

**AGENDA**  
**Rogue Valley Council of Governments**  
**Board of Directors**

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**Date:** Wednesday, February 28, 2024

**Time:** 12:00 noon

**Location:** RVCOG Lewis Conference Room – 155 N 1<sup>st</sup> Street, Central Point, OR

**Zoom** <https://us06web.zoom.us/j/84017115221?pwd=QpowvMuEGf7tXgrWxETADQYQaZ5JZr.1>

Meeting ID: 840 1711 5221 / Passcode: 298449

(408) 638-0968 US (San Jose) / (253) 215-8782 US (Tacoma)

1. **Call to Order / Attendance**.....Chair
2. **Introductions and Comments from Members / Public**.....Chair
3. **Presentation**
  - A. Annual Comprehensive Financial Report June 30, 2023 – Isler Medford LLC
4. **Action Items**
  - B. Resolution #2024-01, Update of Authorized Signers on Agency Bank Accounts
5. **Consent Agenda** .....Chair
  - A. Approve Meeting Minutes from January 24, 2024
6. **Reports**..... Executive Director
  - A. Executive Director’s Report
7. **Regional Update / Open Air**..... All
8. **Other Business**.....Chair
9. **Agenda Build** ..... All
  - A. DSAC presentation - March 2024
10. **Next Meeting**.....Chair  
The next meeting will be held on **Wednesday, March 27, 2024.**

**Adjournment**

**Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.**



**ROGUE VALLEY COUNCIL OF GOVERNMENTS  
JACKSON AND JOSEPHINE COUNTIES, OREGON**

**RESOLUTION #2024-01  
Update of Authorized Signers on Agency Bank Accounts**

WHEREAS, there have been recent changes in RVCOG staff and it is necessary to update signatory authority on RVCOG bank accounts;

NOW, THEREFORE, BE IT RESOLVED, that the RVCOG Board of Directors approves the following:

Update of check signers for the following bank accounts:

- People’s Bank of Commerce - \*7600, \*4440, \*0000, \*5967
- Banner Bank - \*3227

Authorizations approved by Board Position and RVCOG Job Title:

- Retain Ann Marie Alfrey, Executive Director
- Retain Karl Welzenbach, Planning Program Director
- Retain Jody Hathaway, Board President
- Retain Carl Tapper, Board 1<sup>st</sup> Vice President
- Remove Constance Wilkerson, SDS Program Director
- Add Adrian Modjeski, Human Resources and Administrative Services Director
- Add Daniel McLaren, Planning Program Supervisor

ADOPTED by the Board of Directors at a regular meeting thereof on February 28, 2024.

BY:

\_\_\_\_\_  
Jody Hathaway  
Board President

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Ann Marie Alfrey  
Executive Director

\_\_\_\_\_  
Date



**Rogue Valley Council of Governments**  
**Board of Directors Meeting**  
*Lewis Conference Room/Zoom Webinar*

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Minutes from the meeting held January 24, 2024

**VOTING MEMBERS**

**Present:**

*1<sup>st</sup> Vice President Carl Tappert (RVSS)*  
*Councilor Kelley Johnson (Central Point)*  
*Board Member Bill Mansfield (RVTD)*  
*Mayor Pam VanArsdale (Rogue River)*  
Mayor Kathy Sell (Eagle Point)  
Councilor Bill Rigney (Gold Hill)  
Councilor Valerie Lovelace (Grants Pass)  
Commissioner Rick Dyer (Jackson County)

Councilor Andrea Thompson (Jacksonville)  
Councilor Eric Stark (Medford)  
Mayor Terry Baker (Phoenix)  
Fire Chief Mike Hussey (JCFD 3)  
Board Member Susan Kiefer (JCLD)  
Board Member Trevor Morris (JSWCD)  
Board Member Jonah Liden (RCC)

**Absent:**

*President Jody Hathaway (ECSSO)*  
*1<sup>st</sup> Vice President John Quinn (RVSS)*  
*2<sup>nd</sup> Vice President Colleen Padilla (SOREDI)*  
Councilor Dylan Bloom (Ashland)  
Butte Falls Representative

Mayor Meadow Martell (Cave Junction)  
Commissioner John West (Josephine County)  
Councilor Kathy Nuckles (Shady Cove)  
Board Member Rob Patridge (SOU)  
Mayor Darby Ayers-Flood (Talent)

*Italics = Executive Committee*

**Non-Voting Members:**

**Guests:**

Representative Kim Wallen (House District 56)  
Holly Michaels for Representative Christine Goodwin (House District 4)  
Liz James (Senior Advisory Council Chair)

**RVCOG Staff:**

Ann Marie Alfrey, Executive Director  
Adrian Modjeski, HR & Admin Services Director

Connie Wilkerson, SDS Program Director  
Kerstin Sachse, Administrative Specialist

**1. Call to Order/Attendance**

1<sup>st</sup> Vice President Carl Tappert called the meeting to order at 12:01 p.m.

**2. Introductions and Comments from Members/Public**

1<sup>st</sup> Vice President Tappert welcomed Commissioner Rick Dyer back to the board, announced Dylan Bloom for the City of Ashland as the new representative, and introduced Susan Kiefer filling in for Viki Brown from JCLD.

**3. Presentation**

RVCOG Area Agency on Aging Senior Advisory Council (SAC) Overview  
Liz James, Chair RVCOG SDS Senior Advisory Council, [liz.james02@gmail.com](mailto:liz.james02@gmail.com)

#### 4. Consent Agenda

*A. Meeting Minutes from December 06, 2023*

**MOTION:** Councilor Bill Rigney moved to approve the consent agenda. Commissioner Rick Dyer seconded the motion. The motion was approved unanimously.

#### 5. Reports

*A. Executive Director's Report*

*Elected Officials' Mixer and Appreciation Event*

The Elected Officials Mixer and Appreciation Event is taking place on Monday, January 29<sup>th</sup>, 2024, from 4pm to 6:30pm at Central Point City Hall. It will feature presentations from RVCOG, SOREDI, and Rogue Workforce Partnership.

*American Connection Corps Broadband Community Coordinator*

The first Rogue Valley Broadband Access Team (RVBAT) team meeting was held on January 17<sup>th</sup>, 2024. Meeting minutes will be available soon and a landing page for RVBAT will be added to the RVCOG website.

*Financial Reports*

W2s and 1099s for RVCOG and SOREDI are completed. All filing deadlines are being kept up. The ACFR was completed on time, but the lack of finance staff is causing delays in some areas. Isler will be presenting the financial report in February.

#### 6. Regional Update / Open Air

*Representative Christine Goodwin, House District 4* – Holly Michaels reported for Rep. Goodwin that she is getting ready for the short session. All House Bills are being prepared at this point. If there are any questions, please schedule an appointment with Rep. Goodwin. Her contact information was shared in the chat.

*Representative Kim Wallan, House District 6* – Rep. Kim Wallan shared the progress on Measure 110. The Framework for the bill proposal was presented and will include making drug possession a class C misdemeanor. This has been great progress since the end of last year. Rep. Rick Lewis's bill is the republican house version for repealing Measure 110. This is drafted as ballot measure with the effort to put it on the ballot in November. Her own bill is in collaboration with OSP to address the shortage of medical examiners in the state. The chair judiciary introduced a committee bill that is based on the previously passed HB3000 to reinstate parts that were ending January 1<sup>st</sup>, 2024. Bill Mansfield inquired about information published by a study group addressing the cost of the governor supported housing program that included tax increases. Rep. Wallan does not see any tax increases being included in this short session. She informed the group about a bill that will help cities to keep their shelters open that were built with previous funds. Carl Tappert asked about any action being taken in regards of the current recreational immunity. Rep. Wallan foresees a lot of push back from trial lawyers.

*City of Grants Pass* – Councilor Valerie Lovelace reported that Grants Pass still has an \$8 million dollar shortfall. Grants Pass will have a listening center to discuss the options to implement a sales tax, as well as a fee on the water bill; this is to try to retain the current police force. If there are no additional funds available, Grants Pass is facing losing 1/3 of their police force. They received an Energy Trust grant based on using methane in their water reclamation process, as well as a grant to utilize old landfills for solar energy.

*Jackson County* – Commissioner Rick Dyer started his report thanking Rep. Wallan for staying on top of Measure 110. The illegal marijuana grows have been impacting the quality of life all over the county. The land use decision made over the Freel Rock Quarry was misrepresented in the media and mitigation measures are in place to accomplish the co-existence of habitat protection and rock quarrying. This will help with construction costs for additional housing. The initiative to change how the board of

commissioners is elected, made up and paid claims to not affect the taxpayer. Commissioner Dyer clarified that this would impact the cost significantly. Expanding the board from three to five commissioners, if you lower the salaries, will most likely not attract highly qualified candidates. This also will enable just two members of the board to discuss public decisions. As of now, all these discussions are required to be held in public meetings. The transparency to constituents will be diminished in this case. To move to a nonpartisan election, will move the decision most likely to be made in the primary election in May, which moves the decision to be made by a smaller electorate. Commissioner Dyer elaborated that for county government the primary policy makers should have as much involvement as possible. Jackson County government has worked very well in the past.

City of Jacksonville – Councilor Andrea Thompson reported things to be quiet. Goals were discussed for the upcoming year. Succession planning and keeping public safety intact was being brought up in these discussions. The new museum project that has recently been approved is in the phase of layout planning. Fuel reduction efforts are still ongoing at the Beekman Arboretum, Jacksonville Woodlands, and Forrest Park.

City of Medford – Councilor Erik Stark spoke about the grand opening of Rogue X on January 6<sup>th</sup>, 2024. Medford Municipal Court hosted a Community Outreach Court at the Kelly Shelter. This will help citizens with open court cases and will assist people with suspended licenses and unpaid fines, to navigate these issues. The construction at Foothill Road is progressing. Hillcrest to Cedar Links is now partially open. Cedar Links to McAndrews Road will be closed starting on January 29<sup>th</sup> and will stay closed until summer. There was a cougar sighting reported in Prescott Park. Councilor Stark reminded not to approach and report to ODFW as soon as possible.

City of Rogue River – Mayor Pam VanArsdale reported that a conditional offer of employment was made to a new Chief of Police. The RFP for a new City Attorney produced several good proposals and the review committee is recommending the City Council to approve the new law firm at the next meeting. Diane Oliver has joined from Jacksonville to become the new city recorder.

Fire Department #3 – Fire Chief Mike Hussey spoke about onboarding several new employees. FD#3 is adding a cohort of five new employees. The property to the north was purchased from S&B James Construction Management. The supply chain is still a big issue and is being addressed.

City of Gold Hill – Councilor Bill Rigney reported that former Representative Lily Morgan is making a big difference in the town and working hard on a lot of improvements.

Rogue Valley Transportation District (RVTD) – Board Member Bill Mansfield had nothing new to report. Still trying to improve ridership and routes.

City of Eagle Point – Mayor Kathy Sell reported that the opening of the Permit Tech position has received several good applicants. The City of Eagle Point will lease a property from SD#9 that is unused to create Pickle Ball Courts.

City of Phoenix – Mayor Terry Baker updated on the progress of the expansions to the urban growth area. PH5 is completed and PH3 going north is still in progress. This will add around 600 acres to city limits. The Public Safety Building is slated to open in April. This will combine important services in one building. Residents are at 98% that have returned after the Almeda Fire.

Rogue Community College (RCC) – Board Member Jonah Liden reported that a new term has just started, and they see great interest in auto and healthcare. An additional healthcare cohort was added. Next short session is coming up and RCC will focus Oregon Student Associations priorities like campus hunger.

*Jackson County Library District (JCLD)* – Board Member Susan Kiefer started her report with the announcement that the Facilities Master Plan is still progressing, and the company Group 4 was hired to assist with that task. The community survey is still going on. A visioning workshop is scheduled for February 15<sup>th</sup> to collect input from county governments and agencies. The library has partnered with the Jackson County Rotary for The Dolly Parton’s Imagination Library program, a free book service for children ages 0 to ages 5. A fundraiser event with a complimentary breakfast will be held on March 14<sup>th</sup>, 2024. A great number of kids are already registered.

*Rogue Valley Sewer Services* – 1<sup>st</sup> Vice President Tappert gave a brief update on the progress of the Gold Hill Annexation. An engineer is on board. A design phase of two years, followed by two to three years of construction, is expected. They also started on their budget session.

**7. Other Business**

There was no other business noted.

**8. Agenda Build**

The auditor’s report is scheduled for February and a DSAC presentation on issues with the accessibility of disabled parking and the monitoring of compliance is scheduled for March.

**9. Next Meeting**

The next regular meeting is scheduled at noon on Wednesday, February 28, 2024.

**Adjournment:**

1<sup>st</sup> Vice President Tappert adjourned the meeting at 1:20 p.m.





## **Board Meeting Agenda – Executive Director’s Report**

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**Meeting Date:** February 28, 2024      **Staff Contact:** Ann Marie Alfrey  
**Department:** Administration

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### **American Connection Corps Broadband Community Coordinator**

The second Rogue Valley Broadband Access Team (RVBAT) meeting tentatively scheduled for March 6 at 10:00 am.

### **AlertWildfire/AlertWest**

FEMA-HMGP RFI response was submitted. OHAZ waiting for response.

### **Financial Reports**

- Aged Receivables – Total \$244,352
  - 2% Current
  - 45% 1 to 30 Days Past Due
  - 10% 31 to 60 Days Past Due
  - 1% 61 to 90 Days Past
  - 42% Over 90 Days Past Due (Finance staff is working on follow up on aged invoices.)
- December 31, 2023 – Preliminary Balance Sheet and Revenue and Expenditures. (Some quarter-end journal entries still need to be done.)

### **Executive Committee to Meet Following Board Meeting**

- The Executive Committee will be meeting following this meeting – main discussion will be the Executive Director 360 Review, to be completed prior to June 30.
- Current Executive Director contract expires June 30, 2024.



