

AGENDA
Rogue Valley Council of Governments
Board of Directors

Date: [Wednesday, May 22nd, 2019](#)
Board Meeting: **12:00 noon**
Location: [Rogue Valley Council of Governments Jefferson Conference Room](#)

- 1. Call to Order / Attendance.....Chair**
- 2. Introductions and Comments from Members / Public.....Chair**
- 3. Consent Calendar.....Chair**
 - A. Approve Minutes of April 24th, 2019 Meeting
- 4. Action Items.....Chair**
 - A. Resolution 2019-01: Adoption of Fiscal Year 2019-2020 RVCOG Budget
 - B. Senior Advisory Council – New Member Recommendation
- 5. Discussion/Presentation.....Chair**
 - A. Thermal Imaging Capability of the New DJI Matrice 210 – RVCOG Drone Team
 - B. OHSU Students – Disaster Registry Project
- 6. Reports.....Executive Director**
 - A. JOCO F&F Building Update
 - B. ShakeAlert Update
 - C. AlertWildfire Update / AlertWildfire Meeting Debrief
 - D. Receivables Report / Balance Sheet / Statement of Revenues and Expenditures
- 7. Agenda Build..... All**
- 8. Regional Update / Open Air.....Chair**
- 9. Other Business.....Chair**
- 10. Next Meeting.....Chair**

The next meeting will be held in RVCOG’s conference room on Wednesday, June 26th, 2019.

Adjournment

<p>Questions? Please contact RVCOG at 541-664-6674. If assistance is needed to participate in this meeting, please notify us at least 24 hours prior to the meeting to assist staff in providing reasonable accommodation.</p>

**Rogue Valley Council of Governments
Board of Directors Meeting**

Summary Minutes from the April 24th, 2019, Meeting

VOTING MEMBERS

Present:

Mayor Roy Lindsay (Grants Pass)
Councilor Dick Gordon (Medford)
Board Member Jody Hathaway (ECSO 911)
Board Member Carl Tappert (RVSS)
Mayor Chris Luz (Phoenix)
Councilor Lena Richardson (Shady Cove)
Councilor Jim Lewis (Jacksonville)

Mayor Ruth Jenks (Eagle Point)
Board Member Susan Kiefer (JCLD)
Board Member Bill Mansfield (RVTD)
Councilor Tanea Browning (Central Point)
Commissioner Rick Dyer (JACO)
Board Member Colleen Padilla (SORED)
Mayor Ryan Hess (Rogue River)

Absent:

Cave Junction Representative
Gold Hill Representative
Town of Butte Falls Representative
RCC Representative
JOCO Representative

Talent Representative
Ashland Representative
SOU Representative
JSWCD Representative

RVCOG STAFF:

Michael Cavallaro, Ann Marie Alfrey, Laura O'Bryon, Donovan Edwards

1. Call to Order/Attendance

President Lindsay called the meeting to order at 12:04 p.m. and asked for roll call.

2. Introductions, Service Awards and Comments from Members/Public

None.

3. Consent Agenda

MOTION: Councilor Jim Lewis moved to approve the minutes of March 27, 2019. Commissioner Rick Dyer seconded the motion. The motion was approved unanimously.

4. Discussion/Presentations

Graham Kent AlertWildfire Video

Mr. Cavallaro provided a video TEDx talk by Graham Kent, who in addition to being Director of the Nevada Seismological Laboratory, was a principal force behind the AlertWildfire system. He will be attending the May 10th, 2019 AlertWildfire meeting being held at RVCOG to add some of his experience.

5. Reports

JOCO F&F Building Update

Mr. Cavallaro said that the building should be completed the first week of June 2019, adding the grand opening would be early July. Ms. Alfrey added that it was important that the building be completed by the end of the fiscal year, which Mr. Cavallaro confirmed it would be.

ShakeAlert Update

Mr. Cavallaro reported that USGS wants to proliferate the distribution of desktop software at an accelerated rate. They may start looking at facilities to assist with that, such as Data Center West, which in our region could act as a central hub to connect users. Data Center West's application to be a pilot is in process.

