

AGENDA
Rogue Valley Council of Governments
Board of Directors

Date: Wednesday, March 27, 2024

Time: 12:00 noon

Location: RVCOG Lewis Conference Room – 155 N 1st Street, Central Point, OR

Zoom <https://us06web.zoom.us/j/84017115221?pwd=QpowvMuEGf7tXgrWxETADQYQaZ5JZr.1>

Meeting ID: 840 1711 5221 / Passcode: 298449

(408) 638-0968 US (San Jose) / (253) 215-8782 US (Tacoma)

1. **Call to Order / Attendance**.....Chair
2. **Introductions and Comments from Members / Public**.....Chair
3. **Presentation**
 - A. Accessible Parking Presentation, Disability Services Advisory Council, Bonnie Huard - DSAC Member, Katy Callies - DSAC Member, Kerrie Walters - former DSAC Chair
4. **Action Items**
 - A. Appointment of Board Members to Budget Committee.
 - B. Discussion of potential agreement with Oregon DEQ to provide limited services outside Jackson and Josephine Counties.
5. **Consent Agenda**Chair
 - A. Approve Meeting Minutes from February 28, 2024
6. **Reports**..... Executive Director
 - A. Executive Director’s Report
7. **Regional Update / Open Air**..... All
8. **Other Business**.....Chair
9. **Agenda Build** All
 - A. RVCOG Natural Resources – Rogue River Cleanup Event Presentation
10. **Next Meeting**.....Chair

The next meeting will be held on **Wednesday, April 24, 2024**. Budget Committee Meeting to follow.

Adjournment

Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.



Who are we?

- We are a group of local volunteers who advise, educate and advocate on issues that are important to people with disabilities.
- We believe in ensuring quality of life and services for people with disabilities, learning about the political process and local service delivery options.
- The majority of volunteers are people with disabilities; all are advocates.

Oregon Department of
Human Services Aging &
People with Disabilities (APD)
Offices in Jackson &
Josephine Counties:

Grants Pass APD

2101 NW Hawthorne Ave.
Suite A
Grants Pass, OR 97526
541-474-3110

Medford Disability Services

28 W. 6th St.
Suite D
Medford, OR 97501
541-776-6210

Medford Senior Services

2860 State St.
Medford, OR 97504
541-776-6222

Additional Resources:

**Aging and Disability
Resource Connection (ADRC)**
541-618-7572



Are you living with a
physical disability or
caring for someone
who does?

Come Join Us!





What does the DSAC do?

The council advises Aging & People with Disabilities in Jackson and Josephine counties on home and community-based care programs and services. We review policies, quality of services, and issues to evaluate the effectiveness of services provided by the local offices and provide feedback on policy guidelines for clients receiving services.

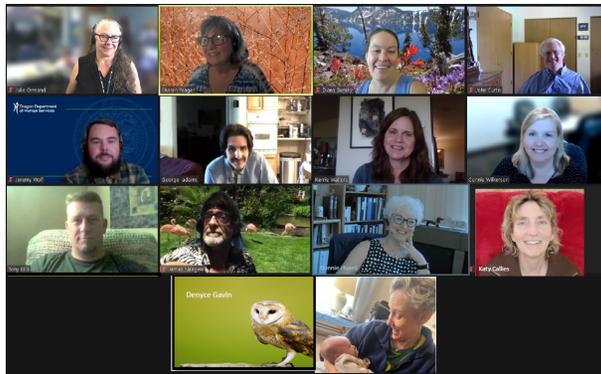
When do we meet?

We meet regularly on the 1st Monday of the month
2:45 – 4:30

Where do we meet?

We meet virtually on Zoom and periodically at RVCOG in Central Point.

Join us from the comfort of your own home and in person quarterly.



Other Important Information

- DSAC members may be reimbursed for their travel costs to and from in-person meetings.
- Meetings are open to everyone. Guests are always welcome!
- We readily provide accommodations (such as large print, ASL, CART or spoken language interpreters) Just let us know by contacting:

Sharen Yeager

Phone: 458-658-4234

sharen.yeager@odhs.oregon.gov

Accessible Parking Quiz

How many colors of "disabled person placards" are there?

- one
- two
- three

Why are there different sized access aisles next to different accessible parking spots?

- It is up to the painter of the lots
- It is random
- It is for wheelchair users to be able to use their ramp

When can a "disabled person parking placard" be used?

- When the designated disabled person is in the car.
- When there is a placard in the vehicle and no other spot
- When you are carrying something heavy in or out of the vehicle

Why is having access aisles clear in disabled parking spots important?

