Program	Total Special Revenue Fund
<u>Resources</u>									
Member Dues	48,243	-	-	-	-	41,885	-	-	41,885
Other Local Government	-	192,034	144,570	-	94,103	-	287,005	10,000	727,712
Federal & State Grants	-	561,000	-	3,970,105	2,056,516	1,730,486	-	-	8,318,107
Contributions & Donations	-	-	-	-	1,130,313	-	-	-	1,130,313
Charges For Services	-	-	-	-	-	-	-	-	-
Other Revenues	19,693	40,738	-	121,155	1,200	-	-	-	163,093
Indirect Charges	462,876	-	-	-	-	-	-	-	-
Departmental Administration	-	7,811	25,068	-	-	-	43,249	-	76,128
Interfund Revenues	-	-	-	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-	-
Total Resources	530,812	801,583	169,638	4,091,260	3,282,132	1,772,371	330,254	10,000	10,457,238
<u>Expenditures</u>									
<u>Personnel</u>									
Salaries & Wages	212,120	98,363	54,158	715,428	510,488	304,336	125,779	-	1,808,552
Employee Benefits	111,692	55,107	32,148	387,196	228,408	145,459	52,346	-	900,664
Total Personnel	323,812	153,470	86,306	1,102,624	738,896	449,795	178,125	-	2,709,216
<u>Materials & Services</u>									
Supplies & Materials	56,851	31,724	11,500	264,205	209,461	248,904	1,648	-	767,442
Purchased Services	2,600	511,850	-	2,008,417	1,695,346	125,000	-	10,000	4,350,613
Other Expenses	-	-	-	-	-	-	-	-	-
Total Materials & Services	59,451	543,574	11,500	2,272,622	1,904,807	373,904	1,648	10,000	5,118,055
<u>Capital Outlay</u>	-	-	-	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	671,528	-	-	671,528
<u>Internal Charges</u>									
Indirect Charges	-	26,339	14,553	184,219	125,148	74,718	29,256	-	454,233
Departmental Administration	6,136	6,393	20,350	-	-	-	43,249	-	69,992
Interfund Charges	141,413	71,807	36,929	531,795	413,281	202,426	77,976	-	1,334,214
Interfund Support Transfers	-	-	-	-	100,000	-	-	-	100,000
Total Internal Charges	147,549	104,539	71,832	716,014	638,429	277,144	150,481	-	1,958,439
Total Appropriated Expenditures	530,812	801,583	169,638	4,091,260	3,282,132	1,772,371	330,254	10,000	10,457,238
<u>Expenditures Not Subject to Appropriation</u>									
Depreciation	-	-	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-	-	-	-
Total Expenditures	530,812	801,583	169,638	4,091,260	3,282,132	1,772,371	330,254	10,000	10,457,238
Total Resources Less Expenditures	-	-	-	-	-	-	-	-	-

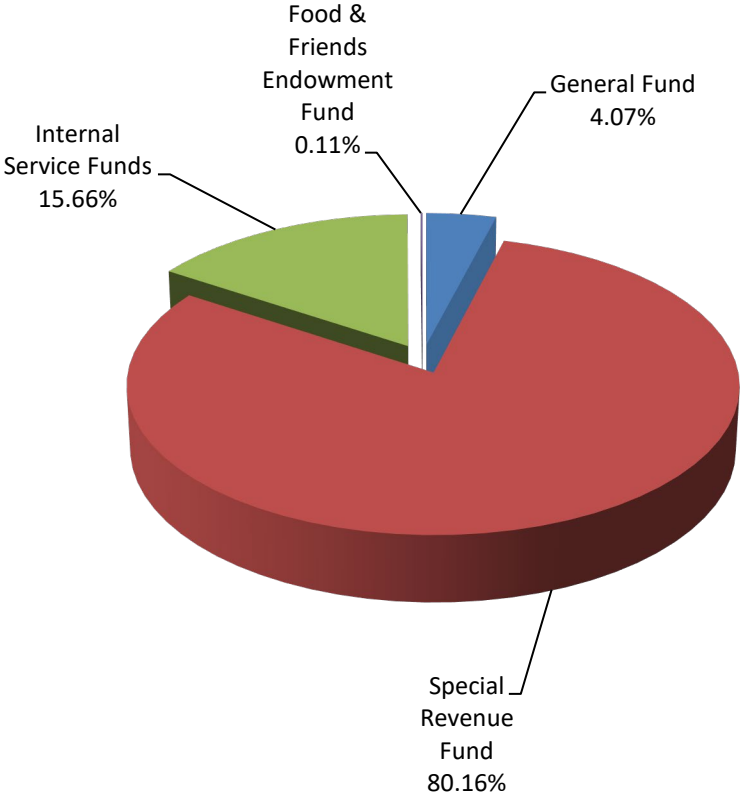
**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL APPROVED 2024-2025 ALL FUNDS BUDGET**