AlertWildfire Update

Mr. Cavallaro said the University of Oregon (U of O) had been in contact with Oregon Department of Forestry (ODF) regarding their system and the cameras should work with the infrastructure. He added that Nikki Hart-Brinkley, RVCOG GIS Specialist created a map that shows where the gaps are in the system and that it would be available at the AlertWildfire meeting on May 10th, 2019. Mr. Cavallaro relayed that U of O said ODF's system is good, but it can certainly be made better. He encouraged all jurisdictions who had people intending to come to the meeting to make sure they came. ODF understands that RVCOG's role in AlertWildfire is to bring it to the region for discussion and action.

Receivables Report / Balance Sheet / Statement of Revenues and Expenditures

Mr. Cavallaro reported that the receivables were fine.

6. Agenda Build

Mr. Cavallaro said the new drone recently purchased by RVCOG would be introduced at the May 24th, 2019 RVCOG Board Meeting. A demonstration of the output of the thermal lens will be available. Additionally, he said that he would provide an overview of the May 10th, 2019 AlertWildfire meeting.

7. Regional Update / Open Air

ECSO – Board Member Hathaway and Margie Moulin, ECSO Director testified in front of the House Ways and Means Committee for HB 2449, which is meant to raise the 911 tax from .75 cents to \$1.50. The tax has not been raised since 1995. If approved it could mean up to an extra \$1 million per year which would “take a load off” for the user agencies and their fees. Representative Marsh is not in favor of the bill however. Ms. Hathaway encouraged everyone as citizens in favor of HB 2449 to write a letter of support to Ms. Marsh. On May 7th Ms. Moulin and Ms. Hathaway will meeting with Jackson County Commissioners to discuss putting an ECSO radio infrastructure bond on the ballot .

In response to Councilor Gordon speculation that if approved the HB 2449 could be on the same ballot as the jail, Commissioner Dyer stated that the county might well not be ready to move forward with a jail bond.

RVSS – The budget was approved. They will have a contested election with three seats up for vote.

Medford – They are working on their budget. The City Manager recently announced the new Fire Chief to replace the current Fire Chief (who retires August 1st, 2019) had been selected.

RVTD – They are working on the budget and have elections coming up.

Rogue River – The city lost a police offer to Eagle Point. Rogue River's water system depends on both well water and river water. The City is finalizing an effort to allow the water treatment plant to operate all year.

Shady Cove – The city is working on the budget. They have begun monthly public forums which have been going well. A newsletter and new website should be up at the beginning of the following week.

SORED – Board Member Padilla announced that Cave Junction would be hosting their annual Sasquatch Festival the following weekend. They are in contract with a consultant to do a robust comprehensive regional strategy and Ms. Padilla thanked the 15 member jurisdictions for their support. A position responsible for relocation leads will be opening up. A company has narrowed the location of a fairly significant project that will open up 120 jobs and receive \$130 million dollar in investments to three locations, one of which is White City.

JACO – The Jackson County recommended budget of \$383 million was approved. The general reserve fund is about \$86 million. Per their upcoming proposal about \$60 million of that will be pledged for the jail. Commissioner Dyer announced that the JACO Commissioners had written a letter of support for HB 2449, and that he had made calls to some legislators.

Commissioner Dyer announced that earlier in the day that Edith Tavalero, had been honored as May's Jackson County Community Volunteer. Having retired early at the age of 90 a couple years ago she has since put in 1,000 volunteer hours.

To help clarify some uncertainties about the jail Commissioner Dyer explained that JACO is meeting with the cities and asking them to adopt resolutions to be part of the Jail District. They do not need to be in favor of the project necessarily but just to agree to be part of the district which will allow it to be referred to voters. He speculated that losing any of the municipalities could threaten the whole project. If all municipalities agree by the May 17th, 2019 deadline the decision to refer will be made through some public meetings with the Commissioners.

Central Point – The Twin Creeks Crossing is nearing completion. A new two story multi-use building is under construction on the corner across the street from the Post Office. They are working on the budget, as well as a memorial for Dennis Richardson. Council, Cops, and Coffee is a new program beginning May 1st and will be held in the parks throughout the summer. Crater Works will open May 18th, 2019 along HWY 99 which is the Makers Space. Southern Oregon Made and Battle of the Food Trucks are also coming up in the next couple months.