- people with disabilities need breathing room
- wheelchair users need the space to exit their vehicles
- to give placard holders a sense of being special

Rogue Valley Council of Governments
Board of Directors Meeting
Lewis Conference Room/Zoom Webinar

Minutes from the meeting held February 28, 2024

VOTING MEMBERS

Present:

<i>President Jody Hathaway (ECSSO)</i>	Councilor Bill Rigney (Gold Hill)
<i>1st Vice President Carl Tappert (RVSS)</i>	Councilor Valerie Lovelace (Grants Pass)
<i>1st Vice President John Quinn (RVSS)</i>	Commissioner Rick Dyer (Jackson County)
<i>2nd Vice President Colleen Padilla (SOREDI)</i>	Councilor Andrea Thompson (Jacksonville)
<i>Board Member Bill Mansfield (RVTD)</i>	Board Member Viki Brown (JCLD)
<i>Mayor Pam VanArsdale (Rogue River)</i>	Mayor Terry Baker (Phoenix)
Councilor Dylan Bloom (Ashland)	Mayor Jon Ball (Shady Cove)

Absent:

<i>Councilor Kelley Johnson (Central Point)</i>	Fire Chief Mike Hussey (JCFD 3)
Butte Falls Representative	Board Member Trevor Morris (JSWCD)
Mayor Meadow Martell (Cave Junction)	Board Member Jonah Liden (RCC)
Mayor Kathy Sell (Eagle Point)	Board Member Rob Patridge (SOU)
Commissioner John West (Josephine County)	Mayor Darby Ayers-Flood (Talent)
Councilor Eric Stark (Medford)	

Italics = Executive Committee

Non-Voting Members:

Ian Horlacher (ODOT)

Guests:

Jessica LaBerge (Southern Oregon's Regional Solutions)
Carolyn Ryder (Isler LLC)

RVCOG Staff:

Ann Marie Alfrey, Executive Director	Kerstin Sachse, Administrative Specialist
Adrian Modjeski, HR & Admin Services Director	

1. Call to Order/Attendance

President Jody Hathaway called the meeting to order at 12:02 p.m.

2. Introductions and Comments from Members/Public

President Hathaway welcomed Carolyn Ryder from Isler LLC.

3. Presentation

A. Annual Comprehensive Financial Report June 30, 2023 – Isler Medford LLC

Carolyn Ryder from Isler LLC presented the Annual Comprehensive Financial Report for the Fiscal Year ending 06/30/2023. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and all financial statements referred to present fairly for the year. As part of reasonable assurance about whether RVCOG's financial statements are free of material misstatement, tests of its compliance with certain provisions of laws, regulations, contracts, and grants were performed, including the provisions of Oregon Revised Statutes as specified in OAR 162-10-000 through 162-10-320.

4. Action Item

A. *Resolution #2024-01, Update of Authorized Signers on Agency Bank Accounts*

MOTION: 2nd Vice President Colleen Padilla moved to approve the resolution. Mayor Terry Baker seconded the motion. The motion was approved unanimously.

5. Consent Agenda

A. *Meeting Minutes from January 28, 2024*

MOTION: Councilor Bill Mansfield moved to approve the consent agenda. 1st Vice President Carl Tappert seconded the motion. The motion was approved unanimously.

6. Reports

A. *Executive Director's Report*

Staffing Changes

Ann Marie Alfrey reported on recent staffing changes in the SDS Department.

Elected Officials' Mixer and Appreciation Event

The Elected Officials Mixer and Appreciation Event was a success. 35 officials attended, including State Representatives.

American Connection Corps Broadband Community Coordinator

The second Rogue Valley Broadband Access Team (RVBAT) team meeting is scheduled for March 6th, 2024.

AlertWest

OHAZ is still waiting for a response to the last RFI. Locations are still to be determined.

Financial Reports

The finance staff are making progress on aged receivables and all partners with aged invoices over 90 days past due were contacted. The financial reports for the last quarter are still in progress.

Executive Committee meeting

The Executive Committee will be meeting following the Board Meeting to discuss the Executive Director 360 review. Executive Director contract expires June 30, 2024.

7. Regional Update / Open Air

Southern Oregon's Regional Solutions – Regional Solution Coordinator Jessica LaBerge introduced herself. She offered for anyone interested in subscribing to a bi-weekly newsletter, to please contact her at Jessica.Laberge@oregon.gov.

Rogue Valley Sewer Services – 1st Vice Presidents Quinn and Tappert gave a brief update on the progress of the Gold Hill Annexation. An engineer is on board. A preliminary design is targeted for the end of the year. Rate increases are being discussed.