Internal Service Funds

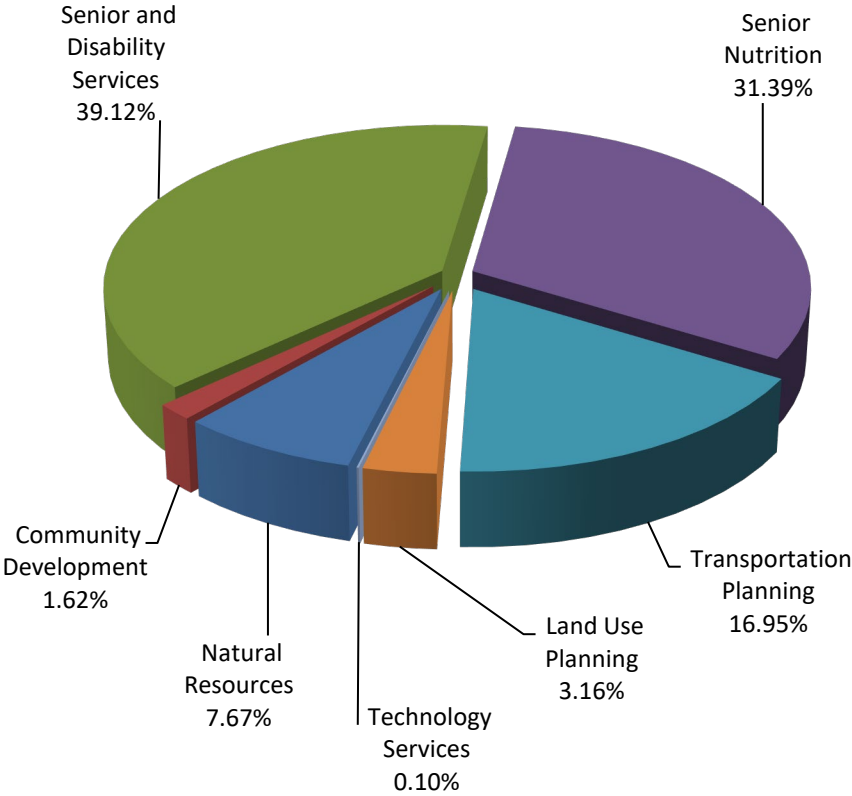
	Support Services Fund	Computer Replacement Fund	Building Operations & Maintenance Fund	Leave Liability Fund	Vehicle Operations & Maintenance Fund	Total Internal Service Funds	Food & Friends Endowment Fund	Total RVCOG Budget
<u>Resources</u>								
Member Dues	-	-	-	-	-	-	-	90,128
Other Local Government	94,791	-	-	-	-	94,791	-	822,503
Federal & State Grants	-	-	-	-	-	-	-	8,318,107
Contributions & Donations	-	-	-	-	-	-	-	1,130,313
Charges For Services	-	-	37,503	-	-	37,503	-	37,503
Other Revenues	-	-	14,721	-	-	14,721	14,000	211,507
Indirect Charges	-	-	-	-	-	-	-	462,876
Departmental Administration	-	-	-	-	-	-	-	76,128
Interfund Revenues	813,843	36,554	91,811	704,008	54,851	1,701,067	-	1,701,067
Interfund Support Transfers	-	-	-	-	100,000	100,000	-	100,000
Beginning Fund Balance	-	-	48,433	-	46,500	94,933	-	94,933
Total Resources	908,634	36,554	192,468	704,008	201,351	2,043,015	14,000	13,045,065
<u>Expenditures</u>								
<u>Personnel</u>								
Salaries & Wages	341,581	-	-	477,995	-	819,576	-	2,840,248
Employee Benefits	175,081	-	-	226,013	-	401,094	-	1,413,450
Total Personnel	516,662	-	-	704,008	-	1,220,670	-	4,253,698
<u>Materials & Services</u>								
Supplies & Materials	118,385	34,546	80,673	-	54,851	288,455	3,200	1,115,948
Purchased Services	39,504	-	34,500	-	-	74,004	-	4,427,217
Other Expenses	-	-	-	-	-	-	-	-
Total Materials & Services	157,889	34,546	115,173	-	54,851	362,459	3,200	5,543,165
<u>Capital Outlay</u>	-	-	-	-	100,000	100,000	-	100,000
<u>Debt Service</u>	-	-	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-	-	671,528
<u>Internal Charges</u>								
Indirect Charges	8,643	-	-	-	-	8,643	-	462,876
Departmental Administration	-	-	-	-	-	-	-	76,128
Interfund Charges	225,440	-	-	-	-	225,440	-	1,701,067
Interfund Support Transfers	-	-	-	-	-	-	-	100,000
Total Internal Charges	234,083	-	-	-	-	234,083	-	2,340,071
Total Appropriated Expenditures	908,634	34,546	115,173	704,008	154,851	1,917,212	3,200	12,908,462
<u>Expenditures Not Subject to Appropriation</u>								
Depreciation	-	2,008	77,295	-	46,500	125,803	-	125,803
Ending Fund Balance	-	-	-	-	-	-	10,800	10,800
Total Unappropriated Expenditures	-	2,008	77,295	-	46,500	125,803	10,800	136,603
Total Expenditures	908,634	36,554	192,468	704,008	201,351	2,043,015	14,000	13,045,065
Total Resources Less Expenditures	-	-	-	-	-	-	-	-

ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL APPROVED 2024-2025 ALL FUNDS BUDGET

Total Approved Budget



Special Revenue Fund Budget



**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET**

The General Fund provides the resources necessary to sustain the day-to-day activities of the organization, and is therefore responsible for meeting RVCOG’s administrative and operating expenses. The principle funding source for the General Fund is the indirect charges levied on all applicable staff hours spent on projects included in the Special Revenue Fund. The indirect rate is a federally approved percentage that can be applied to federal grants and contracts, and by default to all other grants and contracts, in order to provide funding for administrative overhead costs. In fiscal year 2024-2025, the indirect rate will remain unchanged at 14% (this equates to a 3.679% effective indirect rate when calculated against the full RVCOG budget). RVCOG also direct charges a fairly significant portion of its administrative and operational costs to individual projects through the Internal Service Funds.

A minor revenue source for the General Fund, membership dues (a total of \$48,243, one third of one percent of the organization’s overall budget), are collected from each RVCOG member jurisdiction and are used to pay for specific expenditures that federal regulations do not allow or restrict in the indirect rate calculation. The COG has been capable of reducing its membership dues to the lowest point in its 55-year history due in large part to the federal government’s decision to allow a variety of pre-project activities (initial conversations with member jurisdictions about needs or project ideas, research, scope of work preparation, grant writing, pre-award activities, etc.) to be included in the overall organizational indirect rate. In the upcoming fiscal year RVCOG will collect \$51,000 from indirect for pre-project costs, and will add half of membership dues for these same activities, for a total of \$75,000.