Phoenix – Mayor Luz confirmed the City of Phoenix did vote to support the Jail District. Sunday, April 28th, 2019 Senator Merkely would be hosted at the Senior High School for a Town Hall.

ODOT – Mr. Horlacher announced that it is spraying and mowing season which means there will be a lot of ODOT activity on the roads and to be careful. He added that it is construction season and reminded attendees to slow down and move over when safe.

JCLD – Working on the budget. JCLD is getting ready to take over library operations. Medford Comic Con is on April 27th and 28th, 2019. This is consistently the largest library event in Oregon.

Eagle Point – A hotly contested school board election with 8 candidates for 2 positions is coming up, and there will be a community forum on April 25th, 2019. Fundraising has begun to send 12 middle school students to their Japanese sister city for a weeklong home stay program. Moving forward, some Japanese sister city students would travel to Eagle Point as part of the exchange program. The city has a full complement of police officers. The city voted unanimously to join the Jail District.

Jacksonville – A dog park which will be located along Cemetery Road near the skate park is in the beginning stages. The city gave the group spearheading the project the land with some stipulations. Vault toilets were recently installed, all the work was done by volunteer labor which Councilor Lewis reminded attendees is how most things are accomplished in the extensive park system. Britt announced its program. They are nearing completion on the revisions to chapter one of the city's Comprehensive Plan. Unlike last time they ensured they had citizen involvement this time.

Grants Pass – The Gas Tax Initiative will be on the ballot. There are some issues with the location and conditions of the water treatment plant but hopefully it will be resolved in the next several weeks. The process was more involved than they had anticipated. Dollar Mountain now officially belongs to the city. They are working on fire mitigation and trail work now. A program that both Josephine County and the City of Grants Pass are contributing to is the Josephine County Youth Pathway Project which enables juniors in high school to receive credit for working becoming an intern at a business for one morning and

one afternoon per week. The program has been ongoing for a couple years and has been successful. The hope is to spread the program county wide.

Next Meeting

The next regular meeting will be held on Wednesday, May 22nd, 2019, in RVCOG's conference room.

Adjournment: President Lindsay adjourned the meeting at 12:50 p.m.

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
JACKSON AND JOSEPHINE COUNTIES, OREGON**

RESOLUTION NO. 2019-01

WHEREAS, the Rogue Valley Council of Governments Board of Directors, at a regular meeting held this date, has held a public hearing on the 2019-2020 Budget.

NOW, THEREFORE, BE IT RESOLVED that the 2019-2020 Budget in the amount shown below as approved by the Rogue Valley Council of Governments Budget Committee is hereby adopted; and

FURTHER RESOLVED that the budgeted amounts for the fiscal year July 1, 2019 for the purposes shown below, are hereby appropriated as follows:

SUMMARY OF BUDGET

<u>Fund/Department</u>	<u>2019/2020 Budget</u>
General Fund	\$ 509,043
Special Revenue Fund:	
Natural Resources Program	\$ 430,046
Community Development Program	\$ 108,457
SDS Community Living Program	\$ 3,297,393
Senior Nutrition Program	\$ 1,928,259
Transportation Planning Program	\$ 905,690
Land Use Planning Program	\$ 162,907
Support Service Fund	\$ 648,245
Computer Rental & Replacement Fund	\$ 30,000
Building Operations & Maintenance Fund	\$ 90,432
Leave Liability Fund	\$ 538,170
Vehicle Operations & Maintenance Fund	\$ 33,470
Food & Friends Endowment Fund	\$ 3,000
Total Appropriated Expenditures	<u>\$ 8,685,112</u>

This Resolution adopted this 22nd day of May, 2019.

Chairman of the Board

ATTEST:

Executive Director

Action Item
New Senior Advisory Council (SAC) Member Recommendation

Recommendation:

That the RVCOG Board approve Liz James as a Senior Advisory Council (SAC) member effective July 1, 2018.

