

AGENDA
Rogue Valley Council of Governments
Board of Directors

Date: Wednesday, February 28th, 2018
Board Meeting: **12:00 noon**
Location: Rogue Valley Council of Governments Jefferson Conference Room

- 1. Call to Order / Attendance.....Chair**
- 2. Introductions and Comments from Members / Public.....Chair**
- 3. Consent Calendar.....Chair**
 - A. Approve Minutes of December 6th, 2017 Meeting
 - B. Approve Minutes of January 24th, 2018 Meeting
- 4. Reports.....Executive Director**
 - A. JOCO F&F Building Update
 - B. ShakeAlert Update
 - C. Receivables Report / Balance Sheet / Statement of Revenues and Expenditures
- 5. Regional Update / Open Air..... All**
- 6. Agenda Build.....Chair**
- 7. Other Business.....Chair**
- 8. Next Meeting.....Chair**

The next meeting will be held in RVCOG’s conference room on Wednesday, March 28, 2018.

Adjournment

Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.

**Rogue Valley Council of Governments
Board of Directors Meeting**

Summary Minutes from the December 6th, 2017, Meeting

VOTING MEMBERS

Present:

Councilor Jim Lewis (Jacksonville)
Mayor Pam VanArsdale (Rogue River)
Board Member Jody Hathaway (ECSO 911)
Board Member Bill Mansfield (RVTD)
Councilor Dick Gordon (Medford)
Mayor Chris Luz (Phoenix)
Mayor Bob Russell (Eagle Point)

Councilor Roy Lindsay (Grants Pass)
Director Carol Doty (JCLD)
Board Member Jason Catz (SOU)
Councilor Linda Kristich (Shady Cove)
Commissioner Colleen Roberts (JACO)
Board Member Colleen Padilla (SORED)
Board Member Carl Tappert (RVS)

Absent:

Gold Hill Representative
Talent Representative
JSWCD Representative
Central Point Representative
RCC Representative

Cave Junction Representative
Butte Falls Representative
SORED Representative
Ashland Representative
Josephine County Representative

NON-VOTING MEMBERS

Ian Horlacher (ODOT)

RVCOG STAFF:

Michael Cavallaro, Ann Marie Alfrey, Laura O'Bryon, Donovan Edwards, Ryan MacLaren, Sean Connolly

1. Call to Order/Attendance

President Lewis called the meeting to order at 12:10 p.m. and asked for roll call.

2. Introductions, Service Awards and Comments from Members/Public

President Lewis introduced Ryan MacLaren, RVCOG Associate Planner and Sean Connolly, RVCOG Older Adult Behavioral Health Specialist. In addition, President Lewis announced that on December 14, 2107 there will be a meeting sponsored by the League of Women Voters at the Medford Branch Library from 11:30 a.m. until 1:00 p.m. with the main topic being Measure 101 Special Election.

3. Consent Calendar

MOTION: Director Carol Doty moved to approve the minutes of October 25th, 2017. The motion was seconded by Councilor Roy Lindsay. The motion was approved unanimously.

4. Presentation/Discussion

Update on Older Adult Behavioral Health Initiative

Mr. Connolly provided a brief history of the initiative explaining that initially data collection was crucial in determining where the gaps in coverage existed along with demographic data. Now with it being 2017, the data having been collected and analyzed the initiative goals have now shifted to addressing some of those gaps. By collaborating with different agencies clients who need services are identified and connected with organizations who can assist them, additionally this is also helping agencies connect with services that they might not otherwise have been able to collaborate with. Workforce development and community education is also conducted with three large events having already taken place. Mr. Connolly was asked if programs were in place to address the rising homeless population to which he stated that

while that the initiative does not address homelessness directly that it is something that they can and do collaborate on.