**Rogue Valley Council of Governments**

Aged Receivables by Due Date

Aging Date - 2/28/2024

From 7/1/2023 Through 2/29/2024

<b>Customer Name</b>	<b>Inv #</b>	<b>Due Date</b>	<b>Current</b>	<b>1 - 30 Days Past Due</b>	<b>31 - 60 Days Past Due</b>	<b>61 - 90 Days Past Due</b>	<b>Over 90 Days Past Due</b>	<b>Total</b>	<b>Invoice Description</b>
Aging and People with Disabilities (APD)	24-4121	12/30/2023	0.00	0.00	257.25	0.00	0.00	257.25	OMAP Title XIX Home Delivered Meals
	24-4144	1/30/2024	0.00	(134.75)	0.00	0.00	0.00	(134.75)	OMAP Title XIX Home Delivered Meals - Dec 2023
<b>Total Aging and People with Disabilities (APD)</b>			0.00	(134.75)	257.25	0.00	0.00	122.50	
AllCare Health - CLAIMS	23-3915	8/17/2023	0.00	0.00	0.00	0.00	(0.25)	(0.25)	Medicare Advantage - Flexible Services & Flexible Approaches for Care Coordination PI
<b>Total AllCare Health - CLAIMS</b>			0.00	0.00	0.00	0.00	(0.25)	(0.25)	
Bureau of Land Management - L20AC00334	23-3958	9/24/2023	0.00	0.00	0.00	0.00	1,530.54	1,530.54	Rogue Valley Invasive Plant Management L20AC00334-02 Fiscal Year 2022-2023
<b>Total Bureau of Land Management - L20AC00334</b>			0.00	0.00	0.00	0.00	1,530.54	1,530.54	
City of Ashland	23-3914	8/17/2023	0.00	0.00	0.00	0.00	448.39	448.39	Stormwater Assessment - 4th Quarter FINAL
<b>Total City of Ashland</b>			0.00	0.00	0.00	0.00	448.39	448.39	

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City of Central Point	23-3947	9/8/2023	0.00	0.00	0.00	0.00	1,130.00	1,130.00	Stormwater Assessment APR - JUN 2023
	24-4113	1/19/2024	0.00	0.00	2,760.00	0.00	0.00	2,760.00	RVCOG Member Dues Fiscal Year 2023-2024
	24-4129	2/4/2024	0.00	15,000.00	0.00	0.00	0.00	15,000.00	Accounts Receivable Food and Friends Meals
<b>Total City of Central Point</b>			0.00	15,000.00	2,760.00	0.00	1,130.00	18,890.00	
City of Eagle Point	24-4125	2/4/2024	0.00	12,000.00	0.00	0.00	0.00	12,000.00	Accounts Receivable Food and Friends Meals
<b>Total City of Eagle Point</b>			0.00	12,000.00	0.00	0.00	0.00	12,000.00	
City of Gold Hill	23-3836	6/16/2023	0.00	0.00	0.00	0.00	2,423.29	2,423.29	Current Planning & DLCD Coding Update FEBRUARY 2023
	23-3842	6/21/2023	0.00	0.00	0.00	0.00	2,780.33	2,780.33	Current Planning MARCH 2023
	23-3856	6/21/2023	0.00	0.00	0.00	0.00	742.08	742.08	Current Planning APRIL 2023 & DLCD Code Updating Grant APRIL 2023
<b>Total City of Gold Hill</b>			0.00	0.00	0.00	0.00	5,945.70	5,945.70	
City of Jacksonville	23-3961	10/15/2023	0.00	0.00	0.00	0.00	5,966.68	5,966.68	Land Use Planning Services May - June 2023

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	24-4127	2/4/2024	0.00	10,000.00	0.00	0.00	0.00	10,000.00	Accounts Receivable Food and Friends Meals
Total City of Jacksonville			0.00	10,000.00	0.00	0.00	5,966.68	15,966.68	
City of Medford	23-3946	9/8/2023	0.00	0.00	0.00	0.00	5,118.89	5,118.89	Stormwater Assessment APR - JUN 2023
Total City of Medford			0.00	0.00	0.00	0.00	5,118.89	5,118.89	
City of Phoenix	24-4112	1/19/2024	0.00	0.00	720.00	0.00	0.00	720.00	RVCOG Member Dues Fiscal Year 2023-2024
	24-4128	2/4/2024	0.00	3,000.00	0.00	0.00	0.00	3,000.00	Accounts Receivable Food and Friends Meals
Total City of Phoenix			0.00	3,000.00	720.00	0.00	0.00	3,720.00	
City of Rogue River	24-4126	2/4/2024	0.00	3,000.00	0.00	0.00	0.00	3,000.00	Accounts Receivable Food and Friends Meals
	24-4140	2/23/2024	0.00	6,294.37	0.00	0.00	0.00	6,294.37	Financial Services
	24-4149	2/25/2024	0.00	9,295.71	0.00	0.00	0.00	9,295.71	IT Services JULY - DECEMBER 2023
Total City of Rogue River			0.00	18,590.08	0.00	0.00	0.00	18,590.08	
City of Shady Cove	23-3837	6/16/2023	0.00	0.00	0.00	0.00	6,259.99	6,259.99	Current Planning FEBRUARY 2023

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	23-3919	8/18/2023	0.00	0.00	0.00	0.00	17,521.40	17,521.40	IT, Finance, Land Use Planning Services
	24-4145	2/25/2024	0.00	1,687.40	0.00	0.00	0.00	1,687.40	IT Services JULY - DECEMBER 2023
Total City of Shady Cove			0.00	1,687.40	0.00	0.00	23,781.39	25,468.79	
ECSO	24-4099	1/19/2024	0.00	0.00	155.00	0.00	0.00	155.00	RVCOG Member Dues Fiscal Year 2023-2024
Total ECSO			0.00	0.00	155.00	0.00	0.00	155.00	
Gordon Elwood Foundation	23-3888	7/29/2023	0.00	0.00	0.00	0.00	250.00	250.00	31st Annual Rogue River Clean-Up & Let's Pull Together! Event Coordination
Total Gordon Elwood Foundation			0.00	0.00	0.00	0.00	250.00	250.00	
Jackson County Board of Commissioners	24-4108	1/19/2024	0.00	0.00	10,611.00	0.00	0.00	10,611.00	RVCOG Member Dues Fiscal Year 2023-2024
Total Jackson County Board of Commissioners			0.00	0.00	10,611.00	0.00	0.00	10,611.00	
Jackson County Development Services	23-3855	6/21/2023	0.00	0.00	0.00	0.00	1,005.90	1,005.90	Contracted Services APRIL 2023

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Total Jackson County Development Services			0.00	0.00	0.00	0.00	1,005.90	1,005.90	
Jackson County Library Distric	24-4100	1/19/2024	0.00	0.00	155.00	0.00	0.00	155.00	RVCOG Member Dues Fiscal Year 2023-2024
Total Jackson County Library Distric			0.00	0.00	155.00	0.00	0.00	155.00	
Jackson County Mental Health	23-3719	2/24/2023	0.00	0.00	0.00	0.00	4,710.71	4,710.71	Services-Options for People Addressing Loneliness December 2022
Total Jackson County Mental Health			0.00	0.00	0.00	0.00	4,710.71	4,710.71	
Jackson Soil and Water Conservation District (JSWCD)	23-3959	9/30/2023	0.00	0.00	0.00	0.00	3.00	3.00	Almeda Fire Preparedness Signage
	24-4151	2/25/2024	0.00	2,051.80	0.00	0.00	0.00	2,051.80	IT Services JULY - DECEMBER 2023
Total Jackson Soil and Water Conservation District (JSWCD)			0.00	2,051.80	0.00	0.00	3.00	2,054.80	
Josephine County Finance Office	24-4088	1/10/2024	0.00	0.00	10,000.00	0.00	0.00	10,000.00	ACC Host Site Fee

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Total Josephine County Finance Office			0.00	0.00	10,000.00	0.00	0.00	10,000.00	
Northridge Senior Living, LLC	23-3702	1/18/2023	0.00	0.00	0.00	0.00	4,051.47	4,051.47	Rent January - June 2023
	23-3812	5/5/2023	0.00	0.00	0.00	0.00	0.29	0.29	69 Meals March 2023
	23-3916	8/17/2023	0.00	0.00	0.00	0.00	66.15	66.15	Food & Friends Meals - Josephine County Senior Resource Center NOV 2022 and JUNE 2023
	24-4130	2/4/2024	0.00	234.80	0.00	0.00	0.00	234.80	Accounts Receivable Food and Friends Meals
	24-4158	3/1/2024	228.93	0.00	0.00	0.00	0.00	228.93	JANUARY 2024 Meals Provided to Partner Agency
Total Northridge Senior Living, LLC			228.93	234.80	0.00	0.00	4,117.91	4,581.64	
ODOT - MPO	23-3762	4/1/2023	0.00	0.00	0.00	0.00	270.00	270.00	MRMPO 133-PL Funds January 2023
	24-4023	10/28/2023	0.00	0.00	0.00	0.00	9,088.71	9,088.71	MRMPO 233-FTA FUNDS AUGUST 2023
	24-4044	11/25/2023	0.00	0.00	0.00	0.00	10,504.83	10,504.83	MRMPO 133-PL FUNDS SEPT 2023
Total ODOT - MPO			0.00	0.00	0.00	0.00	19,863.54	19,863.54	
ODOT - RVACT	24-4096	1/18/2024	0.00	0.00	223.24	0.00	0.00	223.24	ODOT RVACT NOV 2023
Total ODOT - RVACT			0.00	0.00	223.24	0.00	0.00	223.24	



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From 7/1/2023 Through 2/29/2024

<b>Customer Name</b>	<b>Inv #</b>	<b>Due Date</b>	<b>Current</b>	<b>1 - 30 Days Past Due</b>	<b>31 - 60 Days Past Due</b>	<b>61 - 90 Days Past Due</b>	<b>Over 90 Days Past Due</b>	<b>Total</b>	<b>Invoice Description</b>
Oregon Department of Human Services	24-4072	12/21/2023	0.00	0.00	0.00	56.18	0.00	56.18	ADRC - NWD Quarterly Invoice District 8 Contract #181295 QTR Jul - Sep 2023
	24-4122	10/30/2023	0.00	0.00	0.00	0.00	25,170.25	25,170.25	ODHS Agreement Number 176919 - Mental Health Support Services / Q1 2023-2024
	24-4123	1/30/2024	0.00	25,170.25	0.00	0.00	0.00	25,170.25	ODHS Agreement Number 176919 - Mental Health Support Services / Q2 2023-2024
	24-4138	2/23/2024	0.00	22,554.63	0.00	0.00	0.00	22,554.63	ADRC - NWD Quarterly Invoice District 8 Contract #181295 QTR Oct - Dec 2023
<b>Total Oregon Department of Human Services</b>			<b>0.00</b>	<b>47,724.88</b>	<b>0.00</b>	<b>56.18</b>	<b>25,170.25</b>	<b>72,951.31</b>	
Oregon Dept of Agriculture	23-3508	8/31/2022	0.00	0.00	0.00	0.00	1,000.00	1,000.00	TMDL Dues FY 2022 - 2023
	24-4062	12/8/2023	0.00	0.00	0.00	1,000.00	0.00	1,000.00	FY 23-24 TMDL Dues
<b>Total Oregon Dept of Agriculture</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>2,000.00</b>	
Rogue Basin Partnership	23-3895	7/30/2023	0.00	0.00	0.00	0.00	2,200.00	2,200.00	Grant Writing and Submittal - BLM Title II

**Rogue Valley Council of Governments**

Aged Receivables by Due Date

Aging Date - 2/28/2024

From 7/1/2023 Through 2/29/2024

<b>Customer Name</b>	<b>Inv #</b>	<b>Due Date</b>	<b>Current</b>	<b>1 - 30 Days Past Due</b>	<b>31 - 60 Days Past Due</b>	<b>61 - 90 Days Past Due</b>	<b>Over 90 Days Past Due</b>	<b>Total</b>	<b>Invoice Description</b>
	24-4157	2/29/2024	4,200.00	0.00	0.00	0.00	0.00	4,200.00	CWMA Coordination Sept 1 - Dec 31, 2023 - Contract #2023-19
Total Rogue Basin Partnership			4,200.00	0.00	0.00	0.00	2,200.00	6,400.00	
Rogue Valley Sewer Services	24-4117	1/19/2024	0.00	0.00	155.00	0.00	0.00	155.00	RVCOG Member Dues Fiscal Year 2023-2024
Total Rogue Valley Sewer Services			0.00	0.00	155.00	0.00	0.00	155.00	
U. S. Environmental Protection Agency	23-3955	9/24/2023	0.00	0.00	0.00	0.00	1,433.64	1,433.64	Brownfields 4B02J16801 Apr - Jun 2023
Total U. S. Environmental Protection Agency			0.00	0.00	0.00	0.00	1,433.64	1,433.64	
Report Total			4,428.93	110,154.21	25,036.49	1,056.18	103,676.29	244,352.10	

Rogue Valley Council of Governments  
Balance Sheet  
As of 12/31/2023

	Current Year To Date
Assets and Other Debits	
Current Assets	
Cash and Cash Equivalents	1,635,865.37
Investments	429,875.16
Accounts Receivable	1,134,688.53
Due From Other Funds	2,543,569.87
Prepaid Expenses	50,232.92
Total Current Assets	5,794,231.85
Other Debits	
Fixed Assets	2,727,345.22
Total Other Debits	2,727,345.22
Total Assets and Other Debits	8,521,577.07
Liabilities, Fund Equity and Other Credits	
Current Liabilities	
Accounts Payable	416,864.02
Payroll Payable	180,191.18
Due To Other Funds	3,275,400.20
Total Current Liabilities	3,872,455.40
Non-Current Liabilities	
Deposits Held for Others	633,901.15
Compensated Absences Payable	361,597.38
Total Non-Current Liabilities	995,498.53
Fund Equities and Other Credits:	
Contributed Capital	162,735.24
Beginning Fund Balance	3,822,268.78
Net Increase (Decrease) In Fund Balance	(331,380.88)
Total Fund Equities and Other Credits:	3,653,623.14
Total Liabilities, Fund Equity and Other Credits	8,521,577.07

Rogue Valley Council of Governments  
Statement of Revenues and Expenditures  
From 7/1/2023 Through 12/31/2023

	<u>Year To Date Actual</u>	<u>Annual Budget</u>	<u>Budget Variance</u>
Revenues Less Expenditures			
Revenues			
Member Dues	48,243.00	89,605.00	(41,362.00)
Other Local Government	278,294.54	813,296.46	(535,001.92)
Federal and State Grants and Contracts	2,588,456.55	8,027,427.26	(5,438,970.71)
Donations	253,425.76	85,459.00	167,966.76
Charges for Services	452,505.59	728,677.00	(276,171.41)
Other Revenues	148,383.94	933,082.04	(784,698.10)
Indirect Charges	204,848.53	441,653.50	(236,804.97)
Departmental Administration Allocation	0.00	49,260.92	(49,260.92)
Interfund Revenues	37,416.09	938,408.08	(900,991.99)
Interfund Support Transfers	0.00	100,000.00	(100,000.00)
Beginning Fund Balance	0.00	48,433.00	(48,433.00)
Total Revenues	<u>4,011,574.00</u>	<u>12,255,302.26</u>	<u>(8,243,728.26)</u>
Expenditures			
Salaries and Wages	(1,235,005.11)	(2,672,801.10)	1,437,795.99
Employee Benefits	(869,323.80)	(1,985,103.33)	1,115,779.53
Materials and Supplies	(97,557.22)	(240,160.23)	142,603.01
Purchased Services	(1,407,078.76)	(4,490,547.38)	3,083,468.62
Other Expenses	(50,103.10)	(489,810.40)	439,707.30
Capital Outlay	0.00	(100,000.00)	100,000.00
Operating Contingency	0.00	(641,444.22)	641,444.22
Indirect Charges	(204,848.53)	(441,653.51)	236,804.98
Departmental Administration Allocation	(49,040.02)	(49,260.89)	220.87
Interfund Charges	(418,151.30)	(938,408.15)	520,256.85
Interfund Support Transfers	0.00	(100,000.00)	100,000.00
Depreciation	(11,847.04)	(97,413.00)	85,565.96
Ending Fund Balance	0.00	(8,700.00)	8,700.00
Total Expenditures	<u>(4,342,954.88)</u>	<u>(12,255,302.21)</u>	<u>7,912,347.33</u>
Total Revenues Less Expenditures	<u>(331,380.88)</u>	<u>0.05</u>	<u>(331,380.93)</u>