Background:

The SAC at their April 1, 2019 meeting, voted unanimously to recommend Liz James for appointment as a member of the SAC

Liz was a caregiver and medical and end-of-life navigation assistant for her younger brother and both of her parents during protracted terminal illnesses. She has experience being without health insurance for several years before the Affordable Care Act-required coverage became available. She has a chronic illness which, thanks to having insurance, is successfully treated. She sees the following as important issues facing individuals who seek to maintain their independence and dignity as they age: affordable housing; lifelong housing/aging in place; affordable health insurance especially for those under age 65; affordable prescription drugs; affordable, available transportation options; access to available culturally competent (age, ethnicity, faith, LGBTQ) housing, resources and services, including healthcare; employment options and protections; and connection and community (isolation).

Liz is interested in serving on the Communications & Outreach and Advocacy Committees. She resides in Jackson County.

Recommended By:

Senior Advisory Council

Rogue Valley Council of Governments

Aged Receivables by Due Date

Aging Date - 5/22/2019

From 7/1/2018 Through 5/31/2019

Customer Name	Invoice Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
AllCare Health	19-1375	5/9/2019	6/9/2019	295.74	0.00	0.00	0.00	0.00	295.74	MARCH 2019 & APRIL 2019 HDM
Total AllCare Health				295.74	0.00	0.00	0.00	0.00	295.74	
City of Ashland	19-1290	3/12/2019	4/11/2019	0.00	0.00	51.34	0.00	0.00	51.34	Financial Service: February 2019
	19-1379	5/9/2019	6/8/2019	347.61	0.00	0.00	0.00	0.00	347.61	APRIL 2019 TAP Charges
Total City of Ashland				347.61	0.00	51.34	0.00	0.00	398.95	
City of Eagle Point	19-1382	5/10/2019	6/9/2019	20.42	0.00	0.00	0.00	0.00	20.42	Census Tract and Block Group Boundary Update
Total City of Eagle Point				20.42	0.00	0.00	0.00	0.00	20.42	
City of Grants Pass	19-1359R	4/24/2019	5/24/2019	79,500.00	0.00	0.00	0.00	0.00	79,500.00	REvised Invoice #19-1359R CDBG Funds Food & Fri Building Project
Total City of Grants Pass				79,500.00	0.00	0.00	0.00	0.00	79,500.00	
City of Medford	19-1224	1/24/2019	2/23/2019	0.00	0.00	0.00	2,688.85	0.00	2,688.85	NOVEMBER - DECEMBER 2018 NPDES Stormwat Phase II
	19-1338	5/1/2019	5/31/2019	8,613.04	0.00	0.00	0.00	0.00	8,613.04	NPDES Storm W& Phase II Program January - March
	19-1361	4/24/2019	5/24/2019	1,948.47	0.00	0.00	0.00	0.00	1,948.47	Larsen Creek Corridor MARCH

Rogue Valley Council of Governments

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Customer Name	Invoice Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Total City of Medford				10,561.51	0.00	0.00	2,688.85	0.00	13,250.36	
City of Phoenix	19-1291	3/12/2019	4/11/2019	0.00	0.00	51.34	0.00	0.00	51.34	Financial Service: FEBRUARY 2019
	19-1378	5/9/2019	6/9/2019	(18,378.15)	0.00	0.00	0.00	0.00	(18,378.15)	November 2018 - March 2019 Correction of Allocation Formulas Errors
	19-1381	5/9/2019	6/8/2019	6,180.20	0.00	0.00	0.00	0.00	6,180.20	APRIL 2019 TAP
Total City of Phoenix				(12,197.95)	0.00	51.34	0.00	0.00	(12,146.61)	
City of Talent	19-1246	2/13/2019	3/15/2019	0.00	0.00	0.00	51.33	0.00	51.33	JANUARY 2019 Financial Service:
	19-1268	2/25/2019	3/27/2019	0.00	0.00	8,387.04	0.00	0.00	8,387.04	JANUARY 2019 Utilities
	19-1287	3/11/2019	4/10/2019	0.00	0.00	7,054.34	0.00	0.00	7,054.34	TAP Utilities FEBRUARY 2019
	19-1289	3/12/2019	4/11/2019	0.00	0.00	51.33	0.00	0.00	51.33	Financial Service: FEBRUARY 2019
	19-1334	4/10/2019	5/10/2019	0.00	32.06	0.00	0.00	0.00	32.06	MARCH 2019 FINANCIAL SERV
	19-1377	5/9/2019	6/9/2019	18,378.15	0.00	0.00	0.00	0.00	18,378.15	November 2018 - March 2019 Correction of Allocation Formulas Errors
	19-1380	5/9/2019	6/8/2019	10,861.37	0.00	0.00	0.00	0.00	10,861.37	APRIL 2019 TAP
	19-1383	5/10/2019	6/9/2019	1,372.58	0.00	0.00	0.00	0.00	1,372.58	APRIL 2019 Project Management and Labor Standards
Total City of Talent				30,612.10	32.06	15,492.71	51.33	0.00	46,188.20	