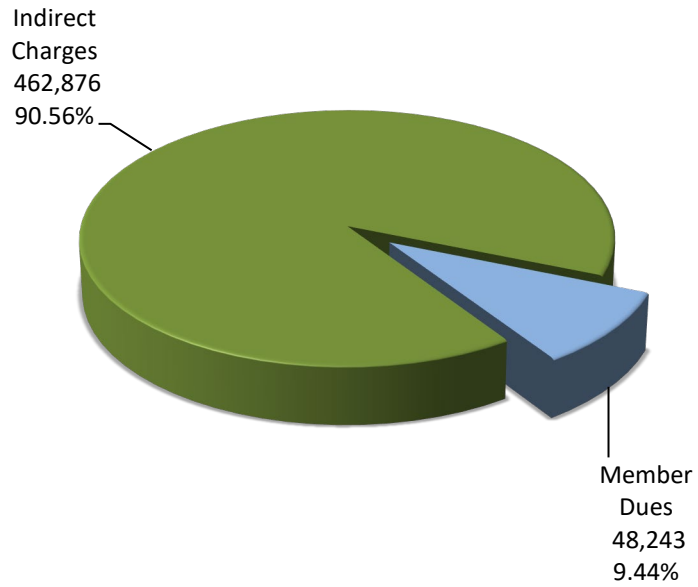
	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	48,243	48,243	48,243	48,243	48,243	
Other Local Government	5,000	-	-	-	-	
Federal & State Grants	-	-	-	-	-	
Contributions & Donations	-	-	-	-	-	
Charges For Services	-	-	-	-	-	
Other Revenues	4,658	453	-	19,693	19,693	
Indirect Charges	328,845	400,671	441,654	462,876	462,876	
Departmental Administration	-	-	-	-	-	
Interfund Revenues	-	-	-	-	-	
Interfund Support Transfers	-	-	-	-	-	
Beginning Fund Balance	-	-	-	-	-	
Total Resources	386,746	449,367	489,897	530,812	530,812	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET**

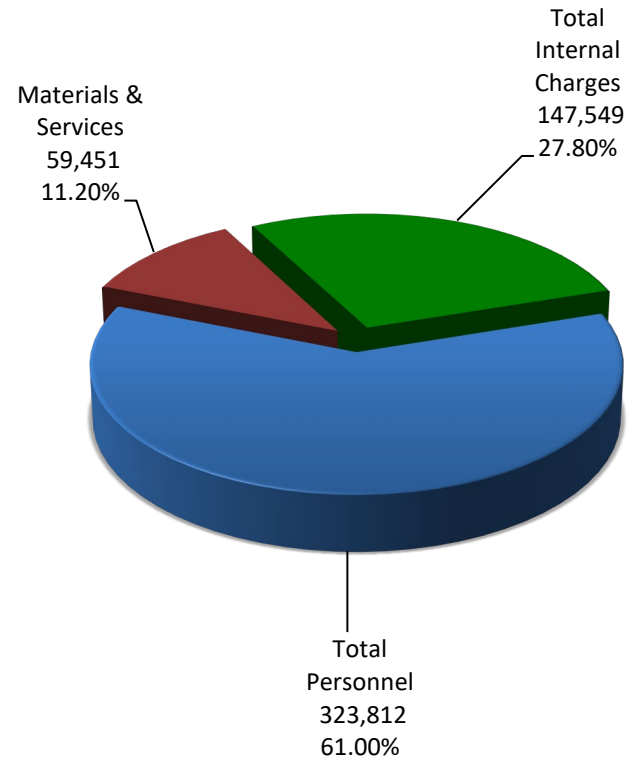
	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	183,597	139,555	187,990	212,120	212,120	
Employee Benefits	105,884	72,715	99,402	111,692	111,692	
Total Personnel	<u>289,481</u>	<u>212,270</u>	<u>287,392</u>	<u>323,812</u>	<u>323,812</u>	-
<u>Materials & Services</u>						
Supplies & Materials	18,160	28,753	64,118	56,851	56,851	
Purchased Services	7,593	3,124	14,999	2,600	2,600	
Other Expenses	-	-	-	-	-	
Total Materials & Services	<u>25,753</u>	<u>31,877</u>	<u>79,117</u>	<u>59,451</u>	<u>59,451</u>	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	-	-	-	-	-	
Departmental Administration	1,680	1,593	2,359	6,136	6,136	
Interfund Charges	118,879	90,338	121,029	141,413	141,413	
Interfund Support Transfers	100,000	-	-	-	-	
Total Internal Charges	<u>220,559</u>	<u>91,931</u>	<u>123,388</u>	<u>147,549</u>	<u>147,549</u>	-
Total Appropriated Expenditures	<u>535,793</u>	<u>336,078</u>	<u>489,897</u>	<u>530,812</u>	<u>530,812</u>	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	4,410	4,410	-	-	-	
Ending Fund Balance	-	-	-	-	-	
Total Unappropriated Expenditures	<u>4,410</u>	<u>4,410</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	540,203	340,488	489,897	530,812	530,812	-
Total Resources Less Expenditures	(153,457)	108,879	-	-	-	-

ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET

Resources



Expenditures



**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

The Special Revenue Fund includes the seven main areas of program implementation within RVCOG -- Natural Resources, Community Development, Senior and Disability Services, Senior Nutrition, Transportation Planning, Land Use Planning, and Technology Services. The Special Revenue Fund is almost entirely funded by grants and contracts with other governmental entities predominantly from federal and state government, although significant revenue from local government is also obtained in exchange for specific services.

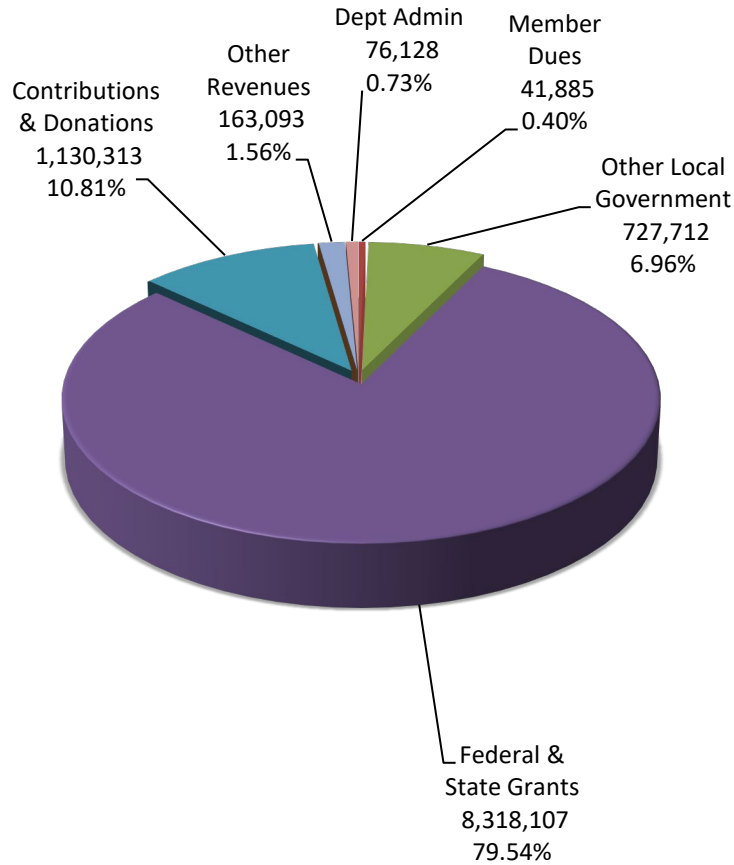
	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	39,999	39,999	41,362	41,885	41,885	-
Other Local Government	614,787	823,617	753,685	727,712	727,712	-
Federal & State Grants	6,166,768	5,824,353	8,027,427	8,318,107	8,318,107	-
Contributions & Donations	712,515	896,147	775,386	1,130,313	1,130,313	-
Charges For Services	3,585	10,885	-	-	-	-
Other Revenues	180,291	126,257	244,796	163,093	163,093	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	25,545	84,342	49,261	76,128	76,128	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	7,743,490	7,805,600	9,891,917	10,457,238	10,457,238	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	1,301,407	1,588,107	1,749,188	1,808,552	1,808,552	-
Employee Benefits	613,840	742,245	881,088	900,664	900,664	-
Total Personnel	1,915,247	2,330,352	2,630,276	2,709,216	2,709,216	-
<u>Materials & Services</u>						
Supplies & Materials	2,376,466	1,557,960	855,986	767,442	767,442	-
Purchased Services	2,099,000	2,221,212	3,898,189	4,350,613	4,350,613	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	4,475,466	3,779,172	4,754,175	5,118,055	5,118,055	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