Jackson County Library District (JCLD) – Board Member Viki Brown started her report with an update on the Facilities Master Plan. The JCLD is also looking for a Finance Director. After the budget is completed, the JCLD will celebrate their 10th anniversary. Some library buildings will be 20-years old this year and will host individual celebrations.

City of Jacksonville – Councilor Andrea Thompson reported on revisions to municipal codes, and they are currently waiting on a decision from the Supreme Court in regards of camping in public spaces. A design team was hired for the new museum project. The police department is still struggling to hire while

dealing with budget restrictions. The Lunar New Year celebrations and the Classical Music Concert series are concluding and were a great success.

City of Grants Pass – Councilor Valerie Lovelace reported that Grants Pass is still struggling with funding public safety and the position for the Fire Chief is still open. Grants Pass was able to raise the fee on the water bill to \$12, but this still creates a shortfall even after cuts in the amount of \$4 million were made. An ordinance for a permit requirement was put into place for organizations or people to serve food to the unhoused population in the parks. In the ongoing lawsuit, Grants Pass is presenting their arguments to the Supreme Court this week. A decision is expected around June 2024.

City of Shady Cove – Mayor Jon Ball reported that in collaboration with SOU new logos for the City of Shady Cove are being developed. This is part of the rebranding of the city. The position for the City Administrator is still open. Mayor Ball thanked RVCOG and Vicki Robinson for all the help that was provided with the audit.

Jackson County – Commissioner Rick Dyer started his report with a staff meeting recap. The supporters of changing the Jackson County Commissioners from 3 to 5 members are claiming that this will not incur any additional cost to the taxpayer. This will approximately increase costs by \$212K per year, with an initial increase of \$692K in the first year. In 1990 Josephine County tried to pass a reduced salary for County Commissioners, but it was overturned on technicalities. State Statue ORS204 112 places a County Compensation Board in charge of salaries. This is an administrative, not a legislative, matter and salary caps are not valid. After the change, yearly increased costs are predicted at approximately \$500K per year.

ODOT – Ian Horlacher had nothing to report besides that applications for several grants are submitted and ODOT is awaiting responses.

City of Gold Hill – Councilor Bill Rigney informed everyone about the DLCD training on land use that was held last week, and a strategic planning and goal setting session being planned for Friday.

Rogue Valley Transportation District (RVTD) – Board Member Bill Mansfield had nothing new to report. Ridership numbers are still slowly increasing.

City of Ashland – Councilor Dylan Bloom spoke about \$100K being awarded to families for an early learning program. This is a yearly award and will recur next year. Ashland passed an ordinance that all new buildings must be all electric. The cleanup on the 62-acre property has begun and a developer is getting ready to purchase it. The Police Department was able to hire five new officers. Beautification grants were awarded to business owners to update their storefronts; this is to update the curb appeal of the city. The Fiber Optic Pilot Program is rolling out in collaboration with Ashland Fiber Network.

City of Rogue River – Mayor Pam VanArsdale reported that the new Chief of Police will start beginning of the next month. The city is still in the process of drafting policies and procedures and rules are being developed for how to speak at a council meeting. This will hopefully increase participation at the council meetings.

City of Phoenix – Mayor Terry Baker mentioned that road construction is still ongoing. The Charlott Ann water district has been taken over and the PH3 expansion at South Stage is moving along. The re-pavement between Phoenix and South Stage is in the planning phase and this project will add bike lanes and sidewalks to this section. Phoenix is working with Oregon Solutions on the South Stage Overpass project. With the expansions PH5 and MD5, the need for an additional overpass was identified. A grant was received for developing the infrastructure for the affordable housing project. This will add 76 units to Phoenix. This grant will also help with the infrastructure around the PH5 expansion.

SOREDI – Executive Director Colleen Padilla started her report with the announcement of the State of the Rogue Valley breakfast taking place on February 29th. Over 220 guests are expected. The One Rogue Valley Strategy publication is a report of outcomes for our region from the last 3 years. This produced the information that 27 support letters were written for various projects. The US Economic Development Administration was sent SOREDI’s Comprehensive Economic Development Strategy, and it was well received; some parts were mentioned in the national newsletter. SOREDI is also still looking for a grant manager and an additional business development manager. She also mentioned earlier in the meeting the great work Peter Town from RVCOG did to leverage more funds with certain grants.

ECSO – President Jody Hathaway informed everyone about the financial shortfall with the radio project. Currently ECSO is trying to acquire more funds from the State to finish the project, and other options are being considered at this point. Construction is progressing in collaboration with ODOT and OSP. The Soda Mountain location has received great support and an answer for this project is expected in April. Employment went from 50% to 70% in the last year, however 10 positions are still open. At this rate ECSO should be fully staffed soon.