Rogue Valley Council of Governments

Aged Receivables by Due Date

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From 7/1/2018 Through 5/31/2019

Customer Name	Invoice Number	Invoice Date	Due Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total	Invoice Description
Jackson Care Connect	19-1318	4/2/2019	5/2/2019	0.00	320.00	0.00	0.00	0.00	320.00	Living Well Chron Conditions, Chron Pain OCTOBER - DECEMBER 2018
Total Jackson Care Connect				0.00	320.00	0.00	0.00	0.00	320.00	
Jackson County	19-1354	4/22/2019	5/22/2019	2,281.00	0.00	0.00	0.00	0.00	2,281.00	Foster Residential Care MAY 2019
Total Jackson County				2,281.00	0.00	0.00	0.00	0.00	2,281.00	
Mulnomah Co Aging, Disab, & Ve	19-1323R	4/25/2019	5/25/2019	6,876.10	0.00	0.00	0.00	0.00	6,876.10	Revised 19-1323
Total Mulnomah Co Aging, Disab, & Ve				6,876.10	0.00	0.00	0.00	0.00	6,876.10	
ODOT - Mike Baker	17-9463	6/30/2017	9/28/2017	0.00	0.00	0.00	0.00	1,175.69	1,175.69	July 1, 2016 - July 30, 2017 Expenses
	18-10014	6/30/2018	6/30/2018	0.00	0.00	0.00	0.00	(1,898.98)	(1,898.98)	MRMPO FTA ADJ Max funding exceeded
	19-1272	2/28/2019	4/5/2019	0.00	0.00	600.00	0.00	0.00	600.00	RVMP0 #32912 January 2019
	19-1282	3/8/2019	4/5/2019	0.00	0.00	125.00	0.00	0.00	125.00	February 2019 R
	19-1360	4/23/2019	6/2/2019	13,332.55	0.00	0.00	0.00	0.00	13,332.55	Rogue River TSP Update #30398 J 2018 - March 20
	19-1367	5/3/2019	6/2/2019	19,101.09	0.00	0.00	0.00	0.00	19,101.09	RVMP0 #32912 MARCH 2019

Rogue Valley Council of Governments

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	19-1368	5/3/2019	6/2/2019	2,182.93	0.00	0.00	0.00	0.00	2,182.93	RVMP0 #32912 MARCH 2019
	19-1369	5/3/2019	6/2/2019	12,253.04	0.00	0.00	0.00	0.00	12,253.04	MRMPO #32908 MARCH 2019
	19-1370	5/3/2019	6/2/2019	334.49	0.00	0.00	0.00	0.00	334.49	MRMPO #32908 MARCH 2019
Total ODOT - Mike Baker				47,204.10	0.00	725.00	0.00	(723.29)	47,205.81	
Rogue River Watershed Council	19-1225	4/12/2019	5/12/2019	0.00	2,230.03	0.00	0.00	0.00	2,230.03	November - December 2018 Contingency Plan Rogue Drinking V
	19-1242	4/12/2019	5/12/2019	0.00	1,486.22	0.00	0.00	0.00	1,486.22	January 2019 Contingency Plan Rogue Drinking V
	19-1343	4/12/2019	5/12/2019	0.00	2,611.88	0.00	0.00	0.00	2,611.88	Contingency Plan Rogue Drinking Water Feb - Mar
Total Rogue River Watershed Council				0.00	6,328.13	0.00	0.00	0.00	6,328.13	
Rogue Valley Sewer Services	19-1339	5/1/2019	5/31/2019	2,596.69	0.00	0.00	0.00	0.00	2,596.69	Storm Water Education and Outreach January March 2019
	19-1364	4/25/2019	5/25/2019	400.00	0.00	0.00	0.00	0.00	400.00	Solar Assessment Reports, Data 4/12/2019
Total Rogue Valley Sewer Services				2,996.69	0.00	0.00	0.00	0.00	2,996.69	