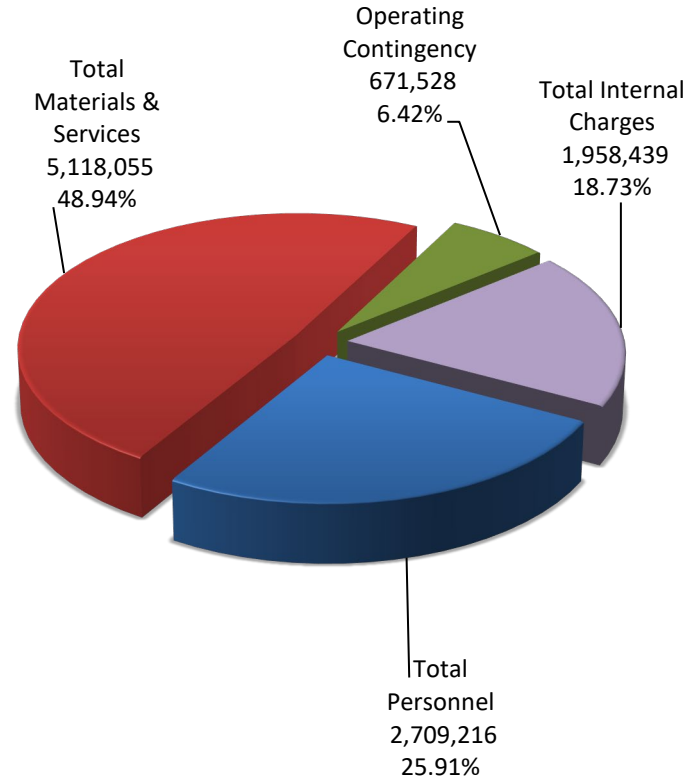
	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	641,444	671,528	671,528	-
<u>Internal Charges</u>						
Indirect Charges	319,484	392,021	438,085	454,233	454,233	-
Departmental Administration	23,865	82,750	46,902	69,992	69,992	-
Interfund Charges	875,724	1,133,252	1,281,035	1,334,214	1,334,214	-
Interfund Support Transfers	-	-	100,000	100,000	100,000	-
Total Internal Charges	1,219,073	1,608,023	1,866,022	1,958,439	1,958,439	-
Total Appropriated Expenditures	7,609,786	7,717,547	9,891,917	10,457,238	10,457,238	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	7,609,786	7,717,547	9,891,917	10,457,238	10,457,238	-
Total Resources Less Expenditures	133,704	88,053	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

Resources



Expenditures





**ROGUE VALLEY COUNCIL OF GOVERNMENTS
NATURAL RESOURCES PROGRAM BUDGET**



The Natural Resources Program works with member jurisdictions, partners, and the public to conserve, protect, and enhance the health of the natural environment while facilitating its responsible use through on-the-ground implementation projects, technical assistance, education and outreach programs, regulatory compliance assistance, and improved coordination and collaboration between local and regional partners.

Currently the department provides the following services: water quality monitoring (sample collection and lab analysis, program/sampling design); Clean Water Act/Regulatory Compliance program support (Total Maximum Daily Load (TMDL) and NPDES Phase II/MS4), riparian restoration including post-fire restoration and stabilization activities (project and grant development, creating planting plans including specific species recommendations, controlling invasive species, implementing on the ground programs including managing contractors, field surveying and ESRI based mapping); general watershed planning and assessment; education and outreach programs including Stream Smart and Salmon Watch; organizing and coordinating volunteer activities including creek and river clean-ups in both counties; GIS mapping; designing surveys and collecting data using Survey 1-2-3 and other programs; participating in the Rogue Drinking Water Partnership; wetland planning and vernal pools; project management; permitting, permit monitoring and reporting; grant writing and project development; development and coordination of regional forums and open houses; Brownfields Program assistance; Emergency Response Planning Assistance; and, fish passage improvement. The Department also provides coordination and implementation support to the Bear Creek Restoration Initiative (BCRI), the Cooperative Weed Management Area (CWMA), the Bear Creek and Middle Rogue TMDL, and the Bear Creek NPDES Phase II/MS4 program (outreach and public participation and public involvement control measures).