8. Other Business

There was no other business noted.

9. Agenda Build

A DSAC presentation on issues with the accessibility of disabled parking and the monitoring of compliance is scheduled for March.

10. Next Meeting

The next regular meeting is scheduled at noon on Wednesday, March 27, 2024.

Adjournment:

President Hathaway adjourned the meeting at 1:34 p.m.



Board Meeting Agenda – Executive Director’s Report

Meeting Date: March 27, 2024 **Staff Contact:** Ann Marie Alfrey
Department: Administration

RVCOG Budget Update

The 2024-2025 fiscal year budget is currently in process. After a survey of member jurisdictions and other special districts in Oregon, RVCOG’s budget will propose a 3.5% COLA for all staff effective July 1, 2024. CIS not to exceed rates for 2025 premiums are 10% for medical and 7.5% for dental, the largest increases in years. Both will increase personnel costs, and increases in supplies and outside services are also anticipated.

Executive Director 360 Review

The Executive Director 360 Review survey is open now. The online survey takes approximately 10 to 15 minutes to complete and responses are due by April 1st. RVCOG board members, RVCOG staff, and community partners have been invited. Responses are greatly appreciated.

AlertWildfire/AlertWest

The update is that there is no update on the FEMA-HMGP application. OHAZ is waiting for response to the latest RFI.

Financial Reports

- Aged Receivables – Total \$74,426
 - 15% Current
 - 9% 1 to 30 Days Past Due
 - 17% 31 to 60 Days Past Due
 - 17% 61 to 90 Days Past
 - 42% Over 90 Days Past Due (Finance staff still working on follow up on aged invoices – many payments have come in since the last report.)
- December 31, 2023 – To be provided after internal revenue and due to/due from journal entries are posted.

Rogue Valley Council of Governments

Aged Receivables by Due Date

Aging Date - 3/20/2024

From 7/1/2023 Through 3/31/2024

Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Aging and People with Disabilities (APD)	24-4121	12/30/2023	0.00	0.00	0.00	257.25	0.00	257.25	OMAP Title XIX Home Delivered Meals
	24-4144	1/30/2024	0.00	0.00	(257.25)	0.00	0.00	(257.25)	OMAP Title XIX Home Delivered Meals - Dec 2023
	24-4178	3/1/2024	0.00	2,058.00	0.00	0.00	0.00	2,058.00	OMAP Title XIX Home Delivered Meals
Total Aging and People with Disabilities (APD)			0.00	2,058.00	(257.25)	257.25	0.00	2,058.00	
AllCare Health - CLAIMS	23-3915	8/17/2023	0.00	0.00	0.00	0.00	(0.25)	(0.25)	Medicare Advantage - Flexible Services & Flexible Approaches for Care Coordination PI
Total AllCare Health - CLAIMS			0.00	0.00	0.00	0.00	(0.25)	(0.25)	
City of Ashland	24-4131	3/13/2024	0.00	2,565.68	0.00	0.00	0.00	2,565.68	1st and 2nd QTR's 2023 Stormwater Assessment
	24-4174	3/30/2024	474.82	0.00	0.00	0.00	0.00	474.82	TAP Utility and Financial Services Charges - Jan 2024
Total City of Ashland			474.82	2,565.68	0.00	0.00	0.00	3,040.50	
City of Jacksonville	24-4127	2/4/2024	0.00	0.00	10,000.00	0.00	0.00	10,000.00	Accounts Receivable Food and Friends Meals

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Total City of Jacksonville			0.00	0.00	10,000.00	0.00	0.00	10,000.00	
City of Phoenix	24-4112	1/19/2024	0.00	0.00	0.00	720.00	0.00	720.00	RVCOG Member Dues Fiscal Year 2023-2024
Total City of Phoenix			0.00	0.00	0.00	720.00	0.00	720.00	
City of Rogue River	24-4126	2/4/2024	0.00	0.00	3,000.00	0.00	0.00	3,000.00	Accounts Receivable Food and Friends Meals
Total City of Rogue River			0.00	0.00	3,000.00	0.00	0.00	3,000.00	
City of Talent	24-4175	3/30/2024	10,603.64	0.00	0.00	0.00	0.00	10,603.64	TAP Utility and Financial Services Charges - Jan 2024
Total City of Talent			10,603.64	0.00	0.00	0.00	0.00	10,603.64	
EC SO	24-4099	1/19/2024	0.00	0.00	0.00	155.00	0.00	155.00	RVCOG Member Dues Fiscal Year 2023-2024
Total EC SO			0.00	0.00	0.00	155.00	0.00	155.00	
Gordon Elwood Foundation	23-3888	7/29/2023	0.00	0.00	0.00	0.00	250.00	250.00	31st Annual Rogue River Clean-Up & Let's Pull Together! Event Coordination