ShakeAlert Software Demonstration, Discussion of Project Outline

Mr. Cavallaro began by handing out a scale comparison used for earthquakes based on magnitude level and a ShakeAlert Memorandum to all jurisdictions that contains specific wording that will be required to be used in a letter to RVCOG using individual jurisdictions letterhead announcing their agreement to participate in the pilot program, identify buildings and a point of contact. Mayor Luz asked if Mr. Cavallaro was looking for just one site per jurisdiction be identified to which he responded that it is his hope that each jurisdiction will identify all buildings with city employees and/or critical equipment citing the difficulty in replacing or fixing damaged equipment in the event that there is a major earthquake in the region. Structural integrity of each building is not the only concern he is hoping to address but also where employees need to be evacuated to stating that just getting out of the building is not the only concern as many buildings to include RVCOG are surrounded by power lines and busy streets so identifying a safe place for personnel to gather is just as important as determining what intensity of earthquake each building can withstand.

Prior to demonstrating what an impending earthquake warning would be like Mr. Cavallaro reminded the Board that the software is still in the beta stage and updates still needed to be made however he explained that each jurisdiction in the initial setup phase would need to identify their latitudinal/longitudinal location in addition to setting a minimum magnitude and intensity for each building the software would be monitored from. Using a recent earthquake located near Mendocino, California Mr. Cavallaro asked everyone to imagine themselves evacuating their buildings with the given time allotment while also encouraging other employees to also evacuate. In response to a comment about how much time was available Mr. Cavallaro said that while that is true it also depends on the building being evacuated citing the City of Medford building having narrow stairwells and being three floors tall could make evacuating very problematic.

Following the demonstration Mr. Cavallaro pulled up the DOGAMI Projects page from the Oregon Department of Geology and Minerals Industries site. The page lists all Oregon counties and upon selecting a county a list of buildings that have already been assessed populates. At this time there is not a lot of information available but the hope is that with continued involvement that even more information can be accumulated providing a much better idea of what level of intensity each building can accommodate.

In addition, Mr. Cavallaro wanted to inform the Board of his intent to compensate the continued work by Eric Dittmer, Professor Emeritus at SOU from the Board Dues totaling \$5,000.00 barring disagreement from the Board of course to which he did not receive any. While a motion was not necessary for the approval Board members did give a “thumbs up” to the compensation.

5. Reports

Jefferson Regional Health Alliance Meeting January 17th, 2018

Mr. Cavallaro announced that the Jefferson Regional Health Alliance would be at RVCOG to attend a similar presentation on ShakeAlert and that meeting would also include Southern Oregon Education Service District (ESD) and hopefully a few other local educational institutions. Prior to the January 17th meeting he would also be meeting with representatives from Providence Medical Center.

Upcoming Drone Services

Mr. MacLaren provided some details on the drone’s capabilities to include the high definition videos/imagery but it also provides detailed locations for each video or photograph using geotagging or geo-referencing. Software is needed to extract that data and currently he is speaking with various vendors who offer those types of services. In the powerpoint presentation Mr. MacLaren used one of those

vendor's websites to show an attached video displaying the potential capabilities of the drone and the software in action. Included in the powerpoint was a list of uses RVCOC has come up with but Mr. MacLaren also stated that part of the purpose of today's presentation was to spark jurisdictional interest and ideas on potential uses. Mr. Cavallaro added that Point in Time images showing the progress of the construction ongoing in Central Point, Oregon has been recommended along with if RVCOC were to get Pointsource they could potentially track the cause of some of the pollution in Bear Creek or even something as simple as using some videos and imagery for jurisdictional websites.

Councilor Kristich asked if there were restrictions regarding privacy to which Mr. MacLaren stated that privacy is a big concern and while he couldn't specify the rules protecting privacy that it is also a part of the training that drone operators undergo in order to qualify to become operators.

Food & Friends Josephine County

Mr. Cavallaro stated the engineers will have a probable cost by the end of December 2017. If all goes well bidding will begin in January 2018 with a hopeful closing date at some point in March 2018.

Receivables Report / Balance Sheet / Statement of Revenues and Expenditures

Mr. Cavallaro stated that the receivables report was really good and that the majority of it will be taken care of by ODOT within the next couple weeks.

6. Regional Update / Open Air

ECSO 911 – Nothing new to report.

RVS – Nothing new to report.

RVTD – Board and staff continue to evaluate and plan additional services to provide to the community based on the tax levy and the legislative input approved this year.

Grants Pass – The city is beginning their strategic planning process with committees beginning to submit their goals.

JCLD – JCLD Advocacy Committee continues to plan regional meetings and Director Doty provided a leaflet that provided meeting times and locations for those meetings.