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted Budget	Proposed Budget	Approved Budget	Adopted Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	280,126	240,327	209,046	192,034	192,034	
Federal & State Grants	186,392	118,561	270,500	561,000	561,000	
Contributions & Donations	-	9,878	-	-	-	-
Charges For Services	25	-	-	-	-	-
Other Revenues	10,571	10,990	16,500	40,738	40,738	
Departmental Administration	3,728	6,649	7,786	7,811	7,811	
Interfund Support Transfers	-	-	-	-	-	-
Total Resources	480,842	386,405	503,832	801,583	801,583	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	94,111	92,638	101,714	98,363	98,363	
Employee Benefits	34,177	51,449	57,443	55,107	55,107	
Total Personnel	128,288	144,087	159,157	153,470	153,470	-
<u>Materials & Services</u>						
Supplies & Materials	21,070	20,137	12,000	31,724	31,724	
Purchased Services	247,685	122,995	202,151	511,850	511,850	
Other Expenses	-	-	-	-	-	
Total Materials & Services	268,755	143,132	214,151	543,574	543,574	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	25,584	-	-	-
<u>Internal Charges</u>						
Indirect Charges	21,972	24,699	27,030	26,339	26,339	
Departmental Administration	3,370	5,781	7,034	6,393	6,393	
Interfund Charges	57,607	65,201	70,876	71,807	71,807	
Interfund Support Transfers	-	-	-	-	-	
Total Internal Charges	82,949	95,681	104,940	104,539	104,539	-
Total Appropriated Expenditures	479,992	382,900	503,832	801,583	801,583	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	479,992	382,900	503,832	801,583	801,583	-
Total Resources Less Expenditures	850	3,505	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
COMMUNITY DEVELOPMENT PROGRAM BUDGET**

The Community Development program focuses on grant writing and grant/project administration services in response to the needs of member jurisdictions. The program coordinates projects through all stages: defining need, designing projects that address those needs, obtaining funding, presentations to decision-makers and members of the public, RFPs, contracting, wage standards compliance analysis and reporting, and project close-out. RVCOG has an exemplary reputation with those federal and state agencies that provide the most popular and heavily used grant and loan programs available on the local level, including Community Development Block Grants, Federal Emergency Management Agency grants, Water/Wastewater Financing Programs, State Energy Program Grants, Energy Efficiency and Conservation Block Grants, Seismic Rehabilitation Grant Program, Safe Drinking Water Revolving Loan Fund, Special Public Works Fund, Water and Wastewater Revolving Loan Fund Grants, Rural Development Loan Assistance, and Oregon Parks and Recreation Department's Local Government Grant Program.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	32,514	123,202	144,211	144,570	144,570	-
Federal & State Grants	19,665	5,337	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	4,051	13,522	22,928	25,068	25,068	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	56,230	142,061	167,139	169,638	169,638	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	30,913	56,581	55,129	54,158	54,158	-
Employee Benefits	20,131	33,925	33,384	32,148	32,148	-
Total Personnel	51,044	90,506	88,513	86,306	86,306	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Materials & Services</u>						
Supplies & Materials	101	174	5,151	11,500	11,500	
Purchased Services	962	225	-	-	-	
Other Expenses	-	-	-	-	-	
Total Materials & Services	1,063	399	5,151	11,500	11,500	-
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	8,529	15,152	14,779	14,553	14,553	
Departmental Administration	1,984	12,844	21,321	20,350	20,350	
Interfund Charges	20,372	37,752	37,375	36,929	36,929	
Interfund Support Transfers	-	-	-	-	-	
Total Internal Charges	30,885	65,748	73,475	71,832	71,832	-
Total Appropriated Expenditures	82,992	156,653	167,139	169,638	169,638	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	
Ending Fund Balance	-	-	-	-	-	
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	82,992	156,653	167,139	169,638	169,638	-
Total Resources Less Expenditures	(26,762)	(14,592)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
SENIOR AND DISABILITY SERVICES PROGRAM BUDGET**



Senior and Disability Services (SDS), a component of RVCOG's designation as the Area Agency on Aging for Jackson and Josephine Counties, implements a variety of programs that foster independence and enable people to live where they want to live for as long and safely as possible. These programs include Oregon Project Independence, Veteran Directed Care, Family Caregiver Respite and Support, behavioral health support programs, evidence-based and evidence-informed health promotion programs, the Disaster Registry, and Lifelong Housing certification. SDS is a fully functioning Aging and Disability Resource Connection (ADRC). Through the ADRC, experienced and knowledgeable staff connect individuals to local information, resources, and services. SDS staff also provide Options Counseling to assist older adults, adults with disabilities, and their families make informed decisions about meeting long-term care needs.

In conjunction with its Senior Advisory Council and subcommittees, SDS advocates on behalf of older adults and adults with disabilities at the local, state, and federal levels. In addition, SDS works in partnership with the local Aging and People with Disabilities offices to administer the state's Long-Term Care and Financial Assistance programs for Jackson and Josephine Counties and collaborates with local Coordinated Care Organizations (CCOs) to develop, implement, and evaluate innovative approaches to coordinating and delivering high quality long term-care and support services that improve health and reduce costs.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	44,179	105,932	64,800	-	-	-
Federal & State Grants	2,147,145	2,715,680	4,173,776	3,970,105	3,970,105	-
Contributions & Donations	3,668	3,372	-	-	-	-
Charges For Services	3,560	10,885	-	-	-	-
Other Revenues	148,935	112,715	177,996	121,155	121,155	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	2,347,487	2,948,584	4,416,572	4,091,260	4,091,260	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	591,329	741,468	808,977	715,428	715,428	-
Employee Benefits	310,910	388,384	456,152	387,196	387,196	-
Total Personnel	902,239	1,129,852	1,265,129	1,102,624	1,102,624	-
<u>Materials & Services</u>						
Supplies & Materials	109,044	181,648	126,163	264,205	264,205	-
Purchased Services	679,332	893,252	2,230,146	2,008,417	2,008,417	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	788,376	1,074,900	2,356,309	2,272,622	2,272,622	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	149,826	189,198	210,134	184,219	184,219	-
Departmental Administration	745	469	-	-	-	-
Interfund Charges	391,445	531,336	585,000	531,795	531,795	-
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	542,016	721,003	795,134	716,014	716,014	-
Total Appropriated Expenditures	2,232,631	2,925,755	4,416,572	4,091,260	4,091,260	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	2,232,631	2,925,755	4,416,572	4,091,260	4,091,260	-
Total Resources Less Expenditures	114,856	22,829	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
SENIOR NUTRITION PROGRAM BUDGET**