Rogue Valley Council of Governments

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Total Gordon Elwood Foundation			0.00	0.00	0.00	0.00	250.00	250.00	
Jackson County Board of Commissioners	24-4108	1/19/2024	0.00	0.00	0.00	10,611.00	0.00	10,611.00	RVCOG Member Dues Fiscal Year 2023-2024
Total Jackson County Board of Commissioners			0.00	0.00	0.00	10,611.00	0.00	10,611.00	
Jackson County Development Services	23-3855	6/21/2023	0.00	0.00	0.00	0.00	1,005.90	1,005.90	Contracted Services APRIL 2023
Total Jackson County Development Services			0.00	0.00	0.00	0.00	1,005.90	1,005.90	
Jackson County Mental Health	23-3719	2/24/2023	0.00	0.00	0.00	0.00	4,710.71	4,710.71	Services-Options for People Addressing Loneliness December 2022
Total Jackson County Mental Health			0.00	0.00	0.00	0.00	4,710.71	4,710.71	
Jackson Soil and Water Conservation District (JSWCD)	23-3959	9/30/2023	0.00	0.00	0.00	0.00	3.00	3.00	Almeda Fire Preparedness Signage

Rogue Valley Council of Governments

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From 7/1/2023 Through 3/31/2024

Customer Name	Inv #	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Total Jackson Soil and Water Conservation District (JSWCD)			0.00	0.00	0.00	0.00	3.00	3.00	
ODOT - MPO	23-3762	4/1/2023	0.00	0.00	0.00	0.00	270.00	270.00	MRMPO 133-PL Funds January 2023
	24-4023	10/28/2023	0.00	0.00	0.00	0.00	9,088.71	9,088.71	MRMPO 233-FTA FUNDS AUGUST 2023
	24-4044	11/25/2023	0.00	0.00	0.00	0.00	10,504.83	10,504.83	MRMPO 133-PL FUNDS SEPT 2023
Total ODOT - MPO			0.00	0.00	0.00	0.00	19,863.54	19,863.54	
ODOT - RVACT	24-4096	1/18/2024	0.00	0.00	0.00	223.24	0.00	223.24	ODOT RVACT NOV 2023
Total ODOT - RVACT			0.00	0.00	0.00	223.24	0.00	223.24	
Oregon Department of Human Services	24-4072	12/21/2023	0.00	0.00	0.00	56.18	0.00	56.18	ADRC - NWD Quarterly Invoice District 8 Contract #181295 QTR Jul - Sep 2023
Total Oregon Department of Human Services			0.00	0.00	0.00	56.18	0.00	56.18	
Oregon Dept of Agriculture	23-3508	8/31/2022	0.00	0.00	0.00	0.00	1,000.00	1,000.00	TMDL Dues FY 2022 - 2023
	24-4062	12/8/2023	0.00	0.00	0.00	0.00	1,000.00	1,000.00	FY 23-24 TMDL Dues

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Total Oregon Dept of Agriculture			0.00	0.00	0.00	0.00	2,000.00	2,000.00	
Rogue Basin Partnership	23-3895	7/30/2023	0.00	0.00	0.00	0.00	2,200.00	2,200.00	Grant Writing and Submittal - BLM Title II
Total Rogue Basin Partnership			0.00	0.00	0.00	0.00	2,200.00	2,200.00	
Rogue Valley Sewer Services	24-4117	1/19/2024	0.00	0.00	0.00	155.00	0.00	155.00	RVCOG Member Dues Fiscal Year 2023-2024
	24-4134	3/13/2024	0.00	2,336.62	0.00	0.00	0.00	2,336.62	1st and 2nd QTR's 2023 Stormwater Assessment
Total Rogue Valley Sewer Services			0.00	2,336.62	0.00	155.00	0.00	2,491.62	
U. S. Environmental Protection Agency	23-3955	9/24/2023	0.00	0.00	0.00	0.00	1,433.64	1,433.64	Brownfields 4B02J16801 Apr - Jun 2023
Total U. S. Environmental Protection Agency			0.00	0.00	0.00	0.00	1,433.64	1,433.64	
Report Total			11,078.46	6,960.30	12,742.75	12,177.67	31,466.54	74,425.72	