Shady Cove – Councilor Kristich wanted to commend the Jackson County Commissioners for their attempts to address fire abatement in Jackson County.

Phoenix – The road configuration in Phoenix is the hottest topic, at a recent town meeting it was determined that 96% of the attendees preferred going back to the two lane configuration.

ODOT – In Grants Pass, Oregon the Transportation Service Plan update contract negotiations are about 99% complete. RVTD's TGM Grant for updating its master plan is underway. The project effecting Liberty Park in Medford is in contract negotiations. With the holidays and the need to stay connected to friends and family it is extremely important to remember that there are laws against distracted driving so please stay off the phone while driving. Over the last two years there has been an approximate 30% increase in traffic fatalities related to distracted driving.

SOREDI – An Ohio company purchased a lamination company in White City, Oregon. All current employees will be retained. Several million dollars is expected to be invested in the company over the next few years. Open House on December 7th, 2017 will take place and all Board Members are invited to attend.

Rogue River – The first reading of a new Abatement of Chronic Disorderly Properties ordinance recently took place. The ordinance is designed to get the owners and tenants of properties in which frequent calls are made taking up police resources to become more compliant. One example used was over 200 complaints lodged against one property in a 90 day period of time. The downtown area is looking festive, the Chamber of Commerce purchased new decorations to help decorate the plaza.

Jacksonville – Victorian Christmas parade was well attended and decorations are up in the downtown area.

Agenda Build

None provided at this time.

Next Meeting

The next regular meeting will be held on Wednesday, January 24th, 2018, in RVCOG's conference room.

Adjournment: President Lewis adjourned the meeting at 1:41 p.m.

**Rogue Valley Council of Governments
Board of Directors Meeting**

Summary Minutes from the January 24th, 2018, Meeting

VOTING MEMBERS

Present:

Councilor Jim Lewis (Jacksonville)
Mayor Pam VanArsdale (Rogue River)
Board Member Jody Hathaway (ECSO 911)
Councilor Tanea Browning (Central Point)
Commissioner Bob Strosser (JACO)
Councilor Mike Morris (Ashland)

Councilor Roy Lindsay (Grants Pass)
Director Carol Doty (JCLD)
Board Member Lisa Dunagan (RCC)
Councilor Linda Kristich (Shady Cove)
Mayor Bob Russell (Eagle Point)

Absent:

Gold Hill Representative
Talent Representative
JSWCD Representative
RVS Representative
Josephine County Representative
Phoenix Representative

Cave Junction Representative
Butte Falls Representative
SORED I Representative
RCC Representative
Medford Representative
RVTD Representative

NON-VOTING MEMBERS

Ian Horlacher (ODOT)

RVCOG STAFF:

Michael Cavallaro, Ann Marie Alfrey, Laura O’Byron, Donovan Edwards, Greg Stabach

1. Call to Order/Attendance

President Lewis called the meeting to order at 12:12 p.m. and asked for roll call.

2. Introductions, Service Awards and Comments from Members/Public

None.

3. Consent Calendar

Quorum not present.

4. Presentation/Discussion

Drone Footage of the Jacksonville Reservoir (one year after notching)

Mr. Cavallaro and Greg Stabach, RVCOG Natural Resources Manager provided drone video footage of the Jacksonville Reservoir to display some of the drone’s capabilities to the Board. To provide some background on the Jacksonville Reservoir project Mr. Cavallaro explained that it was an old urban dam that had filled up with silt, which if a high water event were to occur it could create a hazard downstream if the dam were to break. Mr. Stabach provided a description of the work completed including the spill way being repaired, the notching of the dam, clearing of blackberry briar and trails created. He described it as a windy day yet the footage was clear and the detail of the imagery was impressive. Mr. Cavallaro offered that as a jurisdiction looking into a potential development project the overhead footage would be extremely useful. Mr. Cavallaro informed the Board that RVCOG would be making heavy usage of the drone in particular with replanting projects and he was confident the cities would be interested in using the drone for construction projects as well or even to update images on their websites among the many other uses.