As a component of RVCOG's designation of Area Agency on Aging, Food & Friends, the Meals on Wheels and Senior Meals program, provides meals to eligible older adults and adults with disabilities in Jackson and Josephine Counties. Balanced nutrition and social contact on a frequent basis are key to maintaining good health and necessary for living independently at home. Together with our volunteers, we provide a hot, nutritious meal, social interaction, and an invaluable safety check to our community's most vulnerable members. The program's ten congregate meal sites provide an environment that promotes friendship and a feeling of belonging that is often missing in the lives of many older adults today. These sites, along with five additional pick-up only locations, also serve as staging points for the delivery of meals to homebound older adults. To meet the logistical and financial challenges of providing meals throughout the two-county region, Food & Friends focuses on the continued building of community awareness of the program, local fundraising, volunteer recruitment and training, and collaboration with other local service agencies.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	68,770	73,770	81,770	94,103	94,103	-
Federal & State Grants	1,366,824	1,309,171	2,036,594	2,056,516	2,056,516	-
Contributions & Donations	708,847	882,897	775,386	1,130,313	1,130,313	-
Charges For Services	-	-	-	-	-	-
Other Revenues	20,394	2,549	50,300	1,200	1,200	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	2,164,835	2,268,387	2,944,050	3,282,132	3,282,132	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	331,269	362,638	384,037	510,488	510,488	
Employee Benefits	139,017	146,739	176,861	228,408	228,408	
Total Personnel	470,286	509,377	560,898	738,896	738,896	-
<u>Materials & Services</u>						
Supplies & Materials	214,165	224,636	556,427	209,461	209,461	
Purchased Services	1,147,529	1,165,158	1,305,892	1,695,346	1,695,346	
Other Expenses	-	-	-	-	-	
Total Materials & Services	1,361,694	1,389,794	1,862,319	1,904,807	1,904,807	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	78,492	85,988	93,991	125,148	125,148	
Departmental Administration	-	-	-	-	-	
Interfund Charges	253,284	283,012	326,842	413,281	413,281	
Interfund Support Transfers	-	-	100,000	100,000	100,000	
Total Internal Charges	331,776	369,000	520,833	638,429	638,429	-
Total Appropriated Expenditures	2,163,756	2,268,171	2,944,050	3,282,132	3,282,132	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	2,163,756	2,268,171	2,944,050	3,282,132	3,282,132	-
Total Resources Less Expenditures	1,079	216	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TRANSPORTATION PLANNING PROGRAM BUDGET**



The primary function of RVCOG's Transportation Planning Program is to fulfill the responsibilities of the Metropolitan Planning Organization (MPO) for the Medford and Grants Pass Urbanized Areas. The RVCOG is designated as the MPO for both federally designated regions. The Board of Directors delegated responsibility for MPO policy functions to a committee of elected and appointed officials from each of the two areas. For the Medford area, the Rogue Valley MPO comprises the cities of Ashland, Talent, Phoenix, Jacksonville, Medford, Central Point, and Eagle Point, Jackson County, and the Rogue Valley Transportation District (RVTD). For the Grants Pass area, the Middle Rogue MPO comprises the cities of Grants Pass, Rogue River, and Gold Hill, Josephine County, and Jackson County. The Oregon Department of Transportation (ODOT) participates in both MPOs.

The department has other transportation planning related activities, including staff support to the Rogue Valley Area Commission on Transportation (an advisory board to ODOT representing Jackson and Josephine counties), assistance to jurisdictions on such initiatives as Transportation System Plans and active transportation plans as well as providing technical support and planning assistance to the Rogue Valley Transportation District (RVTD).

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	39,999	39,999	41,362	41,885	41,885	
Other Local Government	-	-	-	-	-	
Federal & State Grants	2,444,561	1,673,184	1,546,557	1,730,486	1,730,486	
Contributions & Donations	-	-	-	-	-	
Charges For Services	-	-	-	-	-	
Other Revenues	391	3	-	-	-	
Indirect Charges	-	-	-	-	-	
Departmental Administration	-	-	-	-	-	
Interfund Revenues	-	-	-	-	-	
Interfund Support Transfers	-	-	-	-	-	
Beginning Fund Balance	-	-	-	-	-	
Total Resources	2,484,951	1,713,186	1,587,919	1,772,371	1,772,371	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	184,719	226,332	294,794	304,336	304,336	-
Employee Benefits	72,273	87,102	116,001	145,459	145,459	-
Total Personnel	256,992	313,434	410,795	449,795	449,795	-
<u>Materials & Services</u>						
Supplies & Materials	2,030,597	1,127,142	148,632	248,904	248,904	-
Purchased Services	12,605	28,967	150,000	125,000	125,000	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	2,043,202	1,156,109	298,632	373,904	373,904	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	615,860	671,528	671,528	-
<u>Internal Charges</u>						
Indirect Charges	42,903	53,437	68,460	74,718	74,718	-
Departmental Administration	40	33,954	-	-	-	-
Interfund Charges	113,045	148,609	194,172	202,426	202,426	-
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	155,988	236,000	262,632	277,144	277,144	-
Total Appropriated Expenditures	2,456,182	1,705,543	1,587,919	1,772,371	1,772,371	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	2,456,182	1,705,543	1,587,919	1,772,371	1,772,371	-
Total Resources Less Expenditures	28,769	7,643	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
LAND USE PLANNING PROGRAM BUDGET**

The Land Use Planning Program provides professional planning services to member jurisdictions that lack the volume of work necessary to maintain a full time planner or need additional planning staff to handle increased workloads. Typical services include land development code updates, comprehensive plan and zone changes, development plan, subdivision and partition plat reviews, and reports.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	178,543	272,011	243,858	287,005	287,005	-
Federal & State Grants	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	17,766	64,171	18,547	43,249	43,249	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	196,309	336,182	262,405	330,254	330,254	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	67,997	108,450	104,537	125,779	125,779	-
Employee Benefits	37,226	34,646	41,247	52,346	52,346	-
Total Personnel	105,223	143,096	145,784	178,125	178,125	-
<u>Materials & Services</u>						
Supplies & Materials	1,489	4,223	7,613	1,648	1,648	-
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	1,489	4,223	7,613	1,648	1,648	-

	2021/22 Actual	2022/23 Actual	2023/24 Adopted Budget	2024/25 Proposed Budget	2024/25 Approved Budget	2024/25 Adopted Budget
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	17,567	23,547	23,691	29,256	29,256	
Departmental Administration	17,726	29,702	18,547	43,249	43,249	
Interfund Charges	39,362	67,162	66,770	77,976	77,976	
Interfund Support Transfers	-	-	-	-	-	
Total Internal Charges	74,655	120,411	109,008	150,481	150,481	-
Total Appropriated Expenditures	181,367	267,730	262,405	330,254	330,254	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	
Ending Fund Balance	-	-	-	-	-	
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	181,367	267,730	262,405	330,254	330,254	-
Total Resources Less Expenditures	14,942	68,452	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TECHNOLOGY SERVICES PROGRAM BUDGET**

RVCOG's Technical Services program offers a variety of geospatial-based services. Using a blend of cutting edge geospatial hardware and software, the program assists public and private partners in land use and transportation planning, public safety, natural resource projects, social justice programs, natural disaster planning and prevention, housing issues, community engagement, and more. Services are available on an hourly or project-based contract basis. There are two major components of the Technical Services program – Geographic Information Services and Drone Technology Services.