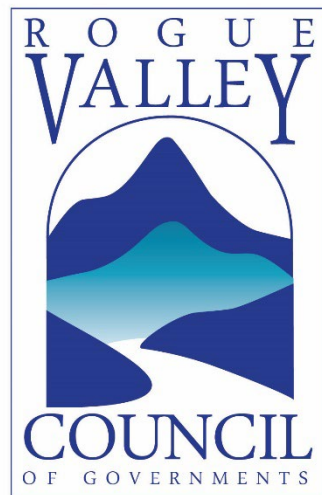
**Jackson and Josephine Counties, Oregon**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**



**Rogue Valley Council of Governments  
Jackson and Josephine Counties, Oregon**

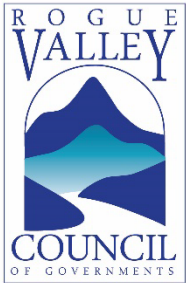
**Annual Comprehensive Financial Report**

**For the Fiscal Year Ended  
June 30, 2023**



**Audited by:  
Isler Medford, LLC  
Certified Public Accountants**

Published December 28, 2023





**Rogue Valley Council of Governments  
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June 30, 2023**

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**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
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**INTRODUCTORY SECTION**



*The Rogue Valley Council of Governments is a voluntary association of these local governments and special districts in our region:*

Jackson County  
 Josephine County  
 City of Ashland  
 Town of Butte Falls  
 City of Cave Junction  
 City of Central Point  
 City of Eagle Point  
 City of Gold Hill  
 City of Grants Pass  
 City of Jacksonville  
 City of Medford  
 City of Phoenix  
 City of Rogue River  
 City of Shady Cove  
 City of Talent  
 Emergency Communications of Southern Oregon  
 Jackson County Fire District 3  
 Jackson County Library District  
 Jackson Soil & Water Conservation District  
 Rogue Community College  
 Rogue Valley Sewer Services  
 Rogue Valley Transportation District  
 Southern Oregon Regional Economic Development, Inc.  
 Southern Oregon University

*Administration Office*

## Rogue Valley Council of Governments

(541) 664-6674 · FAX (541) 664-7927 · [www.rvcog.org](http://www.rvcog.org)

To the Board of Directors of the Rogue Valley Council of Governments (RVCOG), and the Citizens of Jackson and Josephine Counties:

Oregon state law requires that all local governments publish within six months of the close of each fiscal year a complete set of financial statements. These financial statements need to be presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants who are also certified by the State of Oregon as municipal auditors. Pursuant to that requirement, we hereby issue RVCOG's annual comprehensive financial report for the fiscal year ended June 30, 2023 (the audited fiscal year).

This report consists of management's representations concerning RVCOG's finances. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, RVCOG's management has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of RVCOG's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, RVCOG's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

RVCOG's financial statements have been audited by Isler Medford, LLC, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that RVCOG's financial statements for the fiscal year ended June 30, 2023, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation.

The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that RVCOG's financial statements for the audited fiscal year ended June 30, 2023, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of RVCOG's financial statements was part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in RVCOG's Single Audit Report, which is included in this report following the supplemental information combining statements and schedules.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. RVCOG's MD&A can be found immediately following the report of the independent auditors.

### **Profile of the Government**

RVCOG, established through an intergovernmental agreement among its founding members on September 30, 1968, is located in the southwestern portion of the state and includes Jackson and Josephine counties. Membership in RVCOG comprises the two counties, all incorporated municipalities within the region, two institutions of higher learning, and a number of special districts.

RVCOG operates under the direction of a Board of Directors composed of one member representing, and appointed by, the governing body of each member entity. Policy-making and organizational oversight are vested in the Board of Directors. The Board of Directors is responsible, among other things, for adopting the budget, setting policy, and hiring the Executive Director. The Executive Director is responsible for carrying out the policies of the Board of Directors, for overseeing RVCOG's day-to-day operations, and for appointing the heads of the various departments.

RVCOG provides a range of diverse services, both to the public and to the member jurisdictions. The services provided include (but are not limited to): 1) functioning as the designated Area Agency on Aging for Jackson and Josephine counties, providing services to seniors and persons with disabilities, including operations of the senior meals program; 2) functioning as the designated Metropolitan Planning Organization (MPO) for the Middle Rogue and Rogue Valley MPOs; 3) providing both transportation planning and land-use planning services to member jurisdictions; 4) assisting member entities with grants management, financial services, human resources services, information technology services, project management, project development, drone services, and acquiring project funding; and 5) providing riparian restoration and water-related services to member jurisdictions, including water quality monitoring and analysis; storm-water, wetland, and watershed planning; and environmental education.

The annual budget serves as the foundation for RVCOG's financial planning and control. All RVCOG departments are required to submit a proposed budget to the Executive Director during the spring of each year. All departmental budgets included in the special revenue fund must be submitted with the funding for each project identified. The level of funding available to the general

fund is determined based on the federally approved indirect rate being applied to applicable costs in the special revenue fund budget.

In the spring of each year the Executive Director submits a proposed budget to the Budget Committee. This committee comprises three members of the Board of Directors and an equal number of interested citizens appointed by the Board. The Budget Committee reviews the budget as submitted and holds a public meeting for the purpose of discussing the budget with department directors and to receive citizen comments. After making any changes to the budget that the members deem necessary, the Budget Committee makes a recommendation of approval to the Board of Directors. The Board of Directors then adopts the budget and sets the appropriations by resolution prior to July 1. The appropriated budget is prepared by fund with the exception of the special revenue fund, which is at the department level.

Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. This comparison is included as part of the basic financial statements for the governmental funds, with the general fund being presented on page 30, the special revenue fund on page 31, and the Food & Friends Endowment fund on page 32.

#### **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which RVCOG operates. To best put RVCOG's operating environment into perspective, the reader should appreciate the fact that RVCOG's existence is dependent on others—mostly units of general government—to finance its activities. Although variable from year to year, more than 90 percent of the resources available to RVCOG are derived from grants and contracts with either federal, state, or local governmental entities. While the overall RVCOG budget enjoys significant stability, the distribution of revenue between departments and between projects within departments can vary depending on federal, state, and local changes in funding availability and programmatic priorities.

**Local economy.** For RVCOG, "local" includes both Jackson and Josephine counties. Until relatively recently in the region's history, the economics of both counties was dominated by, and dependent on, the timber industry, with the service industry, agriculture, manufacturing, and tourism coming in far behind. With the significant reductions in the timber industry during the latter part of the 20<sup>th</sup> Century, a major shift occurred in the economics of the two-county region that had an especially significant impact on the earning potential of workers in the middle and lower economic classes. While nothing has managed to completely replace the timber industry as a broad employer with above average wages, government has continued to be a strong employer, while health care and tourism have grown into an increasingly significant part of the economy.

During the last several decades population growth has increased the demand for a wide variety of services, although the rate has fluctuated with changes in the national and regional economy. Between 2010 and 2020 the regional population grew by 25,430 (8.89%), with the populations of Jackson and Josephine counties growing by 20,053 (9.87%) and 5,377 (6.50%) respectively. Current estimates for July of 2022 show population rates holding steady for both counties.

Unfortunately, the region remains one of the more depressed in Oregon and the nation. In Jackson County in 2022 the median household income (\$67,690) was approximately 12% lower than the state (\$76,632) and 10% lower than national (\$75,149) levels, while Josephine County's median household income (\$56,068) ranks approximately 27% and 25 % below both the state and national levels. In addition, based on the latest estimates, 13.5% of Jackson County families and 16.8% of Josephine County families live below the poverty level. The state and national poverty levels are 12.1% and 11.5% respectively.

**Long-term financial planning.** As stated earlier, RVCOG depends almost wholly on grants and contracts for its existence. While this can make long-range planning uncertain, for practical purposes RVCOG makes the assumption that there will be sufficient funding through grants and contracts to maintain the operations of the organization at or near its current level. The viability of this practice is supported by over five decades of continued operation – even though the organization has seen major shifts in programs during that time period, RVCOG has remained a viable organization. Over the long term, it is RVCOG's primary financial goal to maintain a positive fund balance in the general fund, while also gradually eliminating a historic deficit fund balance in the special revenue fund. The second goal has been met in this report's fiscal year.

**Financial policies.** RVCOG is primarily funded through grants and contracts from other governments and some non-governmental entities, and these funds are normally dedicated to very specific activities and products. Because of this, RVCOG does not have a ready source of discretionary funding, and because of this lack of discretionary funding, RVCOG has had a long-standing policy that grants and contracts must be fully funded, with no dependence on other RVCOG resources. In addition, RVCOG, as a council of governments, is typically required to operate on a reimbursement basis for actual costs while adhering to often inflexible predetermined project budgets, so occasionally the actual costs of completing a specific project end up being in excess of the resources provided from the grant or contract. Such project deficits, when they occur, can result in a negative change in fund balance for the affected year.

**Cash management policies and practices.** Cash management for RVCOG does not include, for the most part, an investment strategy, as RVCOG rarely has any available cash to invest. During the fiscal year ended June 30, 2017, RVCOG was able to establish an endowment to benefit the Food & Friends Senior Meals program based on a donation from a program participant, but that endowment is being professionally managed by a private company. As mentioned above, the majority of the grants and contracts that RVCOG enters into are on an expense reimbursement basis, which requires that cash management is predominantly an exercise in balancing the reimbursements received with the need to meet current obligations.

**Risk management.** RVCOG maintains adequate commercial insurance policies to meet all potential losses.

**Pension and other post-employment benefits.** The Rogue Valley Council of Governments provides a 401(a) defined contribution pension plan for its regular employees. It also offers a 457 deferred compensation plan funded solely with individual employee contributions.

The only post-employment benefit provided to retirees by the Rogue Valley Council of Governments is the opportunity to remain enrolled in the health and dental insurance programs through a COBRA arrangement wherein the retiree pays their own premiums.

**Acknowledgments**

We would like to express our appreciation to the Board of Directors for its unfailing support for maintaining the highest standards of professionalism in the oversight of RVCOG's finances.

Respectfully submitted,

*Ann Marie Alfrey*

Ann Marie Alfrey  
Executive Director



## Board of Directors

### Executive Committee

President – Jody Hathaway .....	Emergency Communications of Southern Oregon (ECSO)
1 <sup>st</sup> Vice-President – Carl Tappert/John Quinn .....	Rogue Valley Sewer Services (RVSS)
2 <sup>nd</sup> Vice-President – Colleen Padilla .....	.....Southern Oregon Regional Economic Development Inc (SORED)
Kelley Johnson .....	City of Central Point
Bill Mansfield .....	Rogue Valley Transportation District (RVTD)
Pam VanArsdale .....	City of Rogue River

### Board Members

Colleen Roberts .....	Jackson County
John West .....	Josephine County
Bob Kaplan .....	City of Ashland
Trish Callahan .....	Town of Butte Falls
Meadow Martell .....	City of Cave Junction
Kathy Sell .....	City of Eagle Point
Bill Rigney .....	City of Gold Hill
Valerie Lovelace .....	City of Grants Pass
Andrea Thompson .....	City of Jacksonville
Eric Stark .....	City of Medford
Terry Baker .....	City of Phoenix
Jon Ball .....	City of Shady Cove
Darby Ayers-Flood .....	City of Talent
Justin Bates .....	Jackson County Fire District 3 (JCFD3)
Vicki Brown .....	Jackson County Library District (JCLD)
Jill Smedstad .....	Jackson Soil & Water Conservation District (JSWCD)
Jonah Liden .....	Rogue Community College (RCC)
Jeanne Stallman .....	Southern Oregon University (SOU)

All Board members receive mail at the Administrative Office.

## Management Staff

Ann Marie Alfrey.....	Executive Director/Human Resources Director/Finance Director
Karl Welzenbach .....	Planning Program Director
Constance Wilkerson .....	Senior and Disability Services Program Director
Jon Pfefferle .....	Nutrition Program Director
Greg Stabach.....	Natural Resources Program Director
Ryan MacLaren.....	Planning Program Supervisor
Katie Merola .....	Senior and Disability Services Program Supervisor

### **Administrative Office**

155 North 1<sup>st</sup> Street, PO Box 3275, Central Point, Oregon 97502



**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

**FINANCIAL SECTION**



Certified Public Accountants  
And Business Advisors

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Rogue Valley Council of Governments

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Rogue Valley Council of Governments, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Rogue Valley Council of Governments' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Rogue Valley Council of Governments, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Rogue Valley Council of Governments and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Rogue Valley Council of Governments' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Rogue Valley Council of Governments' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Rogue Valley Council of Governments' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Rogue Valley Council of Governments' basic financial statements. The accompanying schedule of expenditures by department, the capital asset schedules, the combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2023, on our consideration of Rogue Valley Council of Governments' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Rogue Valley Council of Governments' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rogue Valley Council of Governments' internal control over financial reporting and compliance.

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 14, 2023, on our consideration of compliance with certain provisions of laws and regulations, including the provision of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

*Isler Medford, LLC*

Isler Medford, LLC

Medford, Oregon

December 14, 2023

By: *Carolyn M. Ryder* CPA CGMA  
 Carolyn M. Ryder, CPA, CGMA

## Management's Discussion and Analysis

As management of the Rogue Valley Council of Governments, we offer readers of RVCOG's financial statements this narrative overview and analysis of the financial activities of the Rogue Valley Council of Governments for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages 2 through 6 of this report.

### Financial Highlights

The assets of the Rogue Valley Council of Governments exceeded its liabilities at the close of the most recent fiscal year by \$3,985,004 (*Net Position*). Of this amount, \$1,245,812 (*unrestricted net position*) may be used to meet RVCOG's ongoing obligations to citizens and creditors.

RVCOG's total net position increased by \$247,323. This increase is the result of total revenues in excess of expenditures across all funds in the organization.

As of the close of the current fiscal year, RVCOG's governmental funds reported combined ending fund balances of \$1,105,819, a net increase of \$218,481 from the prior year. Over half of this increase resulted from General Fund actual Materials and Services expenditures that were less than budgeted.

At the end of the current fiscal year, unreserved fund balance for the General Fund was \$641,153 or 191% of total General Fund expenditures.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to RVCOG's basic financial statements. RVCOG's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of RVCOG's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of RVCOG's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of any shifts or trends in RVCOG's financial performance.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Rogue Valley Council of Governments that are principally supported by intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). As discussed previously, RVCOG's governmental activities include general government, health and welfare, natural resources and conservation, and planning.

The government-wide financial statements can be found on pages 25 and 26 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. RVCOG, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of RVCOG's funds can be divided into two categories: governmental funds and proprietary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, and changes in fund equity provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

RVCOG maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, and changes in fund equity for the General, the Special Revenue, and the Food & Friends Endowment Funds, all of which are considered to be major funds.

RVCOG adopts an annual appropriated budget for all its funds. A budgetary comparison statement has been provided for each of the governmental funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 27 through 32 of this report.

**Proprietary funds.** RVCOG maintains one type of proprietary fund. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the organization's various functions. RVCOG uses internal service funds to account for its building operations, leave liability, vehicles, information systems, and other management functions that cannot be allocated to other functions. Because all of these services predominantly benefit governmental



rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

All of the internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of *combining statements* found on pages 59 through 61 of this report.