ShakeAlert (need for a count of interested RVCOG members)

Mr. Cavallaro explained that since the approval of RVCOG's involvement with ShakeAlert USGS is having second thoughts about the geographical focus being Jackson and Josephine Counties and have pulled back from the initial approval however RVCOG is also pushing back. A number of conversations have taken place but USGS seems to be caught in a planning loop without much urgency. RVCOG has been given permission to place workstations in Rogue River, Shady Cove, Medford and Ashland (after the location is determined). Mr. Cavallaro's goal is to heighten the pressure on USGS by having all member jurisdictions show interest in participating in the program via a letter of participation which he will send out again. He has spoken with the Public Managers and at the RVCOG Executive Committee meeting it was discussed and explained that if they need to go to the legislators both federal and state then they will and should do so, adding this region is the only area of the state showing any enthusiasm toward the ShakeAlert program.

The Jefferson Regional Health Alliance recently met at RVCOG along with Southern Oregon University, Rogue Community College and the Educational Services District (ESD) and while there was great potential to get things moving from within that group the meeting was more about the education on the program rather than determining who would be interested in participating although several attendees expressed their interest with Mr. Cavallaro after the meeting to include Scott Beverage of ESD who during the meeting explained that they are responsible for providing internet service to the school districts and it would be easy for them to have a ShakeAlert workstation and be responsible to get word out to all of the schools. Both ECSO and Grants Pass, Oregon have the ability to get word out in the interest of public safety with Grants Pass, Oregon also being able to get word to the Fire Districts.

Mr. Cavallaro expressed his confidence in being able to use this interim program as a poor man's version of what will eventually become the early warning system to protect the citizens and infrastructure. On February 20th, 2018 there will be a planning session in Portland, Oregon that he is attending and by pushing this topic more combined with the letters of participation he hopes to have they will hopefully agree to a more geographical focus in this area. Unless more movement is seen in the next month or so Mr. Cavallaro said he believes that going to the legislature should be the next step in explaining the regions willingness to participate in the ShakeAlert program.

President Lewis openly asked if there were any objections to going through the legislature to which there were none. Contacting Governor Brown was suggested and Mr. Cavallaro said that Mr. Alex Campbell of the Governor's Office was aware of this and he would continue to be updated. Mr. Cavallaro added that for the Jackson County Library District (JCLD) he would envision a ShakeAlert workstation being located at each library, Director Doty responded that this would be on the agenda for the February 8th, 2018 JCLD Regular Board Meeting.

Food & Friends Building Additional Funding Need

Mr. Cavallaro referred to the Additional Funding Need for Food & Friends Building in the board packet which explained the reasons for the funding shortage and the assistance that has already come in, in particular from Mary Baker, former CDBG contact. The project is still short approximately \$80,000.00, Ms. Kinsella, Food & Friends Director has written a letter to the Cow Creek Foundation and approximately \$4000.00 has come in from local donations. Mr. Cavallaro stated that RVCOG could if necessary use funds to make up the difference but he would like to avoid that as it would not be in the best interest of Food & Friends program. He openly asked the Board Members if they are aware of where assistance could come from to please let him know.

5. Reports

Asante Living Well Partnership

Ms. O'Bryon announced that Asante's Behavioral Health Providers are very interested in going through the Living Well Training Programs which cover chronic pain, chronic disease and diabetes. Two RVCOG employees are accredited trainers and will be able to conduct this training locally.

Ms. O'Bryon also announced that Connie Saldana, RVCOG SDS Planner is one of 12 people across the state selected to participate in the Rural Urban Divide which consists of the selected people traveling throughout Oregon between January and June 2018 to conduct public forums, research, and report development. Ultimately this will identify the facts and perceptions of the differences on how programs are funded throughout the state.

Receivables Report / Balance Sheet / Statement of Revenues and Expenditures

Mr. Cavallaro updated the Board Members reporting the \$400,000.00 reported is down to \$134,000.00 overall he described it as a good report.

2018 RVCOG Board Meeting Schedule

Mr. Lewis reminded Board Members that the 2018 RVCOG Board Meeting Schedule was provided within the packet.

6. Regional Update / Open Air

ECSO 911 – The ECSO Director is attending various Fire Departments and City Councils making a presentation to explain who ECSO is and they do, call volumes and some of the challenges they face with funding the radio system.