In response to the unfortunate loss of two staff members who were performing these services in 2020, RVCOG has secured licensed subcontractors to perform Technology Services projects as requested.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	10,655	8,375	10,000	10,000	10,000	-
Federal & State Grants	2,181	2,420	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	12,836	10,795	10,000	10,000	10,000	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	1,069	-	-	-	-	-
Employee Benefits	106	-	-	-	-	-
Total Personnel	1,175	-	-	-	-	-
<u>Materials & Services</u>						
Supplies & Materials	-	-	-	-	-	-
Purchased Services	10,887	10,615	10,000	10,000	10,000	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	10,887	10,615	10,000	10,000	10,000	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	195	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Charges	609	180	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	804	180	-	-	-	-
Total Appropriated Expenditures	12,866	10,795	10,000	10,000	10,000	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	12,866	10,795	10,000	10,000	10,000	-
Total Resources Less Expenditures	(30)	-	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
SUPPORT SERVICES FUND BUDGET**

The Support Services Fund includes the Finance, Human Resources, and Information Systems services as well as legal, general insurance, and administrative equipment costs.

The principle funding sources for the Support Services Fund are direct charges levied on all productive hours worked by RVCOG personnel. These revenue sources are included on the Interfund Charges line in the budget.

The second largest source of revenues to the fund comes from member jurisdictions in the form of contracted services. For example, RVCOG provides computer support services to the cities of Rogue River and Shady Cove and Jackson Soil and Water Conservation District, finance services to Southern Oregon Regional Economic Development, Inc., and the TAP Water Intertie, and human resources services to several member jurisdictions.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	87,404	103,389	59,611	94,791	94,791	-
Federal & State Grants	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	89	295	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	527,730	659,722	785,625	813,843	813,843	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	615,223	763,406	845,236	908,634	908,634	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	261,417	292,299	308,674	341,581	341,581	-
Employee Benefits	114,102	128,860	150,893	175,081	175,081	-
Total Personnel	375,519	421,159	459,567	516,662	516,662	-

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Materials & Services</u>						
Supplies & Materials	91,678	109,886	150,654	118,385	118,385	
Purchased Services	28,996	28,379	39,815	39,504	39,504	
Other Expenses	-	-	-	-	-	
Total Materials & Services	120,674	138,265	190,469	157,889	157,889	-
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	9,361	8,649	3,569	8,643	8,643	
Departmental Administration	-	-	-	-	-	
Interfund Charges	162,073	183,193	191,631	225,440	225,440	
Interfund Support Transfers	-	-	-	-	-	
Total Internal Charges	171,434	191,842	195,200	234,083	234,083	-
Total Appropriated Expenditures	667,627	751,266	845,236	908,634	908,634	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	667,627	751,266	845,236	908,634	908,634	-
Total Resources Less Expenditures	(52,404)	12,140	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
COMPUTER REPLACEMENT FUND BUDGET**

The Computer Replacement Fund was established to charge the costs associated with providing computer equipment to RVCOG's active programs and projects. Most grants and contracts allow for the rental of equipment, including computer equipment, but will not provide funds for direct purchase. With the constant upgrading of the computer programs in use by various COG staff and the huge quantities of data necessary to produce highly detailed geographic maps, future transportation needs modeling, drone footage, population modeling, and other functions, it is necessary to upgrade the computer equipment on a regular basis. The goal of this fund is to allow for replacement of each staff member's computer equipment at least every three years as well as provide for annual software upgrades and equipment purchases for new staff members.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Interfund Revenues	15,488	19,144	27,065	36,554	36,554	
Interfund Support Transfers	-	-	-	-	-	
Beginning Fund Balance	-	-	-	-	-	
Total Resources	15,488	19,144	27,065	36,554	36,554	-
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	18,538	28,439	25,057	34,546	34,546	
Purchased Services	-	-	-	-	-	
Other Expenses	-	-	-	-	-	
Total Materials & Services	18,538	28,439	25,057	34,546	34,546	-
<u>Capital Outlay</u>						
	-	-	-	-	-	-
Total Appropriated Expenditures	18,538	28,439	25,057	34,546	34,546	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	2,665	2,008	2,008	2,008	2,008	
Ending Fund Balance	-	-	-	-	-	
Total Unappropriated Expenditures	2,665	2,008	2,008	2,008	2,008	-
Total Expenditures	21,203	30,447	27,065	36,554	36,554	-
Total Resources Less Expenditures	(5,715)	(11,303)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
BUILDING OPERATIONS AND MAINTENANCE FUND BUDGET**

This fund was established in order to charge the costs associated with the repair, operations, maintenance, and eventual replacement of RVCOG's buildings to active programs and projects. In addition, it has allowed for all projects to be charged reasonable rental fees during the course of the project or projects. The main Central Point Office, the Josephine County Senior Resource Center (completed in December of 2019), and the Central Point Senior Resource Center (purchased in 2022) are represented in this fund.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Contributions & Donations	75,000	-	-	-	-	-
Charges For Services	8,532	31,588	38,750	37,503	37,503	-
Other Revenues	-	34,757	12,000	14,721	14,721	-
Interfund Revenues	73,274	82,645	78,259	91,811	91,811	-
Interfund Support Transfers	100,000	-	-	-	-	-
Beginning Fund Balance	-	-	48,433	48,433	48,433	-
Total Resources	256,806	148,990	177,442	192,468	192,468	-
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	32,779	91,937	75,637	80,673	80,673	-
Purchased Services	23,416	28,656	28,400	34,500	34,500	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	56,195	120,593	104,037	115,173	115,173	-
<u>Capital Outlay</u>						
Total Appropriated Expenditures	56,195	120,593	104,037	115,173	115,173	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	68,333	74,734	73,405	77,295	77,295	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	68,333	74,734	73,405	77,295	77,295	-
Total Expenditures	124,528	195,327	177,442	192,468	192,468	-
Total Resources Less Expenditures	132,278	(46,337)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
LEAVE LIABILITY FUND BUDGET**

The Leave Liability Fund is used to accumulate resources to pay vacation leave, sick leave, and holidays when employees use them, and to pay accrued vacation when employees terminate employment. All regular full-time employees receive 96 hours of paid holiday leave, 96 hours of sick leave, and from 96 to 168 hours of vacation leave (depending on length of service) per year. Regular part-time employees receive leave that is prorated based on the number of hours worked per week.