The basic proprietary fund financial statements can be found on pages 33 through 35 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 36 through 54 of this report.

### **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of RVCOG, assets exceed liabilities by \$3,985,004 at the close of the most recent fiscal year. The majority of RVCOG's net position reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. RVCOG uses these assets to provide services to member jurisdictions; consequently, these assets are *not* available for future spending. Although RVCOG's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Another portion of RVCOG's net position is the investment in RVCOG's Food & Friends Endowment which is committed for use by the senior meals program.

At the end of the current fiscal year, RVCOG is able to report a positive balance in net position for the government as a whole. All funds, governmental, special revenue, endowment, and internal service, report positive balances in both the investment in capital assets and unrestricted categories of net position.

### Rogue Valley Council of Governments' Net Position

	Governmental activities		
	2023	2022	Change
Current and other assets	\$ 3,443,652	\$ 3,814,433	\$ (370,781)
Capital assets	2,739,192	2,795,962	(56,770)
Total assets	<u>\$ 6,182,844</u>	<u>\$ 6,610,395</u>	<u>\$ (427,551)</u>
Long-term liabilities outstanding	\$ 819,878	\$ 509,593	\$ 310,285
Other liabilities	1,377,962	2,363,121	(985,159)
Total liabilities	<u>\$ 2,197,840</u>	<u>\$ 2,872,714</u>	<u>\$ (674,874)</u>
Net position:			
Invested in capital assets, net of related debt	\$ 2,739,192	\$ 2,795,962	\$ (56,770)
Restricted	-	-	-
Unrestricted	1,245,812	941,719	304,093
Total net position	<u><u>\$ 3,985,004</u></u>	<u><u>\$ 3,737,681</u></u>	<u><u>\$ 247,323</u></u>

RVCOG's Net Position increased by \$247,323 during the current fiscal year. RVCOG's net position in the governmental funds and internal service funds are consolidated in the government-wide statement of net position.

**Governmental activities.** Governmental activities accounted for the entire increase in RVCOG's net position since all activities are governmental. Key elements of this increase are as follows:

1. The General Fund's fund balance increased by \$113,289 as a result of revenues exceeding expenditures. The General Fund is funded by two primary sources, member dues and indirect charges, which are charged to the programs in the Special Revenue Fund. There are a small number of programs which are able to collect revenues from local sources in excess of the amounts expended on those projects. Member dues were exactly as anticipated. The indirect charges are based on an annual rate that is determined during the budget process using the General Fund budgeted expenditures, less member dues and other miscellaneous revenues, divided by the applicable Special Revenue Fund expenditures. When the actual expenses of the Special Revenue Fund fall below the level that was anticipated the result to the General Fund is a decrease in indirect revenues. Indirect revenues for the current fiscal year were slightly less than budgeted; actual revenues were \$1,084 under budget.

2. The net position of the Special Revenue Fund increased by \$88,055 as a result of total net revenues in the various programs, when taken as a whole, being greater than the total overall expenditures. The majority of both grants and contracts only reimburse actual expenditures up to a total amount; however, a small number of programs are able to collect revenues in excess of the amounts expended on those projects, thus while in some projects expenditures may exceed the available resources, other projects can generate

extra revenue which can be used as an offset. This year the projects that had available resources in excess of expenditures did exceed those with excess expenditures.

3. The net position of the Food and Friends Endowment Fund increased by \$17,137. This represents gains on investments less investment fees.

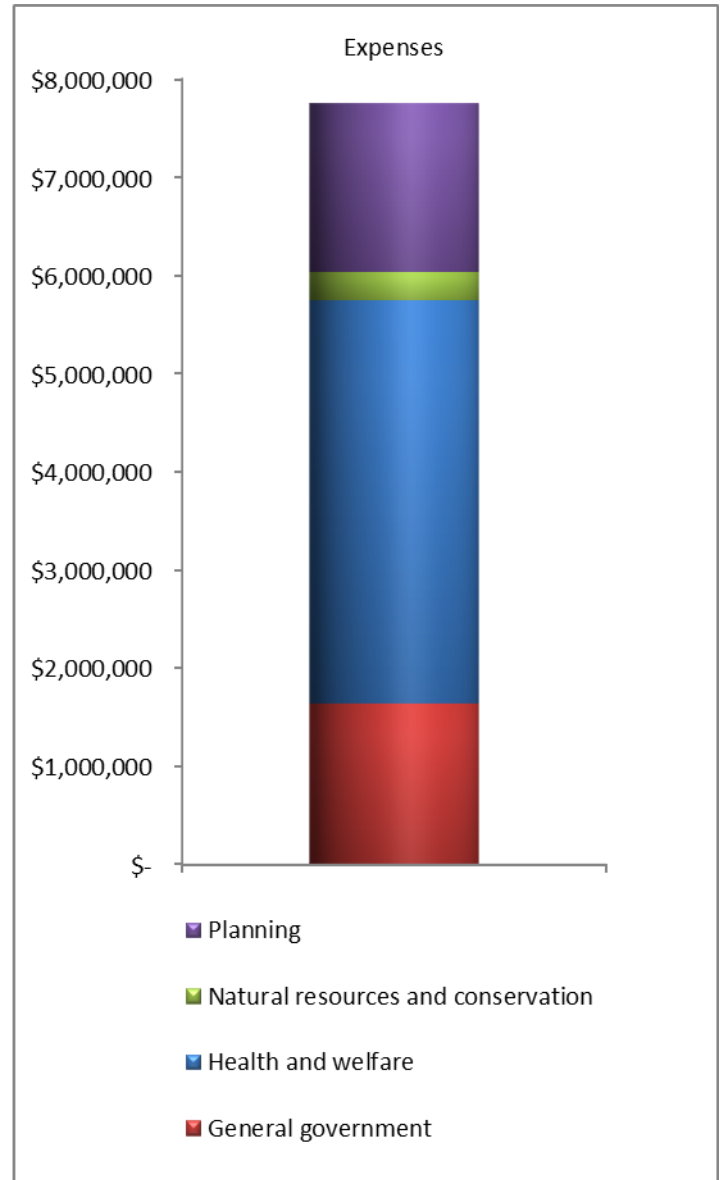
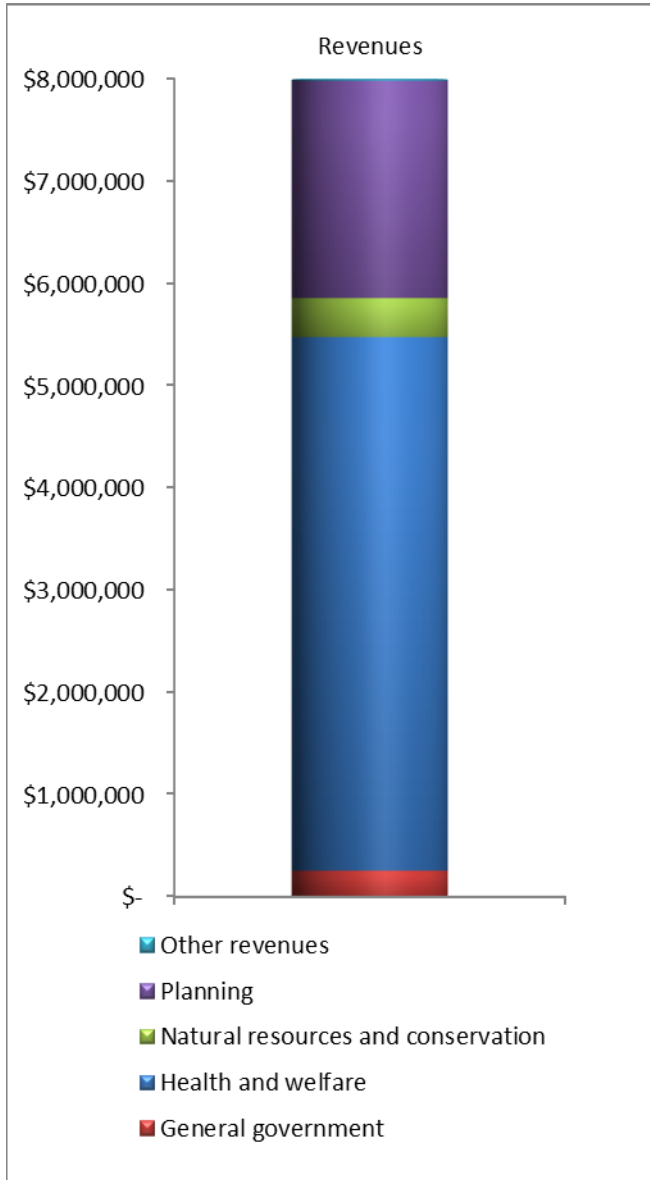
4. The net position of the internal service funds increased by \$33,252. As with the indirect charges, the charges for the internal service funds are based on an annual rate that is determined during the budget process using expenditures budgeted in the General and Special Revenue Funds. When the actual expenses of these funds exceed the level that was anticipated, the result is a shortfall in revenues received by the internal service funds. While that was the case this fiscal year in the Computer Rental and Building Operations and Maintenance Funds, the Internal Service, Vehicle Operations and Maintenance, and Leave Liability Funds had revenues in excess of expenses.

During this fiscal year compensated absences expense was \$529,169.

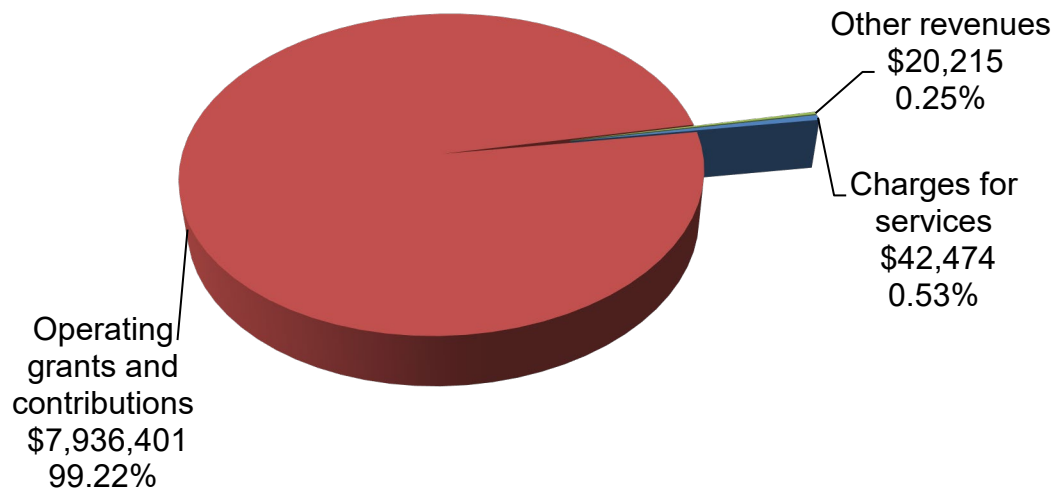
### Rogue Valley Council of Governments' Changes in Net Position

	Governmental activities		
	2023	2022	Change
<u>Revenues:</u>			
Program revenues:			
Charges for services	\$ 42,474	\$ 12,117	\$ 30,357
Operating grants and contributions	7,936,401	7,934,755	1,646
General revenues:			
Other revenues	20,215	(43,498)	63,713
Total revenues	<u>\$ 7,999,090</u>	<u>\$ 7,903,374</u>	<u>\$ 95,716</u>
<u>Expenses:</u>			
General government	\$ 1,642,245	\$ 1,462,411	\$ 179,834
Health and welfare	4,103,922	3,526,039	577,883
Natural resources and conservation	287,219	397,043	(109,824)
Planning	1,718,381	2,471,076	(752,695)
Interest on long-term debt	-	-	-
Total expenses	<u>\$ 7,751,767</u>	<u>\$ 7,856,569</u>	<u>\$ (104,802)</u>
Change in net position	\$ 247,323	\$ 46,805	\$ 200,518
Net position 7/1	3,737,681	3,690,876	46,805
Net position 6/30	<u>\$ 3,985,004</u>	<u>\$ 3,737,681</u>	<u>\$ 247,323</u>

**Revenues and Expenses – Governmental Activities**



## Revenues by Source – Governmental Activities



### Financial Analysis of the Governmental Funds

As noted earlier, RVCOG uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of RVCOG's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing RVCOG's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Rogue Valley Council of Governments' governmental funds reported combined ending fund balances of \$1,105,819, an increase of \$218,481 in comparison with the prior year. Of this amount \$429,875 is committed to the Food & Friends Endowment Fund, while the *unassigned fund balance* of \$675,944 is available for spending at the government's discretion.

The General Fund is the administrative operating fund of the Rogue Valley Council of Governments. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$641,153. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures.

RVCOG's General Fund equity increased by \$113,289 during the current fiscal year. Key factors in this increase are as follows:

- Indirect charges are the major source of revenue for the General Fund, with the rate being based on the budgeted expenditures of the Special Revenue Fund projects. During the current fiscal year, General Fund Materials and Services expenditures were significantly less than budgeted resulting in excess revenue.

### Capital Assets and Debt Administration

**Capital assets.** RVCOG's investment in capital assets for its governmental type activities as of June 30, 2023, amounts to \$2,739,192 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery, and equipment.

#### Rogue Valley Council of Governments' Capital Assets (net of depreciation)

	Governmental activities		
	2023	2022	Change
Land	\$ 556,750	\$ 556,750	-
Buildings and Construction In Progress	2,007,230	2,077,654	\$ (70,424)
Machinery and equipment	175,212	161,558	13,654
Total	\$ 2,739,192	\$ 2,795,962	\$ (56,770)

The total change in RVCOG's investment in capital assets for the current fiscal year was a decrease of \$56,770. Machinery and equipment assets increased by \$25,198, while accumulated depreciation in buildings and machinery and equipment increased \$81,968.

Additional information on RVCOG's capital assets can be found in note 4.C on page 45 of this report.

**Long-term debt.** At the end of the current fiscal year, RVCOG had no bonded debt outstanding.

### Economic Factors and Next Year's Budgets

RVCOG is less affected by the economy locally than it is statewide, due to the fact that a majority of the projects undertaken by RVCOG are funded through state grants and contracts. Nonetheless, RVCOG does depend to a significant degree on the ability of its members to pay dues, which a poor local economy could impact. While dues are commonly less than 1.0% of RVCOG's overall budget (\$48,243 in the current year), they are critically important in providing a small amount of contingency and in funding activities that are not recoverable through indirect cost allocation or reimbursement (per OMB Uniform Guidance).

At the close of fiscal year ending June 30, 2023, unreserved fund balance in the General Fund was \$641,153. The federally approved indirect rate, which provided 89.16% of the General Fund

resources for this fiscal year, is set at 14.0% of applicable direct cost of all projects in the Special Revenue Fund and has remained the same as prior years.

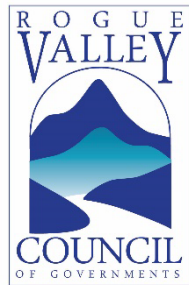
### **Requests for Information**

This financial report is designed to provide a general overview of the Rogue Valley Council of Governments' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Executive Director, Rogue Valley Council of Governments, PO Box 3275, Central Point, OR 97502.