Jackson County – Through the Public Safety Coordinating Committee the need for a new jail is still being assessed should Jackson County be able to get one. Construction on Table Rock Road is scheduled to begin soon.

Grants Pass – The Waste Recovery project is coming along and is on schedule. The Water Treatment Plant project is “ramping up”, a new site near the Spalding Industrial Park has also been identified. Instead of placing the project on a property bond it has been decided to increase utility rates instead which will be less expensive to homeowners. The annual goal setting/strategic planning session is complete, it was a three day event and was quite successful. Councilor Lindsay described it as difficult but highly recommends the process.

Shady Cove – Business' are struggling with the road work being done however Councilor Kristich thanked ODOT and the Flaggers working on the project, they have been as accommodating as they can. In 2016 Shady Cove passed an ordinance which limited marijuana sales to only medical marijuana however because the State of Oregon is phasing out medical marijuana, because of the state's decision the store in Shady Cove had announced it would be closing however after hearing from concerned citizens the Mayor of Shady Cove convinced the store owner to reopen one day a week.

JCLD – Ms. Doty passed out the Blue Ribbon Committee results from the meeting that took place on January 9, 2018 while providing a brief overview of the report. She announced the JCLD Advocacy Committee had elected to postpone the remaining community meetings until later on in 2018.

RCC – Enrollment is stable. Groundbreaking for the High Technology Center at the Table Rock Campus took place and the Allied Health Facility is being worked on. Improvements at the Redwood Campus are stalled due to the necessity to connect to city water which has complicated some issues so a consultant has been hired to work with the city. A proposal will be forthcoming to relocate the Nursing Program from the Redwood Campus to the Table Rock Campus, this is due to recent tours taken by the RCC leadership

team of other facilities within the state and it was found that that there are some advantages to the Allied Health and Nursing programs being located together.

Central Point – The road construction on Pine Street is moving along and Highway 99 construction has begun. The City Council toured ECSO on Monday, January 22, 2018, it was very informative. There are quite a few new developments being built where open space is available. Chamber of Commerce will hold the Awards Banquet on Saturday, February 10, 2018. A new location is being looked at for the Saturday Market.

ODOT – Nothing to report.

Rogue River – The city has taken possession of three new police vehicles. Two City Councilors will step down due to moving out of the city limits, a public announcement will be made to fill the vacancies.

Eagle Point – Following previous examples the City Council Meetings have been moved to 6:00 pm. The Chief of Police retired in December so an Interim Chief of Police is in place. At the recent Oregon Mayor’s Association Board Meeting it was decided that Eagle Point would host the Summer Oregon Mayor’s Association Conference July 2019. About five years ago a grant was received to redo the entrance to the City of Eagle Point through to City Hall on Highway 62 the project will include redoing the sidewalks and streets and should be completed in 2018.

Ashland – Within the next few days it will be determined whether the city needs to recall three City Parks Commissioners if an election is required the city will need to pay for it. Still operating with an Interim City Administrator and Interim Public Works Director, the city will also be looking for a new Building Official.

Jacksonville – Chinese New Year will be held on Saturday, February 17, 2018, there will be quite a few activities throughout the day. A new Police Officer was sworn in at the last City Council Meeting. Nunan Estates was recently approved for 11 independent cottages which will be used for overnight rentals, additionally a 29 unit subdivision near the Nunan Estates has also been approved with work already underway.

Agenda Build

None provided at this time.

Next Meeting

The next regular meeting will be held on Wednesday, January 24th, 2018, in RVCOG’s conference room.

Adjournment: President Lewis adjourned the meeting at 1:07 p.m.

Entity	Letter Submitted?	Request for Installation Received?	Approved for Installation?	Sign in Credetionals Received?	Installed?
Rogue River	X	X	X	X	X
Shady Cove	X	X	X	X	
Ashland	X		X*		
Medford	X	X	X	X	X
ECSO	X	X	X	X	X
Central Point	X	X	X		
MWC	X	X	X		
Phoenix	X	X	X		
Jackson County	X	X	X		
Jacksonville	X	X	X		
Providence Hospital	X	X			
Josephine County	X				
ODF	X	X			
JOCO 911	X	X			
JACO Library District	X				

*pending submission of request for installation.