Having this fund in place allows for the various programs and projects to be charged their fair share of the leave and holiday liabilities at the time the leaves are earned by the employee and to not be overcharged during months in which employees use leave. Each employee's annual accrual of vacation, sick leave, and holiday hours are converted to a dollar value based on the employee's salary or hourly rate plus benefits. This amount is divided by the billable hours (budgeted total annual hours less leaves) for each employee to determine a rate to apply to each hour worked. Each month the hourly rate is applied to the hours worked on projects and the total charges are deposited in the Leave Liability Fund. When an employee uses any of these leaves, their salary and associated benefits for those hours are charged to this fund.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Other Revenues	-	20	-	-	-	-
Interfund Revenues	499,539	601,325	640,126	704,008	704,008	-
Total Resources	499,539	601,345	640,126	704,008	704,008	-
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	299,775	371,398	426,949	477,995	477,995	-
Employee Benefits	145,596	157,770	213,177	226,013	226,013	-
Total Personnel	445,371	529,168	640,126	704,008	704,008	-
<u>Internal Charges</u>						
Interfund Charges	(1,382)	-	-	-	-	-
Total Internal Charges	(1,382)	-	-	-	-	-
Total Appropriated Expenditures	443,989	529,168	640,126	704,008	704,008	-
Total Expenditures	443,989	529,168	640,126	704,008	704,008	-
Total Resources Less Expenditures	55,550	72,177	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
VEHICLE OPERATION AND MAINTENANCE FUND BUDGET**

This fund provides for the operation and maintenance of RVCOG vehicles. Operating costs are charged on a mileage basis with the intent that the fund will accumulate the resources necessary to cover annual expense and contribute toward replacement of the vehicles as their useful lives reach an end. RVCOG currently has fourteen vehicles in its fleet, most of which are used by the Food & Friends program for deliveries to congregate meal sites and Meals On Wheels consumers. The current year budget includes plans to purchase a new hot/cold transport truck for Food & Friends.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Contributions & Donations	-	-	-	-	-	-
Other Revenues	-	38,869	10,000	-	-	-
Interfund Revenues	40,645	44,017	62,620	54,851	54,851	-
Interfund Support Transfers	-	-	100,000	100,000	100,000	-
Beginning Fund Balance	-	-	-	46,500	46,500	-
Total Resources	40,645	82,886	172,620	201,351	201,351	-
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	39,718	61,292	50,620	54,851	54,851	-
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	39,718	61,292	50,620	54,851	54,851	-
<u>Capital Outlay</u>	-	-	100,000	100,000	100,000	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
Total Appropriated Expenditures	39,718	61,292	150,620	154,851	154,851	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	17,136	15,020	22,000	46,500	46,500	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	17,136	15,020	22,000	46,500	46,500	-
Total Expenditures	56,854	76,312	172,620	201,351	201,351	-
Total Resources Less Expenditures	(16,209)	6,574	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
FOOD & FRIENDS ENDOWMENT FUND BUDGET**

The Food & Friends Senior Meals program budget is heavily dependent on local monies to augment the state and federal funding required to implement the home-delivered and congregate components of the program. Normally, around 40% of the program's funding comes from these local sources. A consistent major component of this local funding is direct fundraising. As the program has strategically developed its fundraising program over the years, one of the components of that strategy has been planned giving, with the result being the establishment of an endowment fund in late 2016. The value of the endowment fund at the close of the 2023-2024 fiscal year is projected to be \$450,000.

	2021/22	2022/23	2023/24	2024/25	2024/25	2024/25
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Contributions & Donations	-	-	-	-	-	-
Other Revenues	(43,498)	20,215	11,000	14,000	14,000	-
Total Resources	(43,498)	20,215	11,000	14,000	14,000	-
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	3,445	3,078	2,300	3,200	3,200	-
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	3,445	3,078	2,300	3,200	3,200	-
Total Appropriated Expenditures	3,445	3,078	2,300	3,200	3,200	-
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	8,700	10,800	10,800	-
Total Unappropriated Expenditures	-	-	8,700	10,800	10,800	-
Total Expenditures	3,445	3,078	11,000	14,000	14,000	-
Total Resources Less Expenditures	(46,943)	17,137	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
PERSONNEL SUMMARY**

RVCOG's 2024-2025 budget includes a staff of fifty-one employees budgeted to work 76,629 productive hours - a less than 1% decrease in productive hours from the 2023-24 budget. With thirty-seven full-time (40 hour per week) employees, the full-time equivalent (FTE) count is 43.925.

The proposed budget includes an employee pay cost of living adjustment (COLA) of 3.5% across RVCOG's salary table. Note that the state minimum wage will increase to \$14.70 per hour, a 3.5% increase based on the March 2023 to March 2024 CPI increase.

Although some employees are budgeted across more than one fund, the counts below are shown for employees in their home departments.

	<u>2023 - 2024 Adopted Budget</u>		<u>2024 - 2025 Approved Budget</u>	
	<u>Employee</u>		<u>Employee</u>	
	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>FTE</u>
General Fund	2.00	2.0000	3.00	3.0000
Natural Resources	2.00	2.0000	2.00	2.0000
Community Development	1.00	1.0000	1.00	1.0000
Senior and Disability Services	19.00	16.9500	15.00	13.1500 < HDM Outreach staff shifted
Senior Nutrition	14.00	9.9125	17.00	12.2750 < to home department
Transportation Planning	5.00	5.0000	5.00	5.0000
Land Use Planning	2.00	2.0000	2.00	2.0000
Support Services	6.00	5.2000	6.00	5.5000
Totals	<u>51.00</u>	<u>44.0625</u>	<u>51.00</u>	<u>43.9250</u>