**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

**BASIC FINANCIAL STATEMENTS**



**Rogue Valley Council of Governments**  
**Statement of Net Position**  
**June 30, 2023**

		<b>Primary Government Governmental Activities</b>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$	1,375,639
Investments		429,875
Receivables		1,555,541
Prepays		82,597
Total Current Assets		3,443,652
Capital Assets (net of accumulated depreciation):		
Land		556,750
Buildings		2,007,230
Machinery and equipment		175,212
Total Capital Assets		2,739,192
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>6,182,844</b>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable	\$	447,945
Payroll payable		223,837
Other current liabilities		706,180
Total Current Liabilities		1,377,962
Non-current Liabilities		
Due within one year		529,430
Due in more than one year		290,448
Total Non-current Liabilities		819,878
<b>TOTAL LIABILITIES</b>	<b>\$</b>	<b>2,197,840</b>
<b>NET POSITION</b>		
Investment in capital assets (net of related debt)	\$	2,739,192
Restricted		-
Unrestricted		1,245,812
<b>TOTAL NET POSITION</b>	<b>\$</b>	<b>3,985,004</b>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Statement of Activities**  
**For the Year Ended June 30, 2023**

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>		<b>Net (Expense)</b>
		<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Revenue and Changes in Net Assets</b>
				<b>Primary Governmental Activities</b>
<b>Primary Government:</b>				
Governmental Activities:				
General government	\$ 1,642,245	\$ 31,589	\$ 226,028	\$ (1,384,628)
Health and welfare	4,103,922	10,885	5,206,086	1,113,049
Natural resources and conservation	287,219		379,757	92,538
Planning	1,718,381		2,124,530	406,149
Interest on long-term debt				-
Total governmental activities	<u>\$ 7,751,767</u>	<u>\$ 42,474</u>	<u>\$ 7,936,401</u>	<u>\$ 227,108</u>
Total primary government	<u>\$ 7,751,767</u>	<u>\$ 42,474</u>	<u>\$ 7,936,401</u>	<u>\$ 227,108</u>
General revenues:				
				20,215
				-
				<u>\$ 20,215</u>
				\$ 247,323
				<u>3,737,681</u>
				<u>\$ 3,985,004</u>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2023**

	<b>General</b>	<b>Special Revenue</b>	<b>Food &amp; Friends Endowment</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 966,570	\$ (81,126)	\$ -	\$ 885,444
Investments			429,875	429,875
Receivables		1,421,999		1,421,999
Prepays	680	59,169		59,849
Total assets	<u>\$ 967,250</u>	<u>\$ 1,400,042</u>	<u>\$ 429,875</u>	<u>\$ 2,797,167</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 2,803	\$ 382,704	\$ -	\$ 385,507
Payroll payable	222,855			222,855
Due to other governments				-
Due to others	100,439	453,117		553,556
Deferred revenues		529,430		529,430
Total liabilities	<u>\$ 326,097</u>	<u>\$ 1,365,251</u>	<u>\$ -</u>	<u>\$ 1,691,348</u>
Fund Balances:				
Committed	\$ -	\$ -	\$ 429,875	\$ 429,875
Unassigned	641,153	34,791		675,944
Total fund balance	<u>\$ 641,153</u>	<u>\$ 34,791</u>	<u>\$ 429,875</u>	<u>\$ 1,105,819</u>
Total liabilities and fund balances	<u>\$ 967,250</u>	<u>\$ 1,400,042</u>	<u>\$ 429,875</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

-

Internal service funds are used by management to charge the costs of internal services, computer rent, leave liability and building operating costs to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.

2,879,185

Net assets of governmental activities

\$ 3,985,004

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**Governmental Funds**  
**For the Year Ended June 30, 2023**

	General	Special Revenue	Food & Friends Endowment	Total Governmental Funds
<b>REVENUES</b>				
Intergovernmental	\$ 48,243	\$ 6,687,967	\$ -	\$ 6,736,210
Charges for services	400,671	10,885	-	411,556
Contributions and donations	-	896,148	-	896,148
Other revenues	453	210,600	20,215	231,268
Total revenues	<u>\$ 449,367</u>	<u>\$ 7,805,600</u>	<u>\$ 20,215</u>	<u>\$ 8,275,182</u>
<b>EXPENDITURES</b>				
Personnel costs	\$ 212,271	\$ 2,331,332	\$ -	\$ 2,543,603
Materials and services	31,876	3,778,190	3,078	3,813,144
Depreciation	-	-	-	-
Debt service:				
Principal	-	-	-	-
Interest	-	-	-	-
Internal charges	91,931	1,608,023	-	1,699,954
Total expenditures	<u>\$ 336,078</u>	<u>\$ 7,717,545</u>	<u>\$ 3,078</u>	<u>\$ 8,056,701</u>
Excess of revenues over expenditures	<u>\$ 113,289</u>	<u>\$ 88,055</u>	<u>\$ 17,137</u>	<u>\$ 218,481</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in fund balance	\$ 113,289	\$ 88,055	\$ 17,137	\$ 218,481
Fund balance - beginning	527,864	(53,264)	412,738	887,338
Fund balance - ending	<u>\$ 641,153</u>	<u>\$ 34,791</u>	<u>\$ 429,875</u>	<u>\$ 1,105,819</u>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**of Governmental Funds**  
**to the Statement of Activities**  
**For the Year Ended June 30, 2023**

Amounts reported for governmental activities in the statement of activities (see page 26) are different because:

Net change in fund balance - total governmental funds (see page 28)	<u>\$ 218,481</u>
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Internal service funds are used by management to charge the costs of internal services, computer rent, leave liability, and vehicle and building operating costs to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.

Internal service fund	\$ 12,141
Computer rental fund	(11,303)
Leave liability fund	72,177
Vehicle operating & maintenance fund	6,574
Building operating & maintenance fund	<u>(46,337)</u>
Net revenues	<u>\$ 33,252</u>

The net effect of various transactions involving capital assets (i.e., purchase, sales, trade-ins, and donations) is to increase(decrease) net assets.	(4,410)
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Change in net assets of governmental activities (see page 26)	<u><u>\$ 247,323</u></u>
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The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual**  
**For the Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	Original	Final	Actual Amounts	
<b>REVENUES</b>				
Intergovernmental	\$ 48,243	\$ 48,243	\$ 48,243	\$ -
Charges for services	394,473	415,086	400,671	(14,415)
Contributions and donations				-
Other revenues			453	453
Total revenues	<u>\$ 442,716</u>	<u>\$ 463,329</u>	<u>\$ 449,367</u>	<u>\$ (13,962)</u>
<b>EXPENDITURES</b>				
Personnel costs	\$ 220,660	\$ 220,660	\$ 212,271	\$ 8,389
Materials and services	122,804	143,417	31,876	111,541
Depreciation				-
Debt service:				
Principal				-
Interest				-
Internal charges	99,252	99,252	91,931	7,321
Total expenditures	<u>\$ 442,716</u>	<u>\$ 463,329</u>	<u>\$ 336,078</u>	<u>\$ 127,251</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 113,289</u>	<u>\$ 113,289</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out				-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in fund balance	\$ -	\$ -	\$ 113,289	\$ 113,289
Fund balance - beginning	527,864	527,864	527,864	-
Fund balance - ending	<u>\$ 527,864</u>	<u>\$ 527,864</u>	<u>\$ 641,153</u>	<u>\$ 113,289</u>

The notes to the financial statements are an integral part of this statement.



**Rogue Valley Council of Governments**  
**Special Revenue Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual**  
**For the Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual Amounts</u>	
<b>REVENUES</b>				
Intergovernmental	\$ 9,594,631	\$ 9,670,514	\$ 6,687,967	\$ (2,982,547)
Charges for services	-	-	10,885	10,885
Contributions and donations	791,717	791,717	896,148	104,431
Other revenues	146,669	154,219	210,600	56,381
Total revenues	<u>\$ 10,533,017</u>	<u>\$ 10,616,450</u>	<u>\$ 7,805,600</u>	<u>\$ (2,810,850)</u>
<b>EXPENDITURES</b>				
Personnel costs	\$ 2,281,761	\$ 2,333,841	\$ 2,331,332	\$ 2,509
Materials and Services	6,665,502	6,668,692	3,778,190	2,890,502
Depreciation				-
Debt service:				
Principal				-
Interest				-
Internal charges	1,585,754	1,613,917	1,608,023	5,894
Total expenditures	<u>\$ 10,533,017</u>	<u>\$ 10,616,450</u>	<u>\$ 7,717,545</u>	<u>\$ 2,898,905</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 88,055</u>	<u>\$ 88,055</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out				-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in fund balance	\$ -	\$ -	\$ 88,055	\$ 88,055
Fund balance - beginning	<u>(53,264)</u>	<u>(53,264)</u>	<u>(53,264)</u>	<u>-</u>
Fund balance - ending	<u><u>\$ (53,264)</u></u>	<u><u>\$ (53,264)</u></u>	<u><u>\$ 34,791</u></u>	<u><u>\$ 88,055</u></u>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Food & Friends Endowment Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual**  
**For the Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>			Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final			
<b>REVENUES</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	-
Charges for services					-
Contributions and donations					-
Other revenues	3,600	3,600	20,215		16,615
Total revenues	<u>\$ 3,600</u>	<u>\$ 3,600</u>	<u>\$ 20,215</u>		<u>\$ 16,615</u>
<b>EXPENDITURES</b>					
Personnel costs	\$ -	\$ -	\$ -	\$ -	-
Materials and services	3,600	3,600	3,078		522
Depreciation					-
Debt service:					
Principal					-
Interest					-
Internal charges					-
Total expenditures	<u>\$ 3,600</u>	<u>\$ 3,600</u>	<u>\$ 3,078</u>		<u>\$ 522</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,137</u>		<u>\$ 17,137</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	\$ -	\$ -	\$ -	\$ -	-
Transfers out					-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>
Net change in fund balance	\$ -	\$ -	\$ 17,137		\$ 17,137
Fund balance - beginning	412,738	412,738	412,738		-
Fund balance - ending	<u>\$ 412,738</u>	<u>\$ 412,738</u>	<u>\$ 429,875</u>		<u>\$ 17,137</u>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Statement of Net Position**  
**Proprietary Funds**  
**June 30, 2023**

	<u><b>Governmental Activities - Internal Service Funds</b></u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 490,195
Receivables (net of allowance for uncollectables)	133,542
Prepaid	22,748
Due from other funds	-
Total current assets	<u>646,485</u>
Long-term assets:	
Capital assets	
Land	556,750
Buildings	2,677,019
Machinery and equipment	336,451
Less accumulated depreciation	(831,028)
Total capital assets (net of accumulated depreciation)	<u>2,739,192</u>
Total long-term assets	<u>2,739,192</u>
<b>TOTAL ASSETS</b>	<b>\$ 3,385,677</b>
<b>LIABILITIES</b>	
Current liabilities	
Accounts payable and other current liabilities	\$ 143,432
Compensated absences-current portion	72,612
Due to other funds	-
Other Current Liabilities	-
Total current liabilities	<u>\$ 216,044</u>
Long-term liabilities	
Compensated absences-non-current portion	\$ 290,448
Other Non-Current Liabilities	-
Total long-term liabilities	<u>\$ 290,448</u>
<b>TOTAL LIABILITIES</b>	<b>\$ 506,492</b>
<b>NET POSITION</b>	
Investment in capital assets (net of related debt)	\$ 2,739,192
Unrestricted	139,993
<b>TOTAL NET POSITION</b>	<b>\$ 2,879,185</b>

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Statement of Revenues, Expenses, and Changes in Net Position**  
**Proprietary Funds**  
**For the Year Ended June 30, 2023**

	<b>Governmental Activities - Internal Service Funds</b>
<b>OPERATING REVENUES</b>	
Charges for services:	
Charges for services	\$ 992,130
Leave liability accrual charges	601,325
Other revenues	22,318
Total operating revenues	\$ 1,615,773
 <b>OPERATING EXPENSES</b>	
Costs of services	\$ 947,577
Leave liability costs	529,169
Depreciation	91,761
Total operating expenses	\$ 1,568,507
Operating income (loss)	\$ 47,266
 <b>NON-OPERATING REVENUES (EXPENSES)</b>	
Donations	\$ -
Sale of Assets	(14,014)
Purchase of assets	-
Interest expense	-
Income (loss) before contributions and transfers	\$ 33,252
 Capital contributions from government:	
Contributed capital assets	\$ -
Transfers In	-
Change in net position	\$ 33,252
Total net position - beginning	\$ 2,845,933
Total net position - ending	\$ 2,879,185

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**For the Year Ended June 30, 2023**

	<b>Governmental Activities - Internal Service Funds</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from interfund services provided	\$ 1,559,683
Receipts from outside services provided	22,297
Payments to suppliers	(540,498)
Payments to employees	(926,694)
Net cash provided by operating activities	\$ 114,788
<b>CASH FLOWS FROM NONCAPITAL ACTIVITIES</b>	
Interfund loans (short-term)	\$ -
Transfers from other funds	-
Net cash provided by noncapital financing activities	\$ -
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Proceeds (loss) from sale of capital assets	\$ (14,014)
Purchase of capital assets for general purposes	(11,184)
Principle paid on capital debt	-
Net cash (used) by capital and related financing activities	\$ (25,198)
Net increase in cash and cash equivalents	\$ 89,590
Cash and cash equivalents - July 1	400,605
Cash and cash equivalents - June 30	\$ 490,195
<b>Reconciliation of operating income to net cash provided (used) by operating activities:</b>	
Operating income	\$ 33,252
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation	\$ 77,557
Increase in accounts receivable	(35,900)
Decrease in prepaids	2,107
Increase in uncompensated absences	23,694
Decrease in deferred revenues	(15,000)
Increase in accounts payable	29,078
Total adjustments	\$ 81,536
Net cash provided by operating activities	\$ 114,788

The notes to the financial statements are an integral part of this statement.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies**

**A. Reporting Entity**

Rogue Valley Council of Governments (RVCOG) is an independent local governmental entity formed under the authority of Oregon Revised Statutes (ORS) Chapter 190 on September 30, 1968. Although RVCOG's governing board includes elected officials representing several of the local governmental units, counties, cities, and special districts, located in Jackson and Josephine Counties, none of these other governing bodies exert direct oversight over RVCOG. In addition, RVCOG does not exert oversight authority over any other local governmental entity. The decisions of the RVCOG Board are not binding on any member entity. RVCOG is not a component unit of any other local governmental entity, nor is any other governmental entity a component unit of RVCOG.

**B. Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the *statement of net position* and the *statement of activities*) report information on all of RVCOG's activities. The effect of interfund services provided and used is not eliminated in the process of consolidating the funds for these statements.

The *statement of activities* demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *other revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies (continued)**

**C. Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, RVCOG considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Interest associated with the current fiscal period is considered to be susceptible to accrual and so has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by RVCOG.

RVCOG reports the following major governmental funds:

The *General Fund* is RVCOG's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Special Revenue Fund* accounts for all financial resources associated with the functional programs carried out by RVCOG with the exception of the administrative function which is accounted for in the General Fund.