Rogue Valley Council of Governments

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Report Total				168,497.32	6,680.19	16,320.39	2,740.18	(723.29)	193,514.79	

Rogue Valley Council of Governments
Balance Sheet
As of 4/30/2019

	Current Year To Date
Assets and Other Debits	
Current Assets	
Cash and Cash Equivalents	765,092.66
Investments	377,576.28
Accounts Receivable	537,929.66
Prepaid Expenses	41,217.68
Total Current Assets	1,721,816.28
Other Debits	
Fixed Assets	971,688.04
Total Other Debits	971,688.04
Total Assets and Other Debits	2,693,504.32
Liabilities, Fund Equity and Other Credits	
Current Liabilities	
Accounts Payable	354,654.58
Payroll Payable	357,029.41
Total Current Liabilities	711,683.99
Non-Current Liabilities	
Deferred Revenues	5,930.90
Deposits Held for Others	474,317.43
Compensated Absences Payable	324,152.80
Other Non-Current Liabilities	3,021.15
Total Non-Current Liabilities	807,422.28
Fund Equities and Other Credits:	
Contributed Capital	162,735.24
Beginning Fund Balance	1,712,528.70
Net Increase (Decrease) In Fund Balance	(700,865.89)
Total Fund Equities and Other Credits:	1,174,398.05
Total Liabilities, Fund Equity and Other Credits	2,693,504.32

Rogue Valley Council of Governments
Statement of Revenues and Expenditures
From 4/1/2019 Through 4/30/2019
(In Whole Numbers)

	Current Period Actual	Year To Date Actual	Annual Budget	Budget Variance
Revenues Less Expenditures				
Revenues				
Member Dues	0	86,095	85,848	247
Other Local Government	92,804	859,553	947,164	(87,611)
Federal and State Grants and Contracts	28,883	3,258,573	4,623,831	(1,365,258)
Donations	3,856	130,931	278,100	(147,169)
Charges for Services	36,927	467,411	575,863	(108,452)
Other Revenues	60,439	658,969	85,124	573,845
Indirect Charges	34,871	302,124	368,143	(66,019)
Departmental Administration Allocation	3,961	29,845	9,633	20,211
Interfund Revenues	63,990	535,741	650,869	(115,128)
Interfund Support Transfers	6,250	62,500	108,628	(46,128)
Beginning Fund Balance	0	0	88,840	(88,840)
Total Revenues	<u>331,979</u>	<u>6,391,742</u>	<u>7,822,043</u>	<u>(1,430,302)</u>
Expenditures				
Salaries and Wages	(215,361)	(1,820,237)	(1,984,653)	164,416
Employee Benefits	(138,222)	(1,228,551)	(1,265,305)	36,754
Materials and Supplies	(7,339)	(86,487)	(74,512)	(11,976)
Purchased Services	(189,796)	(2,077,212)	(2,688,725)	611,513
Other Expenses	(1,663)	(83,870)	(226,082)	142,212
Capital Outlay	(115,240)	(820,623)	(59,800)	(760,823)
Debt Service Principle and Interest	0	0	(650)	650
Operating Contingency	(833)	(8,333)	(270,197)	261,863
Indirect Charges	(34,871)	(302,124)	(368,143)	66,019
Departmental Administration Allocation	(3,961)	(29,845)	(9,530)	(20,315)
Interfund Charges	(63,990)	(536,406)	(740,819)	204,413
Interfund Support Transfers	(6,250)	(62,500)	(108,628)	46,128
Depreciation	(3,710)	(36,420)	(25,000)	(11,420)
Total Expenditures	<u>(781,235)</u>	<u>(7,092,607)</u>	<u>(7,822,043)</u>	<u>729,436</u>
Total Revenues Less Expenditures	<u>(449,256)</u>	<u>(700,866)</u>	<u>(0)</u>	<u>(700,866)</u>