



## ROGUE VALLEY COUNCIL OF GOVERNMENTS Associate Transportation Planner

### *Planning* Job Announcement

#### **ABOUT THE POSITION**

Rogue Valley Council of Governments is seeking a full-time Associate Transportation Planner to support RVCOG by providing transportation planning services to the region's Metropolitan Planning Organizations (MPOs) and member jurisdictions. Assists in updating regional transportation plans, evaluates technical impacts of transportation programs and projects, and assists member jurisdictions with transportation planning issues, plans, and projects.

#### **SALARY**

Placement on the salary range is based on each candidate's experience and qualifications. Employees are eligible for step increases after successful completion of a six-month trial service period and annually thereafter.

**Hiring Salary Range:** \$55,072.21 to \$66,115.22 annually

**Top of Salary Range:** \$72,311.02 annually

**Terms:** Full-time - 40 hours, Monday-Friday / Non-exempt with great benefits

#### **THE PERSON:**

The ideal candidate will have a fundamental understanding of local government operations as well as applicable state and federal planning practices, procedures, and regulations. Demonstrable skills will include: gathering, organizing, and analyzing data and information; intermediate skill with GIS software (ESRI's ArcPro); and effectively utilizing modern computer applications including Microsoft Office and WordPress or similar website development and maintenance software. Additionally, working effectively as a team member and establishing and maintaining harmonious and cooperative working relationships with staff and a wide variety of people is required.

#### **APPLICATION PROCESS**

This position will remain open until filled and will be filled as suitable candidates are identified. For application instructions, please visit "How Do I > Apply for a Job" at [www.rvcog.org](http://www.rvcog.org). A cover letter, current resume, and completed RVCOG Employment Application are required to apply for this position. *Incomplete application materials may delay or prevent consideration for the position.*



## DESIRABLE QUALIFICATIONS

In order to be considered for this position, applicants must have a combination of education and experience equivalent to that outlined below, plus any other listed screening qualifications.

1. Education: Bachelor's degree with major in transportation, urban or regional planning, transportation engineering, or a related field.
2. Experience: A minimum of three (3) years of experience as a Land Use or Transportation Planner.
3. Substitution: Any satisfactory equivalent combination of education, experience, and training that demonstrates the knowledge, skills, and abilities to perform the duties of the job.

## BENEFITS OF EMPLOYMENT

### Upon hire or first of month following date of hire

- Twelve paid holidays per year
- Up to 96 hours of paid vacation per year
- Up to 96 hours of paid sick leave per year
- Employer paid medical/dental/vision insurance - Employee contribution is less than \$30 per month for full family coverage
- Employee Assistance Program (EAP)
- Optional Flexible Spending Account (FSA)

### After 6-month trial service period

- Employer-paid retirement plan contributions equivalent to 13.02% of monthly salary (Non-PERS)
- Employer paid HRA contribution of \$125 per month
- Employer paid Life and Long-Term Disability insurance
- Optional 457(b) retirement plan (Roth or Traditional)

### Special eligibility periods

- Employer paid Mercy Flights membership
- Optional supplemental insurance such as short-term disability, critical illness, and more

### **WORKPLACE ACCOMMODATIONS NOTICE**

*Rogue Valley Council of Governments is an equal opportunity employer and does not discriminate on the basis of race, religion, color, gender, age, national origin, disability, veteran status, sexual orientation, gender expression, or any other classifications protected by law.*

**RVCOG VALUES: SERVICE COLLABORATION PROFESSIONALISM STEWARDSHIP INTEGRITY RESPECT**