The *Endowment Fund* accounts for an invested donation to the Food & Friends program.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies (continued)**

**C. Measurement focus, basis of accounting, and financial statement presentation (continued)**

Additionally, RVCOG reports the following fund types:

*Internal service funds* account for administrative services not included in the General Fund, information systems operation, computer acquisition and replacement, building operations, vehicle operations, and leave liability services provided to other RVCOG departments, or to other governments, on a cost reimbursement basis.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contracts and contributions, 3) capital grants and contributions, and 4) internally dedicated resources.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the government's internal service funds are charges to customers for sales and services. Operating expenses for internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is RVCOG's policy to use restricted resources first, then unrestricted resources as they are needed.

**D. Assets, liabilities, and net position or equity**

*1. Deposits and investments*

RVCOG's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.



**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies (continued)**

**D. Assets, liabilities, and net position or equity (continued)**

An endowment fund to benefit RVCOG's Food & Friends program was established with a donation received in a prior fiscal year.

*2. Receivables and payables*

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade receivables are shown at actual amount with no allowance for uncollectables included because all receivables are expected to be collected eventually.

*3. Prepaid items*

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

*4. Capital assets*

Capital assets, which include land, buildings, and equipment, are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined by RVCOG as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Buildings and equipment of RVCOG are depreciated using the straight-line method over the following estimated useful lives:

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies (continued)**

**D. Assets, liabilities, and net position or equity (continued)**

<u>Assets</u>	<u>Years</u>
Buildings	35/40
Vehicles	5
Office Equipment	5
Computer Equipment	5

*5. Compensated absences*

It is RVCOG's policy to permit employees to accumulate earned but unused vacation and sick pay benefits up to maximum limits. Upon separation, employees are entitled to all accrued but unused vacation benefits and 20% of unused sick leave benefits if separating in "good standing." A Catastrophic Leave Bank was established to provide additional sick leave benefits to eligible employees who exhaust all other paid leave due to a qualifying illness or injury. The Leave Bank is funded through donations of excess sick and/or vacation leave from current employees as well as the 80% balance of sick leave remaining from separating employees.

*6. Long-term obligations*

In the government-wide financial statements and governmental and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

*7. Fund equity*

In the fund financial statements, Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be properly reported within one of the five fund balance components listed below:

Non-spendable – This component includes amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 1 - Summary of Significant Accounting Policies (continued)**

**D. Assets, liabilities, and net position or equity (continued)**

Restricted – This component consists of amounts that can be spent only for specific purposes stipulated by external resource providers, constitutional provisions, or enabling legislation. RVCOG has no restricted fund balance.

Committed – This component consists of amounts that can only be spent for specific purposes determined by a formal action of RVCOG’s highest level of decision-making authority, which includes resolutions. Those committed amounts cannot be used for any other purposes unless RVCOG removes or changes the specified use by taking the same type of action (resolution) it employed previously to commit those amounts. The Food & Friends Endowment Fund is considered committed.

Assigned – This component consists of amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. The authority for assigning fund balance is expressed by the Board of Directors, or its designee as established in RVCOG’s Fund Balance Policy. RVCOG has no assigned fund balance.

Unassigned – This residual classification of fund balance includes all spendable amounts that have not been restricted, committed, or assigned.

When both restricted and unrestricted resources are available for use, it is RVCOG’s policy to use restricted resources first, then unrestricted resources (committed, assigned, and unassigned) as they are needed. When unrestricted resources are available for use it is RVCOG’s policy to use committed resources first, then assigned, and then unassigned, as they are needed.

**Note 2 - Reconciliation of government-wide and fund financial statements**

**A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position**

The governmental fund balance sheet includes a reconciliation between *fund balance-total governmental funds* and *net position-governmental activities* as reported in the government-wide statement of net position. One element of that reconciliation explains that “capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.” The details of this \$4,410 difference are as follows:

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 2 - Reconciliation of government-wide and fund financial statements(continued)**

**A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position (continued)**

Capital assets purchased	\$ -
Current year depreciation	(4,410)
Net adjustment to decrease fund balance - total	<u>(4,410)</u>
governmental funds to arrive at net position -	
governmental activities	<u>\$ (4,410)</u>

Another element of that reconciliation explains that “internal service funds are used by management to charge the costs of internal services, computer rent, leave liability, and building operating costs to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.” The details of this \$2,879,185 difference are as follows:

Unrestricted net position of internal service funds	\$ 139,993
Capital assets net of accumulated depreciation	
and related debt	<u>\$ 2,739,192</u>
Net adjustment to decrease fund balance - total	
governmental funds to arrive at net position -	
governmental activities	<u>\$ 2,879,185</u>

**Note 3 - Stewardship, compliance, and accountability**

**A. Budgetary information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

In the spring of each year the Executive Director submits a proposed budget to the budget committee. This committee comprises three members of the Board of Directors and an equal number of concerned citizens who are familiar with RVCOG’s programs. The budget committee reviews the budget as submitted and holds a public meeting for the purpose of discussing the budget with the various department directors and to receive citizen comments. After making any changes that the members deem necessary, the budget committee approves the budget and recommends it to the Board of Directors. The Board of Directors adopts the budget and sets appropriations by resolution prior to July 1.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 3 - Stewardship, compliance, and accountability (continued)**

**A. Budgetary information (continued)**

The appropriated budget is prepared by fund with the exception of the Special Revenue Fund, which is prepared by department. Only the Special Revenue Fund is divided into programmatic departments; the General Fund includes only the organization's central administrative functions. Department heads may make transfers of appropriations within a department's programs; all other changes to the appropriations must be approved by the Board. The legal level of budgetary control (i.e., the level at which expenditures may not exceed appropriations) is the fund level for all funds except the Special Revenue Fund, which is at the department level.

**B. Excess of expenditures over appropriations**

For the year ended June 30, 2023, expenditures did not exceed appropriations in the General Fund, Special Revenue Fund, or Food & Friends Endowment Fund.

**C. Deficit fund equity**

The Special Revenue Fund has had a deficit fund balance for most of its historical (from the latter half of the 1990's) existence. The beginning deficit fund balance was \$53,264 as of July 1, 2022; however, the revenues for several of the projects within the fund exceeded expenditures by a net of \$88,055 during the year then ended. The historical deficit fund balance has now reached a positive balance of \$34,791.

**Note 4 - Detailed notes on all funds**

**A. Deposits and investments**

RVCOG maintains cash and investments with Peoples Bank of Commerce, Banner Bank, Evergreen Federal Savings, and SEI Private Trust Company.

At year end, RVCOG's carrying amount of deposits in People's Bank of Commerce was \$1,110,036 and Banner Bank was \$264,095. The carrying amount of deposits in Evergreen Federal Savings was \$1,006. The carrying amount of deposits in SEI Private Trust Company was \$429,875. Of the bank balances, \$250,000 per institution is covered by federal depository insurance. The Governmental Accounting Standards Board Statement (GASB) No. 40, *Deposits and Investment Risk Disclosures*, requires government agencies to disclose an indication of the level of risk assumed by the entity at year end. If bank deposits at year end are not entirely insured or collateralized with securities held by

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**A. Deposits and investment (continued)**

RVCOG or by its agent in RVCOG's name, the custodial credit risk that exists must be disclosed.

Deposits with financial institutions are held in RVCOG's name and comprise bank demand deposits. During 2007, the legislature revised ORS 295 which governs the collateralization of Oregon public funds. This revision created a shared liability structure for bank depositories and streamlined the collateralization process for local governments. The Office of the State Treasurer monitors the banks collateral and issues a list of qualified bank depositories to public officials to verify the banks they do business with comply with State collateralization requirements. RVCOG's financial institutions are on the approved list.

Custodial credit risk for deposits is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. RVCOG does not have a formal deposit policy for custodial credit risk.

The custodian, Federal Home Loan Bank of Seattle, is the agent of the depository bank. The securities pledged are designated as subject to the Pledge Agreement between the Depository Bank, Custodian Bank, and Office of the State Treasurer (OST) and are held for the benefit of the OST on behalf of the public depositors.

As of June 30, 2023, and for the year then ended, RVCOG was in compliance with the aforementioned State of Oregon statutes.

*Credit Risk* – State Statutes authorize RVCOG to invest primarily in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, time certificates of deposit, certain commercial paper, and the Oregon State Treasury LGIP, among others.

*Concentration of Credit Risk* – RVCOG is required to provide information about the concentration of credit risk associated with its investments in one issuer that represents 5 percent or more of the total investments, excluding investments in external investment pools or those issued and explicitly guaranteed by the U.S. Government. RVCOG has no such investments.

*Interest Rate Risk* – RVCOG has no formal investment policy that explicitly limits investment maturities as a means of managing its exposure to fair value loss arising from increasing interest rates.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**A. Deposits and investment (continued)**

RVCOG had \$429,875 of investments as of June 30, 2023.

**B. Receivables**

Receivables as of year end for RVCOG's individual major funds and internal service funds in the aggregate are as follows:

<u>Receivables:</u>	<u>General</u>	<u>Special Revenue</u>	<u>Other Funds</u>	<u>Total</u>
Accounts Receivable	\$ -	\$ 1,421,999	\$ 133,542	\$ 1,555,541
Intergovernmental				-
Net total receivables	<u>\$ -</u>	<u>\$ 1,421,999</u>	<u>\$ 133,542</u>	<u>\$ 1,555,541</u>

RVCOG's accounts receivable are pledged as collateral for the line of credit. See note 4.G on page 48.

Governmental funds reported \$633,568 as *deferred revenue* in connection with receivables for revenues that are considered to be available to liquidate liabilities of the current period.

**C. Capital Assets**

Capital asset activity for the year ended June 30, 2023, was as follows:

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets, not being depreciated:				
Land	\$ 556,750	\$ -	\$ -	\$ 556,750
Construction Work In Progress	\$ -			\$ -
Total capital assets, not being depreciated	<u>\$ 556,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 556,750</u>
Capital assets, being depreciated:				
Building	\$ 2,677,019	\$ -	\$ -	\$ 2,677,019
Equipment	333,304	53,616	(28,418)	358,502
Total capital assets, being depreciated	<u>\$ 3,010,323</u>	<u>\$ 53,616</u>	<u>\$ (28,418)</u>	<u>\$ 3,035,521</u>
Less accumulated depreciation for:				
Building	\$ (599,365)	\$ (70,424)	\$ -	\$ (669,789)
Equipment	(171,746)	(25,748)	14,204	(183,290)
Total accumulated depreciation	<u>\$ (771,111)</u>	<u>\$ (96,172)</u>	<u>\$ 14,204</u>	<u>\$ (853,079)</u>
Total capital assets, being depreciated, net	<u>\$ 2,239,212</u>	<u>\$ (42,556)</u>	<u>\$ (14,214)</u>	<u>\$ 2,182,442</u>
Governmental activities capital assets, net	<u>\$ 2,795,962</u>	<u>\$ (42,556)</u>	<u>\$ (14,214)</u>	<u>\$ 2,739,192</u>

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**C. Capital Assets (continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities

Capital assets held by the government are charged to the various functions based on their usage of the assets:

General government	\$ 20,011
Health and welfare	57,806
Natural resources and conservation	3,671
Planning	<u>14,684</u>
Total depreciation expense - governmental activities	<u>\$ 96,172</u>

**D. Interfund receivables, payables, and transfers**

There were no interfund transfers made during the fiscal year ending June 30,2023.

**E. Leases**

RVCOG implemented GASB Statement No. 87 *Leases* for the fiscal year ended June 30, 2022. The primary objective of this statement is to enhance the relevance and consistency of information about governments' leasing activities. This statement establishes a single model for lease accounting based on the principle that leases are financings of the right to use an underlying asset.

On January 1, 2018, RVCOG entered into a 60-month lease as Lessee for the use of Canon color copier IRADV4545I. The lease terms require a monthly payment of \$820.75. The lease term matured during the current fiscal year, and the equipment was returned.

On January 1, 2018, RVCOG entered into a 60-month lease as Lessee for the use of Canon copier IRADVC7565I. The lease terms require a monthly payment of \$134.72. The lease term matured during the current fiscal year, and the equipment was returned.

On June 1, 2021, RVCOG entered into a 60-month lease as Lessee for the use of a Pitney Bowes SendPro P Series postage machine. The lease terms require a monthly payment of \$286.34. There is no option to purchase the equipment at the end of the lease term.



**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**E. Leases (continued)**

On April 1, 2022, RVCOG entered into a 36-month lease as Lessee for the use of Auto-Chlor dishwashing machine serial number 11975. The lease terms require a payment of \$276.00 every four weeks. There is no option to purchase the equipment at the end of the lease term.

On August 16, 2022, RVCOG entered into a 60-month lease as Lessee for the use of Canon copier IRADVDC5870I. The lease terms require a monthly payment of \$532.00. At the end of the lease term, the equipment may be purchased for fair market value; however, RVCOG does not plan to purchase the equipment.

On August 16, 2022, RVCOG entered into a 60-month lease as Lessee for the use of Canon copier IRADVDC4845I. The lease terms require a monthly payment of \$180.00. At the end of the lease term, the equipment may be purchased for fair market value; however, RVCOG does not plan to purchase the equipment.

As of June 30, 2023, outstanding lease balance totaled \$52,970.

<u>Lease Activity</u>	<u>Original</u> <u>Amount</u>	Balance as of <u>July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	Balance as of <u>June 30, 2023</u>
Canon Color Printer/Copier/Fax	\$ 49,245	3,283	-	3,283	\$ -
Canon Color Printer/Copier/Fax	28,916	-	28,916	1,283	27,633
Canon Printer/Copier	8,083	539	-	539	-
Canon Printer/Copier	9,792	-	9,792	396	9,396
Pitney Bowes Postage Machine	17,180	13,458	-	4,295	9,163
Auto-Chlor Dishwashing Machine	10,764	9,936	-	3,158	6,778
Total Lease Activity	<u>123,980</u>	<u>27,216</u>	<u>38,708</u>	<u>12,954</u>	<u>52,970</u>

Governmental Activities

<u>Year ending June 30</u>	Total <u>Payments</u>
2024	15,293
2025	15,293
2026	10,991
2027	8,545
2028	2,848
Total minimum lease payments	\$ 52,970
Less amount representing interest	-
Present value of minimum lease payments	<u>\$ 52,970</u>

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**F. Long-term Debt**

Changes in long-term liabilities

Long-term liability activity for the year ended June 30, 2023, was as follows:

	Beginning Balance	Additions / (Reductions)	Ending Balance	Current Portion	Due Within One Year	Due in More Than One Year
<u>Governmental activities:</u>						
Deferred Revenues	\$ 238,100	291,330	\$ 529,430	\$ -	\$ 529,430	\$ -
Compensated absences	\$ 339,366	23,694	\$ 363,060	\$ 72,612	\$ -	\$ 290,448
Governmental activity						
Long-term liabilities	\$ 577,466	\$ 315,024	\$ 892,490	\$ 72,612	\$ 529,430	\$ 290,448

Deferred revenues exist when revenues are received in advance of service delivery. At year-end, \$529,430 in revenues were deferred to the following fiscal year to cover expenses for project completion. Compensated absence liability is accumulated in the internal service funds and predominantly serves the governmental funds. The year-end compensated absences balance of \$363,060 is divided into \$72,612 in current liabilities and \$290,448 in long-term liabilities.

**G. Current Debt**

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements* requires the disclosure of information related to a government's debt.

RVCOG maintains a line of credit of \$250,000 to meet short-term cash flow needs. This line of credit is liquidated as cash resources become available and is not intended to fund long-term needs. RVCOG's accounts receivable are pledged as collateral for the line of credit. For the year ended June 30, 2023, the line of credit was not utilized and the ending balance was \$0.

RVCOG has no other debt.

**H. Endowment Funds**

RVCOG received a donation during a prior fiscal year that the donor requested be used specifically for the Food & Friends program. The Board of Directors (the Board) created a quasi-endowment fund with the donation and named it the Food & Friends of the Rogue Valley Council of Governments Endowment Fund (Endowment). By resolution, the Board determined that the purpose of the

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**H. Endowment Funds (continued)**

Endowment is to support the operations of the Food & Friends Meals on Wheels and Senior Meals Program of Jackson and Josephine Counties (Food & Friends).

Since this endowment is not restricted by the donor, it is listed on the Statement of Financial Position as committed.

Investment Objectives

The primary long-term objective of the Endowment Fund is to achieve a real rate of return in excess of the rate of inflation (net of all investment costs), as measured by the Consumer Price Index, while ensuring that the assets are invested with a level of care, skill, prudence, and diligence at least equal to that of a prudent investor acting in like capacity under similar circumstances. To ensure marketability and liquidity, equity investments shall be executed through nationally recognized exchanges such as the New York Stock Exchange, American Stock Exchange, and NASDAQ.

Investment Guidelines

The Endowment Fund assets may be invested in publicly traded common and preferred stocks, exchange traded funds (ETF's), convertible bonds and preferred stocks, bank common funds, mutual funds, and fixed income securities (including corporate bonds and money market instruments), whether interest-bearing or discount instruments. No other securities are permissible investments without the specific approval of the Board. As an asset allocation guideline, the investment manager will respect the following investment ranges:

- |   |          |
|---|----------|
| • U.S. Equity                           | 20 – 70% |
| • International Equity                  | 0 – 25%  |
| • REITs and/or Real Estate Companies    | 0 – 10%  |
| • Investment Grade Bonds & Money Market | 20 – 70% |
| • Non-Investment Bonds                  | 0 – 15%  |
| • Alternative investment strategies     | 0 – 10%  |

The changes in net assets of the Endowment Fund are as follows for the year ended June 30, 2023:

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**H. Endowment Funds (continued)**

Investment dividends	\$	19,584
Realized and unrealized gains		631
Investment advisory fees		(3,078)
Food & Friends distributions		-
Current year change in fund balance		<u>17,137</u>
Fund balance - beginning		<u>412,738</u>
Fund balance - ending	\$	<u><u>429,875</u></u>

**I. Fair Value Measurements**

RVCOG follows the requirements of the GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, investments in debt and equity securities with readily determinable values are required to be presented in the financial statements at their fair value (current market value) on June 30, 2023.

GASB Statement No. 72 describes three levels of measurement inputs that may be used to determine fair value:

Level 1 - Quoted prices in active financial markets for identical assets or liabilities.

Level 2 - Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

A table of fair values determined and methods used as of June 30, 2023, follows:

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 4 - Detailed notes on all funds (continued)**

**I. Fair Value Measurements (continued)**

	Fair Value	Quoted Prices in		
		Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Cash and equivalents	\$ 29,645	\$ 29,645	\$ -	\$ -
Domestic fixed income	143,956	143,956		
Domestic equity securities	120,624	120,624		
International fixed income	38,727	38,727		
International equity securities	61,475	61,475		
Alternative investments	35,448	35,448		
Emerging market equities	-	-		
	<u>\$ 429,875</u>	<u>\$ 429,875</u>	<u>\$ -</u>	<u>\$ -</u>

**Note 5 - Other information**

**A. Risk management**

RVCOG is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; natural disasters; and workers' compensation for which RVCOG carries commercial insurance.

There were no claim settlements that exceeded insurance coverage during the fiscal year.

**B. Contingent liabilities**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the State of Oregon. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although RVCOG expects such amounts, if any, to be immaterial.

**C. Employee retirement systems and pension plans**

*Plan Descriptions.* Rogue Valley Council of Governments provides two retirement plans for employees, one plan for employer contributions and one plan for employee contributions.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 5 - Other information (continued)**

**C. Employee retirement systems and pension plans (continued)**

Employer contributions are made under a special type of retirement plan commonly referred to as a profit-sharing plan. This profit-sharing plan allows eligible employees to receive employer contributions without having to include such amounts in income. The employer contribution amount is 13.02% of eligible earnings. The profit-sharing plan is a defined contribution plan, which is intended to qualify under Section 401(a) of the Internal Revenue Code. As a defined contribution plan, it is not covered under Title IV of ERISA, and, therefore, benefits are not insured by the Pension Benefit Guaranty Corporation.

Employee contributions are made under a special type of retirement plan commonly referred to as a 457 plan. A 457 plan allows employee contributions to be made through salary deferrals as a percent of eligible earnings or a flat dollar amount. The plan allows both pre-tax and after-tax (ROTH) contributions. The plan is intended to qualify under Section 457(b) of the Internal Revenue Code.

The plan is a single employer plan administered by Empower Retirement. Stand-alone financial reports are issued to each individual plan participant.

*Funding policy.* Both plans are fully funded by transfers directly to employees' accounts at Empower Retirement through banking transfers processed with each payroll.

*Annual pension cost.* RVCOG's current year contributions were calculated based on eligible payroll of \$1,895,595 resulting in an employer contribution of \$246,807.

**D. Post-employment and termination benefits**

*Post-employment benefits.* RVCOG implemented GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* for the fiscal year ended June 30, 2010. RVCOG provides the opportunity for retirees to remain on the health and dental insurance plans through a COBRA arrangement until they reach age 65. RVCOG does not currently have any retirees taking advantage of this opportunity.

*Termination benefits.* RVCOG provides no benefits to terminated employees.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 5 - Other information (continued)**

**E. Other Reporting Issues**

***Newly Implemented Accounting Standards***

For the fiscal year ended June 30, 2023, RVCOG implemented the following new accounting standard(s):

GASB Statement No. 94 *“Public-Private and Public-Public Partnerships and Availability Payment Arrangements”* The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). It also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). The requirements of this Statement are effective for fiscal years beginning after June 15, 2022.

GASB Statement No. 96 *“Subscription-Based Information Technology Arrangements”* This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). The requirements of this Statement are effective for fiscal years beginning after June 15, 2022.

***New Accounting Pronouncements Upcoming***

RVCOG will implement new GASB pronouncements in the fiscal year no later than the required effective date. Management has not yet determined the effect on the financial statements from implementing any of the following pronouncements:

GASB Statement No. 99 *“Omnibus 2022”* This Statement’s primary objectives are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. This statement is effective with some parts being effective immediately, some effective for fiscal years beginning after June 15, 2022, and some effective for fiscal years beginning after June 15, 2023.

GASB Statement No. 100 *“Accounting Changes and Error Corrections - An Amendment of GASB Statement No. 62”* This Statement’s primary objective is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This statement is effective for fiscal years beginning after June 15, 2023.

**Rogue Valley Council of Governments**  
**Notes to the Financial Statements**  
**June 30, 2023**

**Note 5 - Other information (continued)**

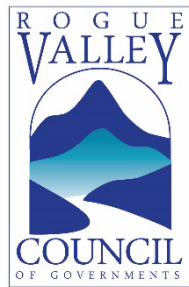
**E. Other Reporting Issues (continued)**

GASB Statement No. 101 “*Compensated Absences*” This statement’s objective is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. This statement is effective with fiscal years beginning after December 15, 2023.



**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

**SUPPLEMENTARY INFORMATION**  
**COMBINING STATEMENTS**  
**AND SCHEDULES**



**Rogue Valley Council of Governments**  
**Special Revenue Fund**  
**Schedule of Expenditures by Department - Budget and Actual**  
**For the Year Ended June 30, 2023**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	Original	Final	Actual Amounts	
<b><u>EXPENDITURES</u></b>				
Current:				
Health and welfare				
Senior and disability services	\$ 5,337,481	\$ 5,337,481	\$ 2,925,755	\$ 2,411,726
Senior nutrition program	2,328,264	2,328,264	2,268,171	60,093
Total health and welfare	<u>\$ 7,665,745</u>	<u>\$ 7,665,745</u>	<u>\$ 5,193,926</u>	<u>\$ 2,471,819</u>
Natural resources and conservation	\$ 623,972	\$ 623,972	\$ 382,890	\$ 241,082
Natural resources	<u>\$ 623,972</u>	<u>\$ 623,972</u>	<u>\$ 382,890</u>	<u>\$ 241,082</u>
Planning				
Community development	\$ 129,021	\$ 142,065	\$ 156,653	\$ (14,588)
Transportation planning	1,931,785	1,933,785	1,716,346	217,439
Land use planning	182,494	250,883	267,730	(16,847)
Total planning	<u>\$ 2,243,300</u>	<u>\$ 2,326,733</u>	<u>\$ 2,140,729</u>	<u>\$ 186,004</u>
Total expenditures	<u>\$ 10,533,017</u>	<u>\$ 10,616,450</u>	<u>\$ 7,717,545</u>	<u>\$ 2,898,905</u>

**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

Internal Service Funds

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units, on a cost reimbursement basis.

Computer Rental Fund - This fund is used to account for the rental of computers to other departments and related costs.

Internal Service Fund - This fund is used to account for the accumulation and allocation of costs associated with certain administrative functions including: finance, personnel, photocopy, mail room, etc.

Building Operation and Maintenance (O & M) Fund - This fund is used to account for the accumulation and allocation of costs associated with building operations.

Vehicle Operation and Maintenance (O & M) Fund - This fund is used to account for the accumulation and allocation of costs associated with vehicle fleet operations.

Leave Liability Fund - This fund is used to account for the accumulation of resources to pay for leave used by employees and to allocate the associated costs to the appropriate projects at the time the leave is accrued.

**Rogue Valley Council of Governments**  
**Combining Schedule of Net Position**  
**All Proprietary Fund Types**  
**June 30, 2023**

	<b>Computer Rental Fund</b>	<b>Internal Service Fund</b>	<b>Building O &amp; M Fund</b>	<b>Vehicle O &amp; M Fund</b>	<b>Leave Liability Fund</b>	<b>Totals</b>
<b>ASSETS</b>						
<u>Current assets:</u>						
Cash and cash equivalents	\$ 33,136	\$ 134,841	\$ 326,929	\$ 56,780	\$ (61,491)	\$ 490,195
Receivables		125,042	8,500			133,542
Prepays		10,349	6,118	6,281		22,748
Due from other funds						-
Total current assets	<u>\$ 33,136</u>	<u>\$ 270,232</u>	<u>\$ 341,547</u>	<u>\$ 63,061</u>	<u>\$ (61,491)</u>	<u>\$ 646,485</u>
<u>Long-term assets:</u>						
Capital assets						
Land			\$ 556,750			\$ 556,750
Buildings			2,677,019			2,677,019
Machinery and equipment	17,922		33,907	284,622		336,451
Less accumulated depreciation	(17,922)		(680,364)	(132,742)		(831,028)
Total capital assets (net of accumulated depreciation)	<u>\$ -</u>		<u>\$ 2,587,312</u>	<u>\$ 151,880</u>		<u>\$ 2,739,192</u>
Total long-term assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,587,312</u>	<u>\$ 151,880</u>	<u>\$ -</u>	<u>\$ 2,739,192</u>
Total assets	<u>\$ 33,136</u>	<u>\$ 270,232</u>	<u>\$ 2,928,859</u>	<u>\$ 214,941</u>	<u>\$ (61,491)</u>	<u>\$ 3,385,677</u>
<b>LIABILITIES</b>						
<u>Current liabilities</u>						
Accounts payable and other current liabilities	\$ -	\$ 125,944	\$ 7,238	\$ 10,250	\$ -	\$ 143,432
Uncompensated absences-current portion					72,612	72,612
Due to other funds						-
Other Current Liabilities						-
Total current liabilities	<u>\$ -</u>	<u>\$ 125,944</u>	<u>\$ 7,238</u>	<u>\$ 10,250</u>	<u>\$ 72,612</u>	<u>\$ 216,044</u>
<u>Long-term liabilities</u>						
Uncompensated absences-non- current portion					\$ 290,448	\$ 290,448
Other Non-Current Liabilities						-
Total long-term liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 290,448</u>	<u>\$ 290,448</u>
Total liabilities	<u>\$ -</u>	<u>\$ 125,944</u>	<u>\$ 7,238</u>	<u>\$ 10,250</u>	<u>\$ 363,060</u>	<u>\$ 506,492</u>
<b>NET POSITION</b>						
Investment in capital assets (net of related debt)	\$ -	\$ -	\$ 2,587,312	\$ 151,880	\$ -	\$ 2,739,192
Unrestricted	33,136	144,288	334,309	52,811	(424,551)	139,993
Total net position	<u>\$ 33,136</u>	<u>\$ 144,288</u>	<u>\$ 2,921,621</u>	<u>\$ 204,691</u>	<u>\$ (424,551)</u>	<u>\$ 2,879,185</u>

**Rogue Valley Council of Governments**  
**Combining Schedule of Revenues, Expenses, and Changes in Fund Net Position**  
**All Proprietary Fund Types**  
**For the Year Ended June 30, 2023**

	Computer Rental Fund	Internal Service Fund	Building O & M Fund	Vehicle O & M Fund	Leave Liability Fund	Totals
<b>OPERATING REVENUES</b>						
Charges for services:						
Charges for services	\$ 19,144	\$ 763,111	\$ 126,989	\$ 82,886	\$ -	\$ 992,130
Leave liability accrual charges					601,325	601,325
Other revenues		295	22,002		21	22,318
Total operating revenues	<u>\$ 19,144</u>	<u>\$ 763,406</u>	<u>\$ 148,991</u>	<u>\$ 82,886</u>	<u>\$ 601,346</u>	<u>\$ 1,615,773</u>
<b>OPERATING EXPENSES</b>						
Costs of services	\$ 28,440	\$ 751,265	\$ 120,594	\$ 47,278	\$ -	\$ 947,577
Leave liability costs					529,169	529,169
Depreciation	2,007		74,734	15,020		91,761
Total operating expenses	<u>\$ 30,447</u>	<u>\$ 751,265</u>	<u>\$ 195,328</u>	<u>\$ 62,298</u>	<u>\$ 529,169</u>	<u>\$ 1,568,507</u>
Operating income(loss)	<u>\$ (11,303)</u>	<u>\$ 12,141</u>	<u>\$ (46,337)</u>	<u>\$ 20,588</u>	<u>\$ 72,177</u>	<u>\$ 47,266</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>						
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of assets				(14,014)		(14,014)
Interest expense						-
Income(loss) before contributions and transfers	<u>\$ (11,303)</u>	<u>\$ 12,141</u>	<u>\$ (46,337)</u>	<u>\$ 6,574</u>	<u>\$ 72,177</u>	<u>\$ 33,252</u>
Capital contributions from government:						
Contributed capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In						-
Change in net position	<u>\$ (11,303)</u>	<u>\$ 12,141</u>	<u>\$ (46,337)</u>	<u>\$ 6,574</u>	<u>\$ 72,177</u>	<u>\$ 33,252</u>
Total net position - beginning	<u>44,439</u>	<u>132,147</u>	<u>2,967,958</u>	<u>198,117</u>	<u>(496,728)</u>	<u>2,845,933</u>
Total net position - ending	<u>\$ 33,136</u>	<u>\$ 144,288</u>	<u>\$ 2,921,621</u>	<u>\$ 204,691</u>	<u>\$ (424,551)</u>	<u>\$ 2,879,185</u>

**Rogue Valley Council of Governments**  
**Combining Schedule of Cash Flows**  
**All Proprietary Fund Types**  
**For the Year Ended June 30, 2023**

	Computer Rental Fund	Internal Service Fund	Building O & M Fund	Vehicle O & M Fund	Leave Liability Fund	Totals
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
Receipts from interfund services provided	\$ 19,144	\$ 728,305	\$ 130,553	\$ 80,335	\$ 601,346	\$ 1,559,683
Receipts from outside services provided		295	22,002	-		22,297
Payments to suppliers	(29,701)	(306,437)	(138,974)	(65,386)		(540,498)
Payments to employees		(421,219)			(505,475)	(926,694)
Net cash provided by operating activities	<u>\$ (10,557)</u>	<u>\$ 944</u>	<u>\$ 13,581</u>	<u>\$ 14,949</u>	<u>\$ 95,871</u>	<u>\$ 114,788</u>
<b>CASH FLOWS FROM NONCAPITAL ACTIVITIES</b>						
Interfund loans (short-term)						\$ -
Transfers from other funds			-			-
Net cash provided by noncapital financing activities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>						
Proceeds (Loss) from sale of capital assets	\$ -	\$ -	\$ -	\$ (14,014)	\$ -	\$ (14,014)
Purchase of capital assets for general purposes			(19,448)	8,264		(11,184)
Principle paid on capital debt						-
Net cash (used) by capital and related financing activities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (19,448)</u>	<u>\$ (5,750)</u>	<u>\$ -</u>	<u>\$ (25,198)</u>
Net increase in cash and cash equivalents	\$ (10,557)	\$ 944	\$ (5,867)	\$ 9,199	\$ 95,871	\$ 89,590
Cash and cash equivalents - July 1	43,693	133,897	332,796	47,581	(157,362)	400,605
Cash and cash equivalents - June 30	<u>\$ 33,136</u>	<u>\$ 134,841</u>	<u>\$ 326,929</u>	<u>\$ 56,780</u>	<u>\$ (61,491)</u>	<u>\$ 490,195</u>
<b>Reconciliation of operating income to net cash provided (used) by operating activities:</b>						
Operating income	\$ (11,303)	\$ 12,141	\$ (46,337)	\$ 6,574	\$ 72,177	\$ 33,252
Adjustments to reconcile operating income to net cash provided (used) by operating activities:						
Depreciation	\$ 2,007		\$ 74,734	\$ 816		\$ 77,557
(Increase) Decrease in accounts receivable		(30,825)	(5,075)			(35,900)
(Increase) Decrease in prepaids		(3,981)	8,639	(2,551)		2,107
Increase (Decrease) in uncompensated absences					23,694	23,694
Increase (Decrease) in deferred revenues			(15,000)			(15,000)
Increase (Decrease) in accounts payable	(1,261)	23,609	(3,380)	10,110		29,078
Total adjustments	<u>\$ 746</u>	<u>\$ (11,197)</u>	<u>\$ 59,918</u>	<u>\$ 8,375</u>	<u>\$ 23,694</u>	<u>\$ 81,536</u>
Net cash provided by operating activities	<u>\$ (10,557)</u>	<u>\$ 944</u>	<u>\$ 13,581</u>	<u>\$ 14,949</u>	<u>\$ 95,871</u>	<u>\$ 114,788</u>





**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

**CAPITAL ASSETS USED**  
**IN THE OPERATION**  
**OF GOVERNMENTAL FUNDS**

**Rogue Valley Council of Governments**  
**Capital Assets Used in the Operations of Governmental Funds**  
**Schedules by Source**  
**June 30, 2023**

Governmental funds capital assets:	
Machinery and equipment	\$ 22,051
Total governmental funds capital assets	\$ 22,051
Investments in governmental funds capital assets by source:	
General fund	\$ 22,051
Special revenue fund	\$ -
Total governmental funds capital assets	\$ 22,051

This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported on internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

**Capital Assets Used in the Operations of Governmental Funds**  
**Schedules by Function and Activity**  
**June 30, 2023**

<u>Function and Activity</u>	<u>Machinery and Equipment</u>
General government:	
Administration	\$ 22,051
Total general government	\$ 22,051
Health and welfare:	
Senior nutrition program	\$ -
Total health and welfare	\$ -
Planning:	
Data processing	\$ -
Total planning	\$ -
Natural resources and conservation:	
Data processing	\$ -
Total natural resources and conservation	\$ -
Total governmental funds capital assets	\$ 22,051

This schedule presents only the capital asset balances related to governmental funds. Accordingly, the capital assets reported on internal service funds are excluded from the above amounts. Generally, the capital assets of internal service funds are included as governmental activities in the statement of net assets.

**Rogue Valley Council of Governments  
Annual Comprehensive Financial Report  
For the Fiscal Year Ended  
June 30, 2023**

**GOVERNMENT AUDITING STANDARDS  
AND  
UNIFORM GUIDANCE SECTION**



Certified Public Accountants  
And Business Advisors

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS*

To the Board of Directors  
Rogue Valley Council of Governments

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Rogue Valley Council of Governments, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Rogue Valley Council of Governments' basic financial statements, and have issued our report thereon dated December 14, 2023.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Rogue Valley Council of Governments' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rogue Valley Council of Governments' internal control. Accordingly, we do not express an opinion on the effectiveness of Rogue Valley Council of Governments' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Rogue Valley Council of Governments' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Isler Medford, LLC*

Isler Medford, LLC

Medford, Oregon

December 14, 2023



Certified Public Accountants  
And Business Advisors

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors  
Rogue Valley Council of Governments

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Rogue Valley Council of Governments' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Rogue Valley Council of Governments' major federal programs for the year ended June 30, 2023. Rogue Valley Council of Governments' major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, Rogue Valley Council of Governments complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Rogue Valley Council of Governments and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Rogue Valley Council of Governments' compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Rogue Valley Council of Governments' federal programs.

***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Rogue Valley Council of Governments' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made

by a reasonable user of the report on compliance about Rogue Valley Council of Governments' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Rogue Valley Council of Governments' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Rogue Valley Council of Governments' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Rogue Valley Council of Governments' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Isler Medford, LLC*

Isler Medford, LLC

Medford, Oregon  
December 14, 2023

**Rogue Valley Council of Governments**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2023**

<u>Federal Agency/Program Title</u>	<u>CFDA Number</u>	<u>Federal or State Contract Number</u>	<u>2022-2023 Disbursements Recognized</u>
<u>U. S. Department of Health and Human Services</u>			
<u>Oregon Department of Human Services - Senior Services Division</u>			
<u>Aging Cluster</u>			
Special Programs for the Aging-Title III, Part B-Grants for Supportive Services and Senior Centers	93.044	OR DHS 171791	\$ 673,897
Nutrition Services Under Title III-C of the Older Americans Act	93.045	OR DHS 171791	3,346
Nutrition Services Under Title III-C of the Older Americans Act	93.045	OR DHS 171791	1,240,845
Nutrition Services Incentive Program	93.053	OR DHS 171791	125,004
Total Aging Cluster *			<u>\$ 2,043,092</u>
<u>Support Services</u>			
Special Programs for the Aging Title VII, Chapter 3 Programs for Prevention of Elder Abuse, Neglect, and Exploitation	93.041	OR DHS 171791	\$ 12,042
Special Programs for the Aging Title III, Part D Disease Prevention and Health Promotion Services	93.043	OR DHS 171791	61,570
National Family Caregiver Support, Title III, Part E	93.052	OR DHS 171791	360,230
Total Support Services			<u>\$ 433,842</u>
<u>Medicaid Cluster</u>			
Medical Assistance Program	93.778	OR DHS 171791	\$ 402,611
Total Medicaid Cluster			<u>\$ 402,611</u>
<u>Total U. S. Department of Health and Human Services</u>			<u>\$ 2,879,545</u>
<u>U. S. Department of Transportation</u>			
<u>Oregon Department of Transportation</u>			
<u>Highway Planning and Construction (Federal-Aid Highway Program)</u>			
Highway Planning and Construction	20.205	ODOT 73000-00007925	\$ 402,297
Highway Planning and Construction	20.205	ODOT 73000-00007854	174,620
Highway Planning and Construction	20.205	OR DOT 30595	1,319
Total Highway Planning and Construction			<u>\$ 578,236</u>
<u>Total U. S. Department of Transportation</u>			<u>\$ 578,236</u>
<u>U. S. Department of Housing and Urban Development</u>			
Community Development Block Grants, Non-Entitlement	14.228	H20011	\$ 5,337
<u>Total U.S. Department of Housing and Urban Development</u>			<u>\$ 5,337</u>
<u>U. S. Environmental Protection Agency</u>			
<u>Cooperative Agreements (Discretionary Grants)</u>			
Brownfields Assessment and Cleanup Cooperative Agreements	66.818	02J16801	\$ 15,229
<u>Total U. S. Environmental Protection Agency</u>			<u>\$ 15,229</u>



**Rogue Valley Council of Governments**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2023**

<u>Federal Agency/Program Title</u>	<u>CFDA Number</u>	<u>Federal or State Contract Number</u>	<u>2022-2023 Disbursements Recognized</u>
<u>U. S. Department of the Interior</u>			
<u>U. S. Department of Interior Bureau of Land Management</u>			
Invasive and Noxious Plant Management	15.230	L20AC00334	\$ 1,531
<u>Total U. S. Department of Interior</u>			<u>\$ 1,531</u>
<u>Total Federal Financial Assistance</u>			<u>\$ 3,479,878</u>

\* Major program as defined by the Uniform Guidance.

Notes:

- (1) The 10% indirect de minimis cost rate was not used as the Organization is utilizing an approved Central Service Cost Allocation Plan which includes an Indirect Cost Rate of 14%.
  - (2) The schedule of expenditures of federal awards is presented on the modified accrual basis of accounting.
- The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**ROGUE VALLEY COUNCIL OF GOVERNMENTS**

**Schedule of Findings and Questioned Costs  
For the year ended June 30, 2023**

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: unmodified

Internal control over financial reporting:

- Material weakness(es) identified?  Yes  No
- Significant deficiencies identified that are not considered to be material weaknesses?  Yes  None Reported
- Noncompliance material to financial statements noted?  Yes  No
- Any GAGAS audit findings disclosed that are required to be reported in accordance with section 515(d)(2) of the Uniform Guidance?  Yes  No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?  Yes  No
- Significant deficiencies identified that are not considered to be material weaknesses?  Yes  None Reported

Type of auditors' report issued on compliance for major programs: unmodified

Any audit findings disclosed that are required to be reported in accordance with section 200.516 (a) of the Uniform Guidance?  Yes  No

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
93.044, 93.045, 93.053	Aging Cluster

**ROGUE VALLEY COUNCIL OF GOVERNMENTS**  
**Schedule of Findings and Questioned Costs (continued)**  
**For the year ended June 30, 2023**

Dollar threshold used to distinguish  
between type A and type B programs:                      \$750,000

Auditee qualified as low-risk auditee?                        X   Yes                             No

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Cost

None

Section IV – Summary Schedule of Prior Audit Findings

None



**Rogue Valley Council of Governments**  
**Annual Comprehensive Financial Report**  
**For the Fiscal Year Ended**  
**June 30, 2023**

**AUDIT COMMENTS AND DISCLOSURES**  
**REQUIRED BY STATE REGULATIONS**  
**SECTION**

**AUDIT COMMENTS AND DISCLOSURES  
REQUIRED BY STATE REGULATIONS**

Oregon Administrative Rules 162-10-050 through 162-10-320, incorporated in the Minimum Standards for Audits of Oregon Municipal Corporations, prescribed by the Secretary of State in cooperation with the Oregon State Board of Accountancy, enumerate the financial statements, schedules, comments, and disclosures required in all audit reports. The required statements and schedules are set forth in the preceding sections of this report. Required comments and disclosures related to our examination of such statements and schedules are set forth in the following pages.



Certified Public Accountants  
And Business Advisors

### Independent Auditors' Report Required by Oregon State Regulations

We have audited the basic financial statements of Rogue Valley Council of Governments as of and for the year ended June 30, 2023, and have issued our report thereon dated December 14, 2023. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

#### Compliance

As part of obtaining reasonable assurance about whether Rogue Valley Council of Governments' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposits of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions, and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe Rogue Valley Council of Governments was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

#### OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered Rogue Valley Council of Governments' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over financial reporting.

This report is intended solely for the information and use of council members, management, and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

*Isler Medford, LLC*

Isler Medford, LLC  
December 14, 2023

**ROGUE VALLEY COUNCIL OF GOVERNMENTS  
AUDIT COMMENTS AND DISCLOSURES**

**June 30, 2023**

**I. Internal Control**

See Independent Auditors' Report on internal control structure related matters noted in a financial statement audit conducted in accordance with *Government Auditing Standards*.

**II. Accounting Records**

We found the accounting records of Rogue Valley Council of Governments to be adequate for audit.

**III. Collateral**

Based on the results of our tests, balances on deposit with financial institutions were secured in accordance with the requirements of ORS 295.

**IV. Indebtedness**

Rogue Valley Council of Governments complied with legal or contractual provisions relating to short-term and long-term debt.

**V. Budget Compliance**

We reviewed the preparation, adoption, and execution of the budget for the year ended June 30, 2023 and the preparation and adoption of the budget for the year ending June 30, 2024. Rogue Valley Council of Governments has complied with statutory requirement for the current and ensuing year's budget.

Resolutions authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. The legal level of budgetary control is the fund level for all funds except the Special Revenue Fund, which is budgeted at the department level. Budgeted amounts are as originally adopted or as amended by the Board of Directors. Expenditures did not exceed appropriations for the year ended June 30, 2023.

**VI. Insurance and Fidelity Bond Coverage**

We examined Rogue Valley Council of Governments' insurance policies and determined that such policies appeared to be in force at June 30, 2023. We are not competent by training to comment on the adequacy of the insurance policies covering Rogue Valley Council of Governments' property at June 30, 2023.



**ROGUE VALLEY COUNCIL OF GOVERNMENTS  
AUDIT COMMENTS AND DISCLOSURES**

**June 30, 2023**

**VIII. Programs Funded from Outside Sources**

See Independent Auditors' Report on compliance based on an audit of basic financial statements performed in accordance with *Government Auditing Standards*.

**IX. Investments**

Based on our review of Rogue Valley Council of Governments' records, it appears Rogue Valley Council of Governments was in compliance with the legal requirements of ORS Chapter 294 pertaining to the investment of public funds as of June 30, 2023, and for the year then ended.

**X. Public Contracts and Purchasing**

Rogue Valley Council of Governments' procedures for awarding public contracts were reviewed and appear to comply with the legal requirements contained in ORS Chapter 279